

**AGENDA**  
**FOR THE SPECIAL MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
TO BE HELD February 23, 2021**

**The special meeting of the Governing Board will be held commencing at 5:30 p.m. The Carpinteria Sanitary District has determined this meeting to be an Essential Public Meeting that will be conducted pursuant to the provisions of the Governor's Executive Order Nos. N-29-20 and N-33-20. Please note that Board members may participate via video or teleconference.**

THIS IS A SPECIAL MEETING OF THE BOARD OF DIRECTORS CALLED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54956. OTHER THAN THE LISTED AGENDA ITEMS, NO OTHER BUSINESS WILL BE CONDUCTED BY THE BOARD. THE PUBLIC IS INVITED TO ATTEND THE OPEN SESSION ITEMS. MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM ON THIS AGENDA. NO OTHER BUSINESS, OTHER THAN WHAT IS SET FORTH IN THE AGENDA, SHALL BE CONSIDERED BY THE BOARD.

In response to the spread of the COVID-19 virus, Governor Newsom has temporarily suspended the requirement for local agencies to provide a physical location from which members of the public can observe and offer public comment and has ordered all Californians to stay home except as needed to maintain continuity of operations of certain critical infrastructure.

To minimize the potential spread of the COVID-19 virus, the Carpinteria Sanitary District is not permitting public access to District Board Room for this meeting. The public is encouraged to participate in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Clerk at [kimg@carpsan.com](mailto:kimg@carpsan.com) by **3:00 P.M. on the day of the meeting**. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
2. Participate via video or teleconference using the Zoom remote meeting platform. Instructions to participate electronically are provided here.

**Zoom Conferencing Instructions**

Join Zoom Meeting

<https://us02web.zoom.us/j/84914615802?pwd=WWlrUUMwZ3J6cjAzNkI3ejlSQU9TZz09>

Meeting ID: 849 1461 5802

If you would like to attend via Zoom, please contact Kim Garcia, via email at [kimg@carpsan.com](mailto:kimg@carpsan.com) or by phone at (805) 684-7214 x 111 for a meeting password.

Since this is an evolving COVID-19 situation, the District will provide updates to any changes to the public meeting procedures as soon as possible.

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**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF MINUTES**

February 2, 2021

AS [SUBMITTED] [MODIFIED]

**IV. PUBLIC FORUM**

*In accordance with Government Code Section 54954.3, every notice for a special meeting shall provide an opportunity for members of the public to directly address the legislative body concerning any item that has been described in the notice for the meeting before or during consideration of that item.*

**V. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. General Manager's Status Report**

**(Pages 1-2)**

Description: General Manager to review his written report regarding the following issues:

- COVID-19 Pandemic Status Update
- Administration Building Replacement Project Update
- Santa Barbara LAFCO Update
- Special District Issues
- Operations Update

**2. Cash Contract No. 487: Rincon Consultants, Inc.**

**(Pages 3-27)**

**Emergency Floodwall Repair Environmental Support Services**

Description: The Board to review and approve Cash Contract No. 487 between the Carpinteria Sanitary District and Rincon Consultants, Inc. for emergency floodwall repair environmental support services.

Staff Recommendation: That the Board approve Cash Contract No. 487.

**3. Recruitment for New General Counsel Legal Services**

**(Page 28)**

Description: The Board to consider proposals for general counsel services and direct staff regarding next steps in the selection and engagement process.

Staff Recommendation: Review and provide direction to staff as necessary.

**1. Carpinteria Advanced Purification Project (CAPP) Update**

Description: The Board will receive an update status report on the Carpinteria Advanced Purification Project being pursued in conjunction with the Carpinteria Valley Water District. Information on current activities and future tasks or milestones will be presented.

Staff Recommendation: None. Information Only.

## VI. BOARD ITEMS

### A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee
- Standing Utilities Committee

### B. GENERAL ITEMS

- SBCSDA (Santa Barbara – California Special Districts Association) Report
- Board Member Vacation Dates
- Future Agenda Items

## VII. ADJOURNMENT

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### FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 111, at least 48 hours prior to the start of the meeting.

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Next Ordinance Available.....#17  
Next Resolution Available.....R-343  
Posting Date.....02/19/21