

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
February 18, 2020**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **February 18, 2020**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**I. CALL TO ORDER**

President Damron called the meeting to order at 5:30 p.m. and noted that all directors were present at tonight's meeting.

Directors Present: Michael Damron – President  
Debbie Murphy – President Pro-Tem  
Gerald Velasco – Treasurer  
Lin Graf – Secretary  
Mike Modugno – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager  
Kim Garcia – Board Clerk

Legal Counsel Present: Tony Trembley – Law Office of Anthony H. Trembley

Public Present: None

**I. PLEDGE OF ALLEGIANCE**

President Damron led those present in the Pledge of Allegiance.

**II. BOARD APPROVAL OF AGENDA**

President Damron asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**III. PUBLIC FORUM**

None

**IV. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. General Manager's Status Report**

General Manager reviewed his written report regarding the following items:

- Staff Recognition
- Emergency Floodwall Foundation Repair Project
- FEMA LOMR Appeal
- Administration Building Replacement Project
- Ocean Outfall Investigation

- Operations Update

**2. Cash Contract No 478 – Sancon Engineering Inc. - Collection System Rehabilitation Project Phase 3**

General Manager reviewed his staff report related to Cash Contract No. 478 with Sancon Technologies, Inc. for rehabilitation of approximately 10,000 linear feet of existing gravity sewer pipeline. If approved, Cash Contract No. 478 would engage Sancon Technologies, Inc. with a not to exceed total cost of \$415,971.50.

Minor revisions were made to contract and a revised version was distributed for review.

Director Murphy made a motion, seconded by Director Graf that the Board approve Cash Contract No. 478 with Sancon Engineering, Inc. for the Collection System Rehabilitation Project – Phase 3 as amended. The motion carried by the following vote:

|          |   |  |
|----------|---|--|
| AYES:    | 5 | Damron, Graf, Velasco, Modugno, Murphy |
| NOES:    | 0 | None                                   |
| ABSENT:  | 0 | None                                   |
| ABSTAIN: | 0 | None                                   |

**3. Task Order No. 2020-001 – Stantec As-Needed Services – Easement Map and Legal Description Preparation**

General Manager reviewed his staff report related to Task Order No. 2020-001 pursuant to the existing as-needed engineering services agreement with Stantec Consulting Services.

Attached was a letter proposal dated February 13, 2020 from Stantec outlining a scope of work and fee estimate to provide mapping and related services in support of the District’s effort to obtain an easement from Santa Barbara County for the relocated sewer crossing Carpinteria Creek north of US101.

Director Velasco made a motion, seconded by Director Graf that the Board authorize the General Manager to approve Task Order No. 2020-001 pursuant to as-needed engineering services agreement with Stantec as presented. The motion carried by the following vote:

|          |   |  |
|----------|---|--|
| AYES:    | 5 | Damron, Graf, Velasco, Modugno, Murphy |
| NOES:    | 0 | None                                   |
| ABSENT:  | 0 | None                                   |
| ABSTAIN: | 0 | None                                   |

**4. Santa Barbara LAFCO Call for Nominations for Regular and Alternate Special District Member**

General Manager reviewed his staff report related to the SBLAFCO member vacancies.

No Board action was taken on this item

**5. Carpinteria Advanced Purification Project**

General Manager provided an update related to the Carpinteria Advanced Purification Project.

No Board action was taken on this item.

**V. CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation**

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): one case.

President Damron led the Board into the above referenced closed session item at 5:50 p.m.

**VI. RECONVENE OPEN SESSION**

**A. CLOSED SESSION REPORT**

President Damron reconvened the open session at 6:00 p.m. and stated that there was no action to report on the closed session item.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None

**B. GENERAL ITEMS**

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None

Future Agenda Items

None.

**VIII. ADJOURNMENT**

There being no further items to discuss, President Damron adjourned the meeting at 6:08 p.m.

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Michael Damron  
President

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Debbie Murphy  
President Pro-Tem

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Lin Graf  
Secretary

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Mike Modugno  
Secretary Pro-Tem

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Gerald Velasco  
Treasurer