

**MINUTES OF THE SPECIAL MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
June 12, 2018**

These are the **minutes** of the **special** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a special meeting on **June 12, 2018**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 24 hours in advance of the meeting.

I. CALL TO ORDER

Secretary Damron called the meeting to order at 5:37 p.m. and noted that Director Modugno would be absent from tonight's meeting and that President was absent but expected.

Directors Present: Lin Graf – President
 Mike Damron – Secretary
 Gerald Velasco – Treasurer
 Debbie Murphy

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Tony Trembley

Public Present: None

II. PLEDGE OF ALLEGIANCE

Secretary Damron led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF MINUTES OF THE MEETING OF June 5, 2018

Director Murphy made a motion, seconded by Director Velasco that the Board approve the minutes of the June 5, 2018 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	3	Damron, Velasco, Murphy
NOES:	0	None
ABSENT:	2	Modugno, Graf
ABSTAIN:	0	None

IV. PUBLIC FORUM

None.

Secretary Damron noted for the record that the Board would hear agenda item V.A.4 before item V.A.1.

V. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Santa Barbara LAFCO-Ballot for Alternate Special District Member Election (Agenda Item V.A.4)

General Manager said this item was on the agenda for the Board to review and consider taking action on a mailed ballot election for a Santa Barbara LAFCO Alternate Special District member position.

President Graf arrived to the meeting.

After Board discussion, Director Damron made a motion, seconded by Director Velasco that the Board vote for David Seymour to fill the vacant Alternate Special District Member position on Santa Barbara LAFCO. The motion carried by the following vote:

AYES:	4	Velasco, Moorhouse, Damron, Graf
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

2. PUBLIC HEARING - Resolution No. R-311 – Sewer Service Charges on Assessor Rolls

(Agenda Item V.A.1)

General Manager said that notice was published twice in the *Coastal View News* about tonight's hearing and that Resolution No. R-311, according to state law, allows the District to place sewer service charges on the tax roll. A procedure text was provided to the Board President for conducting the hearing.

President Graf opened the hearing and asked General Manager to call the roll. Answering "present" were Directors Velasco, Murphy, Damron, and President Graf. General Manager said there were four Board members present, and that met the 2/3's quorum required by State law to adopt the resolution setting rates on the County Assessor's Rolls.

President Graf asked General Manager to file the Notice of Hearing and Proof of Publication of the hearing with the Secretary. General Manager delivered Proof of Publishing of the Notice of Hearing to Board Secretary, Director Damron. President Graf noted for the record there were no members of the public present. General Manager said there was no majority protest and President Graf declared the hearing closed.

Legal Counsel noted several suggested amendments to Resolution No. R-311 and an updated version was distributed for review.

President Graf asked for a motion on the resolution. Director Velasco made a motion, seconded by Director Damron that the Board adopt Resolution No. R-311, as amended, ordering the filing with the County Auditor of a report of sewer service charges for FY 2018/2019 to be placed on and collected by the County Assessor's Rolls. The motion carried by the following roll call vote:

AYES:	4	Velasco, Graf, Murphy, Damron
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

General Manager said the Resolution passed with the required 4/5's affirmative vote.

3. Resolution No. R-312 – Setting Appropriations Limits for FY 2018/19
(Agenda Item V.A.2)

Finance Director Hosseini said Section 7910 of the Government Code required Special Districts to adopt a resolution each year to establish its appropriations limit for the following fiscal year. The appropriations limit represented the maximum amount that a municipal entity or other local governmental entity may collect from property tax revenue. Finance Director said the District's appropriations limit for FY 2018/2019 was \$4,127,925, and the projected property tax revenue for this period was \$632,700, well within the established limit.

Director Damron made a motion, seconded by Director Murphy that the Board adopt Resolution No. R-312 setting the appropriation limit for FY 2018/19 as presented. The motion carried by the following roll call vote:

AYES:	4	Velasco, Graf, Murphy, Damron
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

4. Resolution No. R-313 – Adoption of the FY 2018/19 Annual Budget
(Agenda Item V.A.3)

General Manager submitted for Board review and adoption the Fiscal Year 2018/19 Budget for the Carpinteria Sanitary District. General Manager thanked District staff and the Board Finance committee for their input. General Manager provided the Board with an overview of the Budget document and highlighted key information. General Manager reviewed the proposed capital improvement projects.

Director Damron made a motion, seconded by Director Velasco that the Board adopt Resolution No. R-313 adopting the Fiscal Year 2018/19 Budget as submitted with expenditures totaling \$5,808,322 The motion carried by the following roll call vote:

AYES:	4	Velasco, Graf, Murphy, Damron
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

5. Board Officer Appointment and Committee Assignments
(Agenda Item V.A.4)

President Graf said this item was on the agenda to consider an officer appointment of newly seated

Director Murphy.

After Board discussion, Director Damron made a motion, seconded by Director Velasco to appoint Director Murphy to the position of Secretary Pro-Tem. The motion carried by the following vote:

AYES:	4	Velasco, Graf, Murphy, Damron
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

President Graf made the following Board Committee determinations:

Personnel Committee: **Chair** - Director Damron; **Member** – Director Murphy

Public Relations Committee: **Chair** - Director Damron; **Member** – Director Murphy

6. Carpinteria Valley Recycled Water Program
(Agenda Item V.A.5)

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

No Board action was taken on this item.

VI. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Velasco reported on the meeting held June 12, 2018.

Standing Personnel Committee

None

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None

Future Agenda Items

None.

VII. ADJOURNMENT

There being no further items to discuss, President Graf adjourned the meeting at 6:15 p.m.

Lin Graf
President

Mike Modugno
President Pro-Tem

Michael Damron
Secretary

Gerald Velasco
Treasurer

Debbie Murphy
Secretary Pro-Tem