

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
September 5, 2017**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **September 5, 2017**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Graf called the meeting to order at 5:30 p.m. and noted for the record that all Directors were present at tonight's meeting.

Directors Present: Lin Graf – President
 Mike Modugno – President Pro-Tem
 Jeff Moorhouse – Treasurer
 Mike Damron – Secretary
 Gerald Velasco – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Graf led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF August 1, 2017

Director Modugno made a motion, seconded by Director Velasco that the Board approve the minutes of the August 1, 2017 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	4	Graf, Velasco, Moorhouse, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	1	Damron

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Employee Recognition
- Recruitment Update
- Carpinteria Middle School Sewer Realignment
- Primary Clarifier Cover Replacement
- NPDES Permit Renewal Hearing
- Coastal Resiliency and Sea Level Rise
- Operations Update

2. Plum/Pear Street Sewer Replacement Project – CIP Budget Amendment and Status Report

General Manager reviewed his staff report related to approving an amendment to the capital budget for the Plum/Pear Street Sewer Replacement Project. If approved, the CIP budget would be increased by \$1,050,000 making the amended total \$2,050,000 for project P-132.

General Manager provided the Board with a report on project implementation status including a pending contract change order, permit status, outreach efforts and schedule overview.

Director Velasco made a motion, seconded by Director Damron that the Board amend the budget for CIP Project P-132 to \$2,050,000 to fund the Plum/Pear Street Sewer Replacement Project. The motion carried by the following vote:

AYES:	5	Graf, Velasco, Moorhouse, Modugno, Damron
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Cash Contract No. 437 – Plum/Pear Street Sewer Replacement Project

General Manager reviewed his staff report related to approving Cash Contract No. 437 with Blois Construction, Inc. for the Plum/Pear Street Sewer Replacement Project. If approved Cash Contract No. 437 would engage Blois based on their proposed price of \$1,552,197. The contract performance period is 180 calendar days from the Notice to Proceed date.

Director Damron made a motion, seconded by Director Modugno that the Board approve and execute Cash Contract No. 437 between the District and Blois Construction, Inc. for the Plum/Pear Street Sewer Replacement Project. The motion carried by the following vote:

AYES:	5	Graf, Velasco, Moorhouse, Modugno, Damron
NOES:	0	None

ABSENT: 0 None
ABSTAIN: 0 None

4. Carpinteria Valley Recycled Water Program

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Moorhouse reported on the meeting held August 24, 2017.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

A meeting of the Standing Utilities Committee is to be held at the Carpinteria Valley Water District on September 14, 2017 at 2:00.

Ad-Hoc Facilities Planning Committee

None.

B. GENERAL ITEMS

CASA Legislative Committee Report

Director Moorhouse reported on the CASA Conference.

LAFCO Report (Jeff Moorhouse)

Director Moorhouse reported on the Little Hoover Commission Special Districts Report.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VIII. ADJOURNMENT

There being no further items to discuss, President Graf adjourned the meeting at 6:12p.m.

Lin Graf
President

Mike Modugno
President Pro-Tem

Michael Damron
Secretary

Gerald Velasco
Secretary Pro-Tem

Jeff Moorhouse
Treasurer