

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
October 3, 2017**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **October 3, 2017**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Graf called the meeting to order at 5:30 p.m. and noted for the record that all Directors were present at tonight's meeting.

Directors Present: Lin Graf – President
 Mike Modugno – President Pro-Tem
 Jeff Moorhouse – Treasurer
 Mike Damron – Secretary
 Gerald Velasco – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Anthony Trembley

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Graf led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF September 5, 2017

Director Damron made a motion, seconded by Director Velasco that the Board approve the minutes of the September 5, 2017 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Graf, Velasco, Moorhouse, Modugno, Damron
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- Quarterly Incident Report
- Employee Recognition
- Recruitment Update
- Plum/Pear Street Sewer Replacement Project Update
- Utilities Committee Recycled Water Meeting
- SAMA Meeting Report
- CalTrans Linden/Casitas Project Update
- Central Coast RWQCB Recycled Water Policy Discussion
- Operations Update

2. RESOLUTION No. R-305 – Certification of the September 2017 Update to the District’s Sewer System Management Plan

General Manager reviewed his staff report related to Resolution No. R-305. If adopted, Resolution No. R-305 would certify an update to the Carpinteria Sanitary District Sewer System Management Plan as of September 2017.

Director Modugno made a motion, seconded by Director Damron that the Board adopt Resolution No. R-305 certifying the September 2017 update to the Carpinteria Sanitary District Sewer System Management Plan. The motion carried by the following roll call vote:

AYES:	5	Graf, Velasco, Moorhouse, Modugno, Damron
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Agreement for Construction of Wastewater Conveyance Facilities – 1300 Cravens Lane (APN 004-013-026) Green Heron Springs

General Manager reviewed his staff report related to approving an Agreement for Construction of Wastewater Conveyance Facilities related to a proposed subdivision at 1300 Cravens Lane.

An amended agreement was distributed for review and consideration.

Director Velasco made a motion, seconded by Director Modugno that the Board approve the Agreement for Construction of Wastewater Conveyance Facilities between the District and 1300 Cravens Lane, LLC as presented. The motion carried by the following vote:

AYES:	5	Graf, Velasco, Moorhouse, Modugno, Damron
NOES:	0	None
ABSENT:	0	None

ABSTAIN: 0 None

4. NPDES Permit CA0047364 Renewal – Order No. R3-2017-0032

General Manager reviewed his staff report related to the Central Coast Regional Water Quality Control Board adopting Order No. R3-2017-0032 at a hearing on September 21, 2017, thereby reissuing the District's NPDES discharge permit for a new five-year term.

No action was taken.

5. District Legal Counsel

Board reviewed a letter from Musick, Peeler & Garrett, LLP regarding the departure of District Legal Counsel, Tony Trembley, from the firm. Legal Counsel provided input regarding options for future legal services.

After some discussion, Director Moorhouse made a motion, seconded by Director Damron that the Board engage the Law Office of Anthony H. Trembley. An engagement agreement will be presented to the Board for consideration at a future date. The motion carried by the following vote:

AYES:	5	Graf, Velasco, Moorhouse, Modugno, Damron
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

6. Carpinteria Valley Recycled Water Program

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Moorhouse reported on the meeting held September 18, 2017.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

Director Graf reported on the meeting held at the Carpinteria Valley Water District on September 14, 2017.

Ad-Hoc Facilities Planning Committee

None.

B. GENERAL ITEMS

CASA Legislative Committee Report
None.

LAFCO Report (Jeff Moorhouse)
None.

SBCSDA (Santa Barbara California Special Districts Association) Report
None.

CSRMA Report (Jeff Moorhouse)
None.

Board Member Vacation Dates
None.

Future Agenda Items
None.

VIII. ADJOURNMENT

There being no further items to discuss, President Graf adjourned the meeting at 6:10 p.m.

Lin Graf
President

Mike Modugno
President Pro-Tem

Michael Damron
Secretary

Gerald Velasco
Secretary Pro-Tem

Jeff Moorhouse
Treasurer