

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
May 15, 2018**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **May 15, 2018**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Graf called the meeting to order at 5:30 p.m. and noted that all directors were present.

Directors Present: Lin Graf – President
 Mike Modugno – President Pro-Tem
 Mike Damron – Secretary
 Gerald Velasco – Treasurer
 Debbie Murphy

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Tony Trembley

Public Present: Approximately 30 members of the public attended the meeting with interest in item VI.A.2. Speakers are indicated under that item.

II. PLEDGE OF ALLEGIANCE

President Graf led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF April 17, 2018

Director Damron made a motion, seconded by Director Modugno that the Board approve the minutes of the April 17, 2018 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- Staff Recruitment Report
- Carpinteria Avenue Bridge Replacement Project Sewer Conflict
- SBCSDA Meeting Report
- Operations Update

2. Administration Building Replacement Project Update

General Manager reviewed his staff report related to the Administration Building Replacement Project.

Director Damron gave a report on the Ad-Hoc Facilities Planning Committee meeting of May 11, 2018. The committee put forth a formal recommendation that the Board direct staff to retain the three blue gum eucalyptus trees.

President Graf noted several public speaker slips and therefore opened public comment.

Public comments were received from Gretchen Tofflemire, Sheri Mendenhall, Susan Anderson, Christie Boyd, David Bleecker, Debbie Petrini, Michael Bengry, Jim Reginato, Donna Schroeder, Valerie Bentz, Alison Johnson, Louise Hansen, Giti White, and Phylene Wiggins.

Public comments were overall appreciative of the committee recommendation to retain the three blue gum eucalyptus trees. Comments were made in support of retaining the remainder of the trees and several comments were received regarding size reduction and placement of the building.

President Graf thanked the public for their comments and closed the public forum.

Director Damron made a motion, seconded by Director Velasco that the Board, based on the recommendation from the Ad-Hoc Facilities Planning Committee, direct staff to have the architects present drawings that reflect saving “most, if not all of the trees” in question. The motion carried by the following vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

President Graf recessed the meeting at 6:40 p.m.

President Graf reconvened the meeting at 6:45 p.m.

3. WWTP Protective Flood Wall Continuation of Emergency Action

General Manager reviewed his staff report related to the emergency condition of the apparent failure of the flood control system protecting the District’s wastewater treatment facility.

District staff has procured required permits and approvals for phase 1 work which is scheduled to commence the week of May 14th.

Director Damron made a motion, seconded by Director Modugno that the Board continue the emergency action as prescribed in Resolution No. R-306. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Resolution No. R-310 – Setting the Date for a Hearing and Giving Notice thereof of Election to Collect Sewer Service Charges on the County Tax Roll for the FY 2018/19

General Manager provided the Board with an overview of his staff report related to Resolution No. R-310 which, if adopted, would set the date as June 19, 2018 at 5:30 for a hearing and give notice thereof of election to collect sewer service charges on Santa Barbara County and Ventura County tax rolls for the fiscal year 2018/19. Attached for reference was a copy of Resolution No. R-310 and the hearing notice.

Director Murphy made a motion, seconded by Director Damron that the Board adopt Resolution No. R-310 Setting the Date for a Hearing and Giving Notice thereof of Election to Collect Sewer Service Charges on the Counties Tax Rolls for Fiscal Year 2018/19. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Later in the meeting the Board returned to this item.

After Board discussion Director Murphy made a motion, seconded by Director Damron to rescind Resolution No. R-310. The motion carried by the following vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Resolution No. R-310 was revised and Section 1 was amended to reflect a hearing date of June 12, 2018 at 5:30 p.m. and Section 2a was changed to reflect publication days of the 24th and 31st of May. All other provisions remained as previously presented.

Director Murphy made a motion, seconded by Director Damron that the Board adopt the revised and amended Resolution No. R-310 Setting the Date in Section 1 to June 12, 2018 for a Hearing and Giving Notice thereof of Election to Collect Sewer Service Charges on the Counties Tax Rolls for Fiscal Year 2018/19 and that the dates in Section 2a for publication be amended to May 24 and May 31, 2018. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

5. Plum/Pear Street Sewer Replacement Project – Acceptance and Approval of Notice of Completion

General Manager reviewed his staff report related to acceptance and approval of Notice of Completion for the Plum/Pear Sewer Replacement Project. Work has been successfully completed in accordance with the contract specifications and with a final contract price of \$1,429,448.86. A letter dated May 11, 2018 from Dave Rundle of Stantec recommending project acceptance was attached.

If accepted, the General Manager will record Notice of Completion with the County of Santa Barbara, contract retention will be released pursuant to law following a period of no less than 35 days following recordation of the Notice of Completion and posted payment and performance bonds will be exonerated as appropriate and in accordance with the contract documents.

Director Murphy made a motion, seconded by Director Modugno that the Board accept the Plum/Pear Sewer Replacement Project, authorize filing and recordation of a Notice of Completion, and approve release of retention and applicable bonds in accordance with the contract. The motion carried by the following vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

6. Cash Contract Nos. 459, 460, and 461 – Cushman Contracting Corporation – FY 2017/18 Capital Improvement Project Installation Assistance

General Manager reviewed his staff report related to Cash Contract Nos. 459, 460 and 461 with Cushman Contracting Corporation for installation assistance on three authorized capital improvement projects for FY 2017/18.

As a participating member in the California Uniform Public Construction Cost Account Act, the District requested quotes from Cushman Contracting. Cushman is on the District's CUPCCA contractor list.

Cash Contract No. 459 would engage Cushman to provide installation and rehabilitation work at Lift Station No. 1 with a proposed contract price of \$39,010 and 25 working days following issuance of Notice to Proceed.

Cash Contract No. 460 would engage Cushman to provide installation of an emergency generator at Lift Station No. 1 with a proposed contract price of \$16,990 and 15 working days following issuance of Notice to Proceed.

Cash Contract No. 461 would engage Cushman to provide installation assistance of a new influent flow meter with a proposed contract price of \$9,910 and 10 working days following issuance of Notice to Proceed.

Director Damron made a motion, seconded by Director Velasco that the Board approve Cash Contract Nos. 459, 460 and 461 between the District and Cushman Contracting Corporation. Inc. as presented. The motion carried by the following vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

7. FEMA Letter of Map Revision – Carpinteria Creek

General Manager reviewed his staff report related to the FEMA Letter of Map Revision (LOMR) issued April 30, 2018 with a scheduled effective date of September 14, 2018. The LOMR shows the bulk of the District’s wastewater treatment facility within the revised Regulatory Floodway. This designation may impact ability to obtain federal funding for improvement projects. Staff intends to meet with City staff and report back to the Board as information is received.

After Board discussion, no Board action was taken on this item.

8. Santa Barbara LAFCO – Alternate Special District Member Vacancy and Ballot for Countywide RDA Oversight Board Election

General Manager reviewed his staff report related to a call for nominations to fill the vacant Santa Barbara LAFCO Alternate Special District Member position and the mail ballot election for a seat on the Countywide RDA Oversight Board.

After Board discussion, Director Damron made a motion, seconded by Director Velasco to submit a ballot indicating a vote for Craig Geyer for the open seat on the Countywide RDA Oversight Board. The motion carried by the following vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

No Board action was taken on the Santa Barbara LAFCO Alternate Special District Member vacancy nomination item.

9. Carpinteria Valley Recycled Water Program

General Manager said that this item was on the agenda as requested by the Board for the purpose

of providing regular updates related to the Carpinteria Valley Recycled Water Program.

There was nothing to report and no Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None

Standing Personnel Committee

Director Damron reported on the meeting held May 14, 2018.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

Director Modugno reported on the meeting held May 10, 2018.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

President Graf and Director Modugno will be absent from the June 19, 2018 Regular Meeting.

Future Agenda Items

None.

VIII. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS. Per Government Code Section 54957.6. Agency designated representatives: Anthony Trembley, District Legal Counsel and President Graf. Unrepresented employee: General Manager.

Legal Counsel led the Board into the above referenced closed session item at 7:30 p.m.

IX. RECONVENE OPEN SESSION

A. CLOSED SESSION REPORT

President Graf reconvened the open session at 7:48 p.m. and said that there was no action to report on the closed session item.

X. ADJOURNMENT

There being no further items to discuss, President Graf adjourned the meeting at 7:49 p.m.

Lin Graf
President

Mike Modugno
President Pro-Tem

Michael Damron
Secretary

Gerald Velasco
Treasurer

Debbie Murphy