

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
January 16, 2018**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **January 16, 2018**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**I. CALL TO ORDER**

President Graf called the meeting to order at 5:30 p.m. and noted that Director Velasco was not present but was expected.

Directors Present:     Lin Graf – President  
                              Mike Modugno – President Pro-Tem  
                              Mike Damron – Secretary  
                              Gerald Velasco – Secretary Pro-Tem  
                              Jeff Moorhouse – Treasurer

Staff Present:         Craig Murray – General Manager  
                              Hamid Hosseini – Finance Director  
                              Kim Garcia – Board Clerk  
                              Mark Bennett – Operations Manager

Legal Counsel  
Present:                Anthony Trembley – Law Office of Anthony H. Trembley

Public Present:        Dan Back – Stantec

**II. PLEDGE OF ALLEGIANCE**

President Graf led those present in the Pledge of Allegiance.

**III. BOARD APPROVAL OF AGENDA**

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF December 19, 2017**

Director Damron made a motion, seconded by Director Moorhouse that the Board approve the minutes of the December 19, 2017 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	3	Graf, Moorhouse, Damron
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	1	Modugno

**V. PUBLIC FORUM**

None

## VI. MATTERS BEFORE THE BOARD

### **A. GENERAL REPORTS:**

#### **1. General Manager's Status Report**

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- Plum/Pear Sewer Replacement Project Update
- Administration Building Replacement Project
- Operations Update

It was noted for the record that Director Velasco had arrived to the meeting.

#### **2. January 9, 2018 Storm and Flash Flood Event Update**

General Manager presented the Board with a PowerPoint overview of the January 9, 2018 storm event and the effects to District facilities, local area impacts and District response efforts.

Slides 2-7 depicted flooding throughout Sixth Street and near the District's Administration office. Slides 8-11 illustrated debris near the area of the District's Lift Station No. 5. Slides 12-19 showed other areas of impact including Padaro Lane, Rincon Point and manholes near the new Casitas Pass interchange. Slides 20 – 25 concentrated on Carpinteria Creek, the creek channel and concrete embankment which protects the District's wastewater treatment facility. Slides 26 -30 showed District staff engaged in mutual aid response measures throughout the County of Santa Barbara.

No Board action was taken on this item.

#### **3. RESOLUTION NO. R-306; Declaring Emergency With Regard to Certain District Facilities, Authorizing Remedial Work to be Performed Without Competitive Bidding, Declaring the Project to be Exempt From the Requirements of the California Environmental Quality Act, and Making Necessary Findings Thereof**

General Manager reviewed his staff report related to Resolution No. R-306. General Manager introduced Dan Back with Stantec Consulting who performed a field assessment and preliminary evaluation of the sudden and unexpected damage to the concrete embankment in Carpinteria Creek on the eastern perimeter of the District wastewater treatment facility.

Based on preliminary assessments it was determined that an emergency condition exists requiring immediate measures be undertaken to protect the District treatment plant flood protection system from further damage.

If adopted Resolution No. R-306 would provide the required determination that an emergency condition exists pursuant to Public Contract Code sections 20806 and 1102.

Director Damron made a motion, seconded by Director Velasco that the Board adopt Resolution No. R-306. The motion carried by the following roll call vote:

AYES:	5	Graf, Velasco, Moorhouse, Damron, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**4. Carpinteria Valley Recycled Water Program**

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

No Board action was taken on this item.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

None.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None

**B. GENERAL ITEMS**

CASA Legislative Committee Report

None.

LAFCO Report (Jeff Moorhouse)

None.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

Director Moorhouse submitted a letter to the President announcing his resignation from the Board effective February 6, 2018.

**VIII. ADJOURNMENT**

There being no further items to discuss, President Graf adjourned the meeting at 6:35 p.m.

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Lin Graf  
President

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Mike Modugno  
President Pro-Tem

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Michael Damron  
Secretary

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Gerald Velasco  
Secretary Pro-Tem

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Jeff Moorhouse  
Treasurer