

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
November 18, 2014**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **November 18, 2014**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Pro-Tem Damron called the meeting to order at 5:30 p.m. and noted for the record that President Modugno would be absent from tonight's meeting.

Directors Present: Mike Damron – President Pro-Tem
 Jeff Moorhouse – Treasurer
 Gerald Velasco – Secretary
 Lin Graf – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: Richard Teaman – Teaman, Ramirez & Smith, LLP

II. PLEDGE OF ALLEGIANCE

President Pro-Tem Damron led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Pro-Tem Damron asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF November 4, 2014

Director Graf made a motion, seconded by Director Velasco that the Board approve the Minutes of the November 4, 2014 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	4	Velasco, Damron, Moorhouse, Graf
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following:

- ASHT Replacement Project Update
- District Website Update
- SAMA Meeting Report
- Operations Update

2. Comprehensive Annual Finance Report and Audited Financial Statements – Fiscal Year 2013/14

General Manager introduced Rich Teaman of Teaman, Ramirez & Smith, Certified Public Accountants. TRS has conducted independent financial audits of the District for the last nine years. General Manager asked the District's Finance Director, Hamid Hosseini, to present this agenda item.

Finance Director reviewed his staff report and related supplemental financial reports. Mr. Teaman provided the Board and staff with an oral summary of the CAFR contents. He indicated that the District received an unqualified opinion and that the District's financial management continues to be very solid. Mr. Teaman reviewed several GASB required letters that supplement the CAFR and discussed issues that can be anticipated next year, including a requirement to book PERS retirement liability.

President Pro-Tem Damron thanked staff and TRS for their efforts.

Director Graf made a motion, seconded by Director Moorhouse that the Board adopt the Comprehensive Annual Financial Report for the year ended June 30, 2014 and that the Finance Director be authorized to distribute the necessary reports and file the State controller's Report with the State of California. The motion carried by the following vote:

AYES:	4	Velasco, Moorhouse, Damron, Graf
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

3. Resolution No. R-278: Declaring an Emergency With Regard to Certain District Facilities, Authorizing Remedial Work to be Performed Without Competitive Bidding, Declaring the Project to be Exempt From the Requirements of the California Environmental Quality Act, and Making Necessary Findings Thereof

General Manager reviewed his staff report related to Resolution No. R-278 related to a failed private sewer line serving five homes in the 1300 block of Linden Avenue. After Board discussion, there was general consensus to table consideration of Resolution No. R-278 until a determination can be made as to the level of participation of the affected residents.

4. Change Order No. 3 to Cash Contract No. 416 – Aerated Sludge Holding Tank Replacement Project

General Manager reviewed his staff report related to Change Order No. 3 to Cash Contract No. 416 with Cushman Contracting Corporation for the Aerated Sludge Holding Tank Replacement Project. If approved, Change Order No. 3 would increase the approved contract price by \$14,409 making the revised total \$5,283,606. No change in contract time was proposed.

Director Moorhouse made a motion, seconded by Director Graf that the Board approve Change Order No. 3 to Cash Contract No. 416 with Cushman Contracting Corporation as presented. The motion carried by the following vote:

AYES:	4	Velasco, Graf, Moorhouse, Damron
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None

Standing Personnel Committee

None.

Standing Public Relations Committee

None

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None

B. GENERAL ITEMS

CASA Legislative Committee Report

None.

LAFCO Report (Jeff Moorhouse)

None.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VIII. CLOSED SESSION

Legal counsel led the Board into closed session at 6:35 p.m. on the following agenda items:

CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): one case. December 10, 2013 Notice of Violation from Central Coast Regional Water Quality Control Board

CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(4): one case.

IX. RECONVENE OPEN SESSION

A. CLOSED SESSION REPORT

President Pro-Tem Damron reconvened the open session at 7:00 p.m. and stated that there was no action taken on the closed session items and nothing to report.

X. ADJOURNMENT

There being no further items to discuss, President Pro-Tem Damron adjourned the meeting at 7:00 p.m.

Mike Modugno
President

Michael Damron
President Pro-Tem

Gerald Velasco
Secretary

Lin Graf
Secretary Pro-Tem

Jeff Moorhouse
Treasurer