

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
November 15, 2016**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **November 15, 2016**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Velasco called the meeting to order at 5:30 p.m. and noted for the record that all Directors were present.

Directors Present: Gerald Velasco – President
Lin Graf – President Pro-Tem
Jeff Moorhouse – Treasurer
Mike Modugno - Secretary
Mike Damron – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
Kim Garcia – Board Clerk
Hamid Hosseini – Finance Director

Legal Counsel
Present: None

Public Present: Richard Teaman – Teaman, Ramirez & Smith, LLP

II. PLEDGE OF ALLEGIANCE

President Velasco asked Director Moorhouse to lead those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Velasco asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETINGS OF November 1, 2016

Director Damron made a motion, seconded by Director Graf that the Board approve the Minutes of the November 1, 2016 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Modugno, Damron, Graf, Velasco, Moorhouse
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. Comprehensive Annual Finance Report and Audited Financial Statements – Fiscal Year 2015/16

General Manager introduced Richard Teaman of Teaman, Ramirez & Smith, Certified Public Accountants.

Mr. Teaman provided the Board and staff with an oral summary of the CAFR contents. He indicated that the District received an unqualified opinion and that the District's financial management continues to be very solid. Mr. Teaman reviewed several GASB required letters that supplement the CAFR and discussed issues that can be anticipated next year. There was discussion related to the CalPERS unfunded liability obligation included in the financial statements and possible approaches to address this liability in the future.

General Manager reviewed his staff report and related supplemental financial reports.

Director Graf made a motion, seconded by Director Moorhouse that the Board adopt the Comprehensive Annual Financial Report for the year ended June 30, 2016 and that the Finance Director be authorized to distribute the necessary reports and file the State Controller's Report with the State of California. The motion carried by the following vote:

AYES:	5	Velasco, Damron, Graf, Modugno, Moorhouse
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

2. 2017 CASA Winter Conference

General Manager said this item was on the agenda as an informational item for any Board member who might want to attend the 2017 CASA Winter Conference to be held in Palm Springs on January 18-20, 2017. President Velasco suggested that any Board member who was interested to contact the Office Manager/Board Clerk.

No action was taken.

3. Carpinteria Valley Recycled Water Program

General Manager said that this item was on the agenda as requested at a previous meeting for the purpose of providing the Board with updates related to the Carpinteria Valley Recycled Water Program.

A questionnaire from the Carpinteria Valley Water District was distributed for review. After Board discussion there was consensus to bring the list of questions back to the Board for further analysis and discussion at a future meeting.

4. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- SAMA Meeting Report
- Admin Building Replacement Project Update
- CSRMA Training Seminar
- Rate and Fee Study Update
- Operations Update

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee
None

Standing Personnel Committee
None.

Standing Public Relations Committee
None

Standing Utilities Committee
None.

Ad-Hoc Facilities Planning Committee
None.

B. GENERAL ITEMS

CASA Legislative Committee Report
Director Moorhouse reported on the upcoming legislative agenda.

LAFCO Report (Jeff Moorhouse)
None.

SBCSDA (Santa Barbara California Special Districts Association) Report
Director Moorhouse reported on the upcoming Board election.

CSRMA Report (Jeff Moorhouse)
Director Moorhouse reported on the pooled liability committee.

Board Member Vacation Dates
None.

Future Agenda Items
Unfunded CalPERS liability.

VIII. ADJOURNMENT

There being no further items to discuss, President Velasco adjourned the meeting at 6:39 p.m.

Gerald Velasco
President

Lin Graf
President Pro-Tem

Mike Modugno
Secretary

Michael Damron
Secretary Pro-Tem

Jeff Moorhouse
Treasurer