

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
September 4, 2018**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **September 4, 2018**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Graf called the meeting to order at 5:30 p.m. and noted that all directors were present for tonight's meeting.

Directors Present: Lin Graf – President
 Mike Modguno – President Pro-Tem
 Gerald Velasco – Treasurer
 Mike Damron – Secretary
 Debbie Murphy– Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: None

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Graf led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF August 21, 2018 Regular Meeting.

Director Murphy made a motion, seconded by Director Damron that the Board approve the minutes of the August 21, 2018 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	4	Graf, Velasco, Damron, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	1	Modugno

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- District Staffing Update
- CalTrans Linden Sewer Realignment
- FEMA LOMR Appeal Update
- Operations Update

2. Resolution No. R-318 – Authorizing Change of Signatures on Bank Products for the Carpinteria Sanitary District

General Manager reviewed his staff report related to Resolution No. R-318. The District’s Finance Director, Hamid Hosseini, will be retiring September 4th and Kim Garcia will be assuming the Finance Director’s responsibilities effective September 1, 2018. If adopted, Resolution No. R-318 would allow staff to contact the District’s banking institutions to amend necessary documents to reflect the staffing changes.

Director Damron made a motion, seconded by Director Velasco that the Board adopt Resolution No. R-318 as presented. The motion carried by the following roll call vote:

AYES:	5	Graf, Velasco, Damron, Murphy, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Carpinteria Avenue Bridge Replacement Project Update

General Manager reviewed his staff report related to the City of Carpinteria’s Carpinteria Avenue Bridge Replacement Project.

After discussion, Director Damron made a motion, seconded by Director Murphy that staff, on behalf of the Board, draft correspondence addressed to the City of Carpinteria Council Members summarizing the lack of cooperation from City of Carpinteria staff regarding the bridge conflict and FEMA LOMR issues. The motion carried by the following vote:

AYES:	5	Graf, Velasco, Damron, Murphy, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Carpinteria Valley Recycled Water Program

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

General Manager said that the District is currently involved in the preliminary planning events by providing treatment facility as-built data and current sampling data. A kickoff meeting is planned with the Carpinteria Valley Water District's project outreach consultant.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee
None.

Standing Personnel Committee
None

Standing Public Relations Committee
None.

Standing Utilities Committee
None.

Ad-Hoc Facilities Planning Committee
None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report
None.

CSRMA Report
None.

Board Member Vacation Dates
None.

Future Agenda Items
None.

VIII. ADJOURNMENT

There being no further items to discuss, President Graf adjourned the meeting at 6:16 p.m.

Lin Graf
President

Mike Modugno
President Pro-Tem

Michael Damron
Secretary

Gerald Velasco
Treasurer

Debbie Murphy
Secretary Pro-Tem