

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
April 17, 2018**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **April 17, 2018**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Graf called the meeting to order at 5:30 p.m. and noted that all directors were present.

Directors Present: Lin Graf – President
 Mike Modugno – President Pro-Tem
 Mike Damron – Secretary
 Gerald Velasco – Treasurer
 Debbie Murphy

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: None

Public Present: Louise Hansen
 Jim Reginato
 Susan Anderson
 William Stapleton

II. PLEDGE OF ALLEGIANCE

President Graf led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF April 3, 2018

Director Murphy made a motion, seconded by Director Damron that the Board approve the minutes of the April 3, 2018 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

Public comments were received from, Louise Hansen, Jim Reginato, Susan Anderson and William Stapleton in regards to the District's Administration Building Replacement Project. A letter was received from Louise Hansen.

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- CAFR Award
- Staff Achievements
- Tractors, Trucks and Trolleys
- CASA Utility Leadership Committee Report
- Annual Budget Development
- Personnel & Recruiting Update
- Mutual Aid Reimbursement
- Operations Update

2. WWTP Protective Flood Wall Continuation of Emergency Action

General Manager reviewed his staff report related to the emergency condition of the apparent failure of the flood control system protecting the District's wastewater treatment facility.

District staff is working to obtain required permits and approvals for the proposed embankment repairs. Staff continues to work with a team from FEMA and CalOES to gather and upload pertinent information through the online portal system.

Director Damron made a motion, seconded by Director Modugno that the Board continue the emergency action as prescribed in Resolution No. R-306. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Cash Contract No. 457 – Peter Lapidus Construction – Mud and Debris Removal

General Manager reviewed his staff report related to Cash Contract No. 457 with Peter Lapidus Construction for removal of mud and debris related to the January 9, 2018 storm event.

If approved, Cash Contract No. 457 would authorize Peter Lapidus Construction to remove the mud and debris accumulation from the District's parcel located at 5300 Sixth Street. The work would be performed on a time and material basis with costs not to exceed \$25,000.

Director Velasco made a motion, seconded by Director Damron that the Board approve and execute Cash Contract No. 457 between the District and Peter Lapidus Construction for removal of mud and debris from the District-owned parcel at 5300 Sixth Street. The motion carried by the following vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Cash Contract No. 458 – Peter Lapidus Construction – Flood Wall Embankment Debris Removal

General Manager reviewed his staff report related to Cash Contract No. 458 with Peter Lapidus Construction for removal of soil and material from the WWRP flood wall embankment related to the January 9, 2018 storm event.

If approved, Cash Contract No. 458 would authorize Peter Lapidus Construction to remove the debris accumulation from the District's WWTP flood wall embankment. This work is necessary to gain a full understanding of the extent of the damage and actual configuration of the supporting foundation. The work would be performed with costs not to exceed \$61,800.

Director Damron made a motion, seconded by Director Murphy that the Board approve and execute Cash Contract No. 458 between the District and Peter Lapidus Construction for the Flood Wall Embankment Debris Removal Project. The motion carried by the following vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

5. Memorandum of Understanding to Participate in the Statewide & Countywide Integrated Regional Water Management

General Manager reviewed his staff report related to an update of the Memorandum of Understanding to Participate in the Statewide and Countywide Integrated Regional Water Management Program.

Director Murphy made a motion, seconded by Director Modugno that the Board approve the updated Memorandum of Understanding to Participate in the Statewide and Countywide Integrated Regional Water Management Program and authorize the General Manager to execute the MOU on behalf of the District. The motion carried by the following vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

6. Carpinteria Valley Recycled Water Program

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Velasco reported on the meeting held April 16, 2018.

Standing Personnel Committee

None

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

Director Modugno reported on the meeting held April 10, 2018.

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VIII. ADJOURNMENT

There being no further items to discuss, President Graf adjourned the meeting at 6:15 p.m.

Lin Graf
President

Mike Modugno
President Pro-Tem

Michael Damron
Secretary

Gerald Velasco
Treasurer

Debbie Murphy