

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
June 5, 2018**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **June 5, 2018**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**I. CALL TO ORDER**

President Graf called the meeting to order at 5:30 p.m. and noted that all directors were present.

Directors Present:     Lin Graf – President  
                              Mike Modugno – President Pro-Tem  
                              Mike Damron – Secretary  
                              Gerald Velasco – Treasurer  
                              Debbie Murphy

Staff Present:         Craig Murray – General Manager  
                              Kim Garcia – Board Clerk

Legal Counsel  
Present:                Tony Trembley

Public Present:       None

**II. PLEDGE OF ALLEGIANCE**

President Graf led those present in the Pledge of Allegiance.

**III. BOARD APPROVAL OF AGENDA**

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF May 15, 2018, 2018**

Director Damron made a motion, seconded by Director Murphy that the Board approve the minutes of the May 15, 2018 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**V. PUBLIC FORUM**

None.

## VI. MATTERS BEFORE THE BOARD

### A. GENERAL REPORTS:

#### 1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Administration Building Replacement Project
- CVWD Recycled Water Workshop
- Operations Update

#### 2. WWTP Protective Flood Wall Continuation of Emergency Action

General Manager reviewed his staff report related to the emergency condition of the apparent failure of the flood control system protecting the District's wastewater treatment facility.

President Graf recessed the meeting for a walking tour of the WWTP protective floodwall at 5:45 p.m.

President Graf reconvened the meeting at 6:02 p.m.

After discussion, Director Velasco made a motion, seconded by Director Damron that the Board continue the emergency action as prescribed in Resolution No. R-306. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

#### 3. Change Order No. 3 to Cash Contract No. 437 – Blois Construction Plum/Pear Street Sewer Replacement Project

General Manager provided the Board with an overview of his staff report related to Change Order No. 3 to Cash Contract No. 437 with Blois Construction for the Plum/Pear Street Sewer Replacement Project.

If approved Change Order No. 3 to Cash Contract No. 437 would result in a credit to the District in the amount of \$5,862.58.

Director Damron made a motion, seconded by Director Modugno that the Board approve Change Order No. 3 to Cash Contract No. 437 with Blois Construction as presented. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

#### 4. FEMA Letter of Map Revision – Carpinteria Creek

General Manager reviewed his staff report related to the FEMA Letter of Map Revision (LOMR) issued April 30, 2018 with a scheduled effective date of September 14, 2018.

General Manager provided the Board with an update of a meeting held on May 25<sup>th</sup> with the City of Carpinteria. A Technical Memorandum from River Focus on behalf on the City of Carpinteria was attached for review.

No Board action was taken on this item.

**5. 2018 General Election – Carpinteria Sanitary District**

This item was on the agenda to provide the Board with an update of important dates regarding the upcoming election.

No Board action was taken on this item.

**6. 2018 CASA Annual Conference**

General Manager said this item was on the agenda to provide the Board with information related to the upcoming 2018 CASA Annual Conference.

No Board action was taken on this item.

**7. Employment Contract – General Manager**

Legal Counsel said the Board is receiving a copy of the form of employment agreement between the District and Craig Murray as the General Manager. The agreement was unchanged from what had been discussed by the negotiating parties and reviewed by the Board in a prior closed session.

Director Damron made a motion, seconded by Director Murphy that the Board approve the employment agreement with the General Manager, Craig Murray, dated June 5, 2018 as presented. The motion carried by the following vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**8. Carpinteria Valley Recycled Water Program**

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

General Manager provided the Board with of an overview of the recycled water workshop held by the Carpinteria Valley Water District on May 30, 2018.

No Board action was taken on this item.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

Director Velasco reported on the meeting held May 21, 2018.

Standing Personnel Committee

None

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None.

**B. GENERAL ITEMS**

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

Director Damron said he would be absent from both regularly scheduled July meetings.

Future Agenda Items

None.

**VIII. ADJOURNMENT**

There being no further items to discuss, President Graf adjourned the meeting at 6:44 p.m.

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Lin Graf  
President

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Mike Modugno  
President Pro-Tem

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Michael Damron  
Secretary

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Gerald Velasco  
Treasurer

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Debbie Murphy