

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
September 5, 2017**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **September 5, 2017**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**I. CALL TO ORDER**

President Graf called the meeting to order at 5:30 p.m. and noted for the record that all Directors were present at tonight's meeting.

Directors Present:     Lin Graf – President  
                              Mike Modugno – President Pro-Tem  
                              Jeff Moorhouse – Treasurer  
                              Mike Damron – Secretary  
                              Gerald Velasco – Secretary Pro-Tem

Staff Present:         Craig Murray – General Manager  
                              Hamid Hosseini – Finance Director  
                              Kim Garcia – Board Clerk

Legal Counsel  
Present:                Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present:       None

**II. PLEDGE OF ALLEGIANCE**

President Graf led those present in the Pledge of Allegiance.

**III. BOARD APPROVAL OF AGENDA**

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF August 1, 2017**

Director Modugno made a motion, seconded by Director Velasco that the Board approve the minutes of the August 1, 2017 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	4	Graf, Velasco, Moorhouse, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	1	Damron

**V. PUBLIC FORUM**

None

**VI. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. General Manager’s Status Report**

General Manager reviewed his written report regarding the following items:

- Employee Recognition
- Recruitment Update
- Carpinteria Middle School Sewer Realignment
- Primary Clarifier Cover Replacement
- NPDES Permit Renewal Hearing
- Coastal Resiliency and Sea Level Rise
- Operations Update

**2. Plum/Pear Street Sewer Replacement Project – CIP Budget Amendment and Status Report**

General Manager reviewed his staff report related to approving an amendment to the capital budget for the Plum/Pear Street Sewer Replacement Project. If approved, the CIP budget would be increased by \$1,050,000 making the amended total \$2,050,000 for project P-132.

General Manager provided the Board with a report on project implementation status including a pending contract change order, permit status, outreach efforts and schedule overview.

Director Velasco made a motion, seconded by Director Damron that the Board amend the budget for CIP Project P-132 to \$2,050,000 to fund the Plum/Pear Street Sewer Replacement Project. The motion carried by the following vote:

AYES:	5	Graf, Velasco, Moorhouse, Modugno, Damron
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**3. Cash Contract No. 437 – Plum/Pear Street Sewer Replacement Project**

General Manager reviewed his staff report related to approving Cash Contract No. 437 with Blois Construction, Inc. for the Plum/Pear Street Sewer Replacement Project. If approved Cash Contract No. 437 would engage Blois based on their proposed price of \$1,552,197. The contract performance period is 180 calendar days from the Notice to Proceed date.

Director Damron made a motion, seconded by Director Modugno that the Board approve and execute Cash Contract No. 437 between the District and Blois Construction, Inc. for the Plum/Pear Street Sewer Replacement Project. The motion carried by the following vote:

AYES:	5	Graf, Velasco, Moorhouse, Modugno, Damron
NOES:	0	None
ABSENT:	0	None

ABSTAIN: 0      None

**4. Carpinteria Valley Recycled Water Program**

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

No Board action was taken on this item.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

Director Moorhouse reported on the meeting held August 24, 2017.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

A meeting of the Standing Utilities Committee is to be held at the Carpinteria Valley Water District on September 14, 2017 at 2:00.

Ad-Hoc Facilities Planning Committee

None.

**B. GENERAL ITEMS**

CASA Legislative Committee Report

Director Moorhouse reported on the CASA Conference.

LAFCO Report (Jeff Moorhouse)

Director Moorhouse reported on the Little Hoover Commission Special Districts Report.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

**VIII. ADJOURNMENT**

There being no further items to discuss, President Graf adjourned the meeting at 6:12p.m.

---

Lin Graf  
President

---

Mike Modugno  
President Pro-Tem

---

Michael Damron  
Secretary

---

Gerald Velasco  
Secretary Pro-Tem

---

Jeff Moorhouse  
Treasurer