

AGENDA
**FOR THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
TO BE HELD March 16, 2021**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of the Governor's Executive Order Nos. N-29-20 and N-33-20. Please note that Board members may participate in person at 1110 Eugenia Place, Carpinteria, CA or via video or teleconference.

In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.

To minimize the potential spread of the COVID-19 virus, the Carpinteria Sanitary District is not permitting public access to District Board Room for this meeting. The public is encouraged to participate in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Clerk at kimg@carpsan.com by **3:00 P.M. on the day of the meeting**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
2. Participate via video or teleconference using the Zoom remote meeting platform. Instructions to participate electronically are provided here.

Zoom Conferencing Instructions

Join Zoom Meeting

<https://us02web.zoom.us/j/83714769655?pwd=cIM4MWJHSFlwWHYwa1J3dEIVUXdzZz09>

Meeting ID: 837 1476 9655

If you would like to attend via Zoom, please contact Kim Garcia, via email at kimg@carpsan.com or by phone at (805) 684-7214 x 111 for a meeting password.

Since this is an evolving COVID-19 situation, the District will provide updates to any changes to the public meeting procedures as soon as possible.

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- I. **CALL TO ORDER**
 - II. **PLEDGE OF ALLEGIANCE**
 - III. **BOARD APPROVAL OF AGENDA** AS [SUBMITTED] [MODIFIED]
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.
 - IV. **APPROVAL OF MINUTES** AS [SUBMITTED] [MODIFIED]
March 2, 2021

V. PUBLIC FORUM

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report (Pages 1-2)

Description: General Manager to review his written report regarding the following issues:

- COVID-19 Pandemic Status Update
- Administration Building Replacement Project Update
- Draft Sanitary Sewer Systems General Order
- CSRMA Long Range Planning
- Operations Update

2. Resolution No. R-343 – Commending and Thanking Anthony H. Trembley for 31 Years of Dedicated Service to the District (Pages 3-5)

Description: The Board to review and consider adopting Resolution No. R-343 Commending and Thanking Anthony H. Trembley for 31 Years of Dedicated Service to the District.

Staff Recommendation: Staff recommends that the Board adopt Resolution No. R-343.

3. Agreement for General Counsel Legal Services Hensley Law Group (Pages 6-27)

Description: The Board to review and approve an Agreement for Legal Services between the Carpinteria Sanitary District and Hensley Law Group appointing Karl H. Berger as District General Counsel.

Staff Recommendation: Staff recommends that the Board review and approve the Agreement for Legal Services between the Carpinteria Sanitary District and Hensley Law Group.

4. Resolution No. R-344 – Accepting a Grant of Sewer Easement from the County of Santa Barbara and Approving Quitclaim Deeds for Existing Easements (Pages 28-42)

Description: The Board to review and consider adopting Resolution No. R-344 for Accepting a Grant of Sewer Easement from the County of Santa Barbara and Approving Quitclaim Deeds for Existing Easements.

Staff Recommendation: Staff recommends that the Board adopt Resolution No. R-344.

5. Cash Contract No. 484 - Change Order No. 1 (Pages 43-54)
Administration Building Replacement Project

Description: The Board to consider approving Change Order No. 1 to Cash Contract No. 484 with Newton Construction & Management Inc.

Staff Recommendation: Staff recommends that the Board approve Change Order No. 1 to Cash Contract No. 484 with Newton as presented.

6. Notice of Project Completion and Property Annexation (Pages 55-62)
821 Sand Point Road

Description: That the Board review and approve a Notice of Completion and Property Annexation for the parcel located at 821 Sand Point Road (APN 005-460-025).

Staff Recommendation: Staff recommends that the Board approve the Notice of Project Completion and Property Annexation for 821 Sand Point Road and authorize the General Manager to execute the document.

7. Update to District Personnel Rules and Regulations (Pages 63-134)
Chapter 3 of District Code

Description: The Board to review discuss and approve proposed revisions to Chapter 3 of the District Code, Personnel Rules and Regulations.

Staff Recommendation: Staff recommends that the Board approve the updated version of Chapter 3 of the District Code, Personnel Rules and Regulations as presented.

8. California Special Districts Association (Pages 135-139)
Board of Directors – Call for Nominations Seat A

Description: The Board will receive information regarding CSDA Board of Directors call for nominations.

Staff Recommendation: None. Board Decision.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee
- Standing Utilities Committee

B. GENERAL ITEMS

1. SBCSDA (Santa Barbara – California Special Districts Association) Report
2. Board Member Vacation Dates
3. Future Agenda Items

VIII. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 110 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 111, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#17
Next Resolution Available.....R-345
Posting Date.....3/12/21