

## ORDINANCE NO. 14

### ORDINANCE AND GENERAL REGULATION OF THE GOVERNING BOARD OF THE CARPINTERIA SANITARY DISTRICT ADOPTING INFORMAL BIDDING PROCEDURES UNDER THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT

**WHEREAS**, pursuant to Resolution No. 294, adopted on even date herewith, the Governing Board (the “Board”) of the Carpinteria Sanitary District (the “District”) has elected to become subject to the uniform public construction cost accounting procedures under the Uniform Public Construction Cost Accounting Act as set forth in Public Contract Code Section 22000, et seq. (the “Act”); and

**WHEREAS**, pursuant to Public Contract Code Section 22034, as a public agency that has elected to be subject to the Act, the District is required to enact an informal bidding policy to govern the selection of contractors to perform public projects pursuant to Public Contract Code Section 22032(b).

**NOW, THEREFORE, BE IT ORDAINED** by the Governing Board of the Carpinteria Sanitary District as follows:

**1. Informal Bid Procedures.** Public projects, as defined by the Act and in accordance with the limits listed in Section 22032 of the Public Contract Code, may be let to contract by informal procedures as set forth in Section 22032, et seq., of the Public Contract Code.

**2. Contractors List.** A list of contractors shall be developed and maintained in accordance with the provisions of Section 22034 of the Public Contract Code and criteria promulgated from time to time by the California Uniform Construction Cost Accounting Commission.

**3. Notice Inviting Informal Bids.** Where a public project is to be performed which is subject to the provisions of this ordinance, a notice inviting informal bids may be mailed to all contractors for the category of work to be bid, as shown on the list developed in accordance with Section 2, and shall be mailed to all construction trade journals as specified by the California Uniform Construction Cost Accounting Commission in accordance with Section 22036 of the Public Contract Code. Additional contractors and/or construction trade journals may be notified at the discretion of the department/agency soliciting bids, provided however:

**(A)** If there is no list of qualified contractors maintained by the District for the particular category of work to be performed, the notice inviting bids shall be sent only to the construction trade journals specified by the Commission.

**(B)** If the product or service is proprietary in nature such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to such contractor or contractors.

**4. Award of Contracts.** The District’s General Manager is authorized to award informal contracts pursuant to this Ordinance.

**5. Publication.** The Secretary of the Board is hereby directed to cause this ordinance to be published once in a newspaper published in the District in accordance with the requirements of Health & Safety Code Section 6490.

6. Effective Date. This ordinance shall be effective one week following the date of publication.

**PASSED AND ADOPTED** by the Governing Board of the Carpinteria Sanitary District on the 3<sup>rd</sup> day of May 2016 by the following vote to wit:

**AYES:** Graf, Velasco, Modugno, Moorhouse, Damron

**NAYS:** None

**ABSTENTIONS:** None

**ABSENT:** None

**APPROVED:**

  
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Gerald Velasco  
President, Board of Directors



**ATTEST:**  
  
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Mike Modugno  
Secretary, Board of Directors

**CERTIFICATION**

I, Michael Modugno, Secretary of the Governing Board of the Carpinteria Sanitary District, hereby certify that the forgoing is a true and correct copy of Ordinance No. 14 which was duly adopted by the Governing Board of the Goleta Sanitary District at a meeting of said Governing Board duly held on May 3, 2016.

Date: May 3, 2016

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Michael Modugno  
Secretary of the Governing Board