

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
April 3, 2018**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **April 3, 2018**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Graf called the meeting to order at 5:30 p.m. and noted that all directors were present.

Directors Present: Lin Graf – President
 Mike Modugno – President Pro-Tem
 Mike Damron – Secretary
 Gerald Velasco – Treasurer

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Anthony Trembley – Law Office of Anthony H. Trembley

Public Present: Debra Brewer
 Ted Rhodes
 Louise Hansen
 Jim Reginato
 George Johnson
 Leslie Gascoigne
 Marla Davis
 Kristin Larsen
 Pam Bollinger

II. PLEDGE OF ALLEGIANCE

President Graf led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF March 6, 2018

Director Damron made a motion, seconded by Director Modugno that the Board approve the minutes of the March 6, 2018 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	4	Graf, Damron, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- SAMA Meeting Report
- CSRMA Appointment
- Finance Department Update
- Engineering Department Update
- Operations Update

2. Board Vacancy – Candidate Interview and Potential Appointment

General Manager reviewed his staff report related to the Board vacancy. Candidate Debbie Murphy was present. The District Board of Directors conducted an interview of Ms. Murphy.

After Board discussion, Director Damron made a motion, seconded by Director Velasco that the Board appoint Debbie Murphy to the Board of Directors of the Carpinteria Sanitary District. The motion carried by the following roll call vote:

AYES:	4	Graf, Damron, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Kim Garcia, clerk to the Board of Directors, administered the Oath of Office to Ms. Murphy after which she joined the Board at the dais.

3. Administration Building Replacement Project Update

General Manager reviewed his staff report related to the Administration Building Replacement Project. A report on the City of Carpinteria Architectural Review Board (ARB) meeting was given, including a summary of public testimony and ARB member comments made at the meeting. The project received preliminary approval from the ARB on a 4-0 vote.

President Graf noted several public speaker slips and therefore opened public comment.

Public comments were received from Debra Brewer, Ted Rhodes, Louise Hansen, Jim Reginato, George Johnson, Leslie Gascoigne, Marla Davis, Kristin Larsen, Pam Bollinger

Public comments were uniformly in favor of maintaining the existing mature trees on the property. Several comments were made regarding the proximity of the proposed structure to northern property line and the neighboring homes. Others suggested reduction in the overall size of the structure and changes to the configuration which might allow for retention of the blue gum eucalyptus trees proposed for removal.

President Graf thanked the public for their comments and closed the public forum. After Board discussion, no action was taken on the item.

4. WWTP Protective Flood Wall Continuation of Emergency Action

General Manager reviewed his staff report related to the emergency condition of the apparent failure of the flood control system protecting the District’s wastewater treatment facility.

A Request for Informal Bids to remove mud and debris from the concrete embankment to facilitate further inspection and final engineering evaluation of the structure was prepared and distributed pursuant to the District’s UPCCAA procurement program. A copy was attached.

Staff continues to work with a team from FEMA and CalOES to gather and upload pertinent information through the online portal system.

Director Murphy made a motion, seconded by Director Damron that the Board continue the emergency action as prescribed in Resolution No. R-306. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

5. Resolution No. R-307: Designation of Subrecipient’s Agent Resolution CalOES Form 130

General Manager reviewed his staff report related to Resolution No. R-307; Designation of Subrecipient’s Agent. If adopted, Resolution No. R-307 would authorize the General Manager or Board President or Board Secretary to act as agent for the board on matters and agreements for state and federal disasters for a three-year period from the date of adoption.

Director Damron made a motion, seconded by Director Murphy that the Board adopt Resolution No. R-307 as presented. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

6. Resolution No. R-309: Expressing Continued Support for an Indirect Potable Reuse Recycled Water Project for the Carpinteria Valley

General Manager reviewed his staff report related to Resolution No. R-309; Expressing Continued Support for an Indirect Potable Reuse Recycled Water Project for the Carpinteria Valley. If adopted, a copy of Resolution No. R-309 will be transmitted to the Carpinteria Valley Water District.

After Board Discussion, Director Damron made a motion, seconded by Director Modugno that the Board adopt Resolution No. R-309 as presented. The motion carried by the following roll call vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

7. Rejection of Government Claim – Plum/Pear Street Sewer Replacement Project

General Manager reviewed his staff report related to rejecting a personal injury claim from Ms. Margaret Connors pursuant to Government Code Section 913. A copy of the claim was attached for reference.

Director Murphy made a motion, seconded by Director Damron that the Board reject the November 27, 2017 claim from Ms. Margaret Connors. The motion carried by the following vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

8. Update to District Personnel Rules and Regulations: Chapter 3 of the District Code

Office Manager reviewed her staff report related to updates made to the Districts Personnel Rules and Regulations. A copy of the proposed changes was attached for review.

Director Damron, seconded by Director Velasco, made a motion that the Board approve the updated version of Chapter 3 of the District Code, Personnel Rules and Regulations as presented. The motion carried by the following vote:

AYES:	5	Graf, Damron, Velasco, Modugno, Murphy
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

9. Carpinteria Valley Recycled Water Program

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Velasco reported on the meeting held March 19, 2018.

Standing Personnel Committee

Director Damron reported on the meeting held March 15, 2018.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None

B. GENERAL ITEMS

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report

None.

Board Member Vacation Dates

Legal Counsel will not be present for the regular meeting of April 17, 2018.

Future Agenda Items

None.

VIII. ADJOURNMENT

There being no further items to discuss, President Graf adjourned the meeting at 6:53 p.m.

Lin Graf
President

Mike Modugno
President Pro-Tem

Michael Damron
Secretary

Gerald Velasco
Treasurer

Debbie Murphy