

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
February 6, 2018**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **February 6, 2018**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Graf called the meeting to order at 5:30 p.m. and noted that all directors were present.

Directors Present: Lin Graf – President
 Mike Modugno – President Pro-Tem
 Mike Damron – Secretary
 Gerald Velasco – Secretary Pro-Tem
 Jeff Moorhouse – Treasurer

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Anthony Trembley – Law Office of Anthony H. Trembley

Public Present: Christie Moorhouse, Patricia Moorhouse

II. PLEDGE OF ALLEGIANCE

President Graf led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF January 16, 2018

Director Damron made a motion, seconded by Director Modugno that the Board approve the minutes of the January 16, 2018 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Graf, Moorhouse, Damron, Velasco, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Employee Recognition
- CASA Winter Conference Report
- Plum/Pear Sewer Replacement Project Update
- NPDES Annual Report
- Operations Update

2. WWTP Protective Flood Wall Continuation of Emergency Action

General Manager reviewed his staff report related to the emergency condition of the apparent failure of the flood control system protecting the District's wastewater treatment facility. A physical condition assessment of the structure was completed by Stantec and a remedial work plan is being developed.

A Request for Public Assistance has been filed with FEMA in an effort to recover disaster related expenses.

Director Moorhouse made a motion, seconded by Director Velasco that the Board continue the emergency action as prescribed in Resolution No. R-306. The motion carried by the following roll call vote:

AYES:	5	Graf, Velasco, Moorhouse, Damron, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Administration Building Replacement Project Update

General Manager reviewed his staff report related to the District's Administration Building Replacement Project. An update on the January 25th City of Carpinteria Architectural Review Board hearing was provided. The Board discussed comments from area residents and ARB committee members.

No Board action was taken on this item.

4. Filling Board of Directors Vacancy

General Manager reviewed his staff report related to filling the Board of Directors vacancy and approving publishing a Notice of Vacancy. Jeff Moorhouse submitted his resignation from the Board of Directors, effective February 7, 2018. Government Code Section 1780 stipulates the process for filling this vacancy.

After Board discussion, Director Modugno made a motion, seconded by Director Damron that the Board 1) make an appointment to fill the Board Director vacancy pursuant to Government Code Section 1780, and; 2) authorize District staff to immediately post a Notice of Vacancy in at least

three (3) conspicuous places in the District and published in the Coastal View News Paper. The motion carried by the following vote:

AYES:	4	Graf, Velasco, Damron, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	1	Moorhouse

5. Board Treasurer and Finance Committee Position Vacancies

General Manager reviewed his staff report related to electing a Director to assume the position of Board Treasurer and to reorganize the Standing Finance Committee in light of position vacancies.

Director Damron, seconded by Director Modugno, made a motion to elect Director Velasco as Treasurer of the Board. The motion carried by the following roll call vote:

AYES:	4	Graf, Velasco, Damron, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	1	Moorhouse

President Graf moved Director Velasco into the Chairperson position on the Finance Committee and Director Modugno was appointed to the member seat on the Finance Committee.

6. Carpinteria Valley Recycled Water Program

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

No Board action was taken on this item.

7. Resolution No. R-308; Recognizing Jeff Moorhouse for 20 Years of Outstanding and Dedicated Service to the Carpinteria Sanitary District

General Manager reviewed his staff report related to Resolution No. R-308. General Manager thanked Director Moorhouse for his contributions to the agency and provided him with a plaque commemorating his service.

Director Velasco made a motion, seconded by Director Damron that the Board adopt Resolution No. R-308. The motion carried by the following roll call vote:

AYES:	4	Graf, Velasco, Damron, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	1	Moorhouse

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None

B. GENERAL ITEMS

CASA Legislative Committee Report

None.

LAFCO Report (Jeff Moorhouse)

None.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VIII. ADJOURNMENT

There being no further items to discuss, President Graf adjourned the meeting at 6:40 p.m.

Lin Graf
President

Mike Modugno
President Pro-Tem

Michael Damron
Secretary

Gerald Velasco
Treasurer