

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
August 1, 2017**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **August 1, 2017**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**I. CALL TO ORDER**

President Graf called the meeting to order at 5:30 p.m. and noted for the record that Director Damron and Legal Counsel would be absent from tonight's meeting.

Directors Present:     Lin Graf – President  
                              Mike Modugno – President Pro-Tem  
                              Jeff Moorhouse – Treasurer  
                              Gerald Velasco – Secretary Pro-Tem

Staff Present:         Craig Murray – General Manager  
                              Hamid Hosseini – Finance Director  
                              Kim Garcia – Board Clerk

Legal Counsel  
Present:               None

Public Present:       None

**II. PLEDGE OF ALLEGIANCE**

President Graf led those present in the Pledge of Allegiance.

**III. BOARD APPROVAL OF AGENDA**

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF July 18, 2017**

Director Modugno made a motion, seconded by Director Velasco that the Board approve the minutes of the July 18, 2017 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	4	Graf, Velasco, Moorhouse, Modugno
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

**V. PUBLIC FORUM**

None

## VI. MATTERS BEFORE THE BOARD

### A. GENERAL REPORTS:

#### 1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Free Compost Giveaway
- SCAP Collection System Committee Report
- SBCSDA Meeting Report
- Carpinteria Avenue Bridge Replacement
- Odor Complaints
- Operations Update

#### 2. Amendment No. 5 to Cash Contract No. 391 – Kennedy Jenks – Plum/Pear Street Sewer Replacement Project

General Manager reviewed his staff report related to approving Amendment No. 5 to Cash Contract No. 391 with Kennedy Jenks Consultants for the Plum/Pear Street Sewer Replacement Project. If approved Amendment No. 5 would increase the contract by \$26,118 making the revised total \$197,373. The contract performance period would be extended through March 2018.

Director Velasco made a motion, seconded by Director Modugno that the Board approve Amendment No. 5 to Cash Contract No. 391 between the District and Kennedy Jenks Consultants as presented. The motion carried by the following vote:

AYES:	4	Graf, Velasco, Moorhouse, Modugno
NOES:	0	None
ABSENT:	1	Damron
ABSTAIN:	0	None

#### 3. City of Carpinteria Notice of Violation of California Voting Rights Act

General Manager reviewed his staff report related to the City of Carpinteria receiving correspondence claiming a violation of the California Voting Rights Act by the City.

Following some discussion, the Board agreed to monitor the matter.

#### 4. Report on Cyber Security

General Manager said this item was on the agenda pursuant to a request from the Board of Directors. A memorandum was distributed which provided an overview of the District's current cyber security including SCADA process monitoring and control system, CSD central network, vulnerability control measures and insurance coverages.

No Board action was taken on this item.

**5. Carpinteria Valley Recycled Water Program**

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program. It was reported that the District is continuing to work on its NPDES renewal process. A re-opener provision was included related to the advanced water treatment process.

No Board action was taken on this item.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None.

**B. GENERAL ITEMS**

CASA Legislative Committee Report

None

LAFCO Report (Jeff Moorhouse)

None.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

**VIII. ADJOURNMENT**

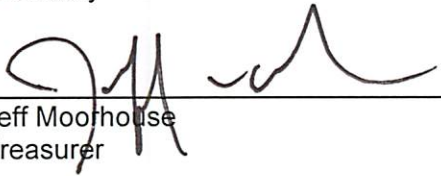
There being no further items to discuss, President Graf adjourned the meeting at 6:15p.m.



Lin Graf  
President



Michael Damron  
Secretary



Jeff Moorhouse  
Treasurer



Mike Modugno  
President Pro-Tem



Gerald Velasco  
Secretary Pro-Tem