

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
November 3, 2015**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **November 3, 2015**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**I. CALL TO ORDER**

President Damron called the meeting to order at 5:30 p.m. and noted for the record that all Directors were present for tonight's meeting.

Directors Present:     Mike Damron – President  
                              Gerald Velasco – President Pro-Tem  
                              Lin Graf – Treasurer  
                              Jeff Moorhouse – Secretary  
                              Mike Modugno – Secretary Pro-Tem

Staff Present:         Craig Murray – General Manager  
                              Hamid Hosseini – Finance Director  
                              Kim Garcia – Board Clerk

Legal Counsel  
Present:                Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present:       None

**II. PLEDGE OF ALLEGIANCE**

President Damron led those present in the Pledge of Allegiance.

**III. BOARD APPROVAL OF AGENDA**

President Damron asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF October 20, 2015**

Director Graf made a motion, seconded by Director Moorhouse that the Board approve the Minutes of the October 20, 2015 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	4	Modugno, Damron, Moorhouse, Graf,
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	1	Velasco

**V. PUBLIC FORUM**

None

## VI. MATTERS BEFORE THE BOARD

### 1. General Manager's Status Report

General Manager reviewed his written report regarding the following:

- Inlet Structure Piping Repairs
- Via Real Main Sewer Relocation Project Update
- ASHT Replacement Project Update
- CASA Enforcement Policy Reform Workshop
- SBCSDA Meeting Report
- Operations Update

### 2. Cash Contract No. 430 – Blackbird Architects, Inc. – Architectural Design Services

General Manager reviewed his staff report related to approving Cash Contract No. 430 between the District and Blackbird Architects, Inc. for architectural design services in association with the Administration Building Replacement Project.

General Manager said that some minor contract language needed to be amended. After Board discussion there was consensus to consider the item at a later date pending contract amendments.

### 3. Cash Contract No. 431 – MNS Engineers, Inc. – Topographic Mapping Services

General Manager reviewed his staff report related to approving Cash Contract No. 431 between the District and MNS Engineers, Inc. for topographic mapping services in association with the Administration Building Replacement Project. MNS' time and materials proposal included a contract amount not to exceed \$10,680.

Director Moorhouse made a motion, seconded by Director Graf that the Board approve and execute Cash Contract No. 431 between the District and MNS Engineers, Inc. as presented. The motion carried by the following vote:

AYES:	5	Graf, Moorhouse, Damron, Modugno, Velasco
NOES:	0	None.
ABSENT:	0	None.
ABSTAIN:	0	None

### 4. RESOLUTION NO. R-287 – Accepting a Grant of Easement from the City of Carpinteria (APN 001-070-025)

General Manager reviewed his staff report related to adopting Resolution No. R-287 Accepting a Grant of Easement from the City of Carpinteria. The District negotiated an agreement, related to the Via Real Sewer Main Relocation Project, with the City of Carpinteria for the conveyance of a utility easement to allow construction, long term operation and emergency maintenance/repair of the new sewer infrastructure. A copy of Resolution No. R-287 and Notice of Acceptance were attached for review.

Director Moorhouse made a motion, seconded by Director Graf that the Board adopt Resolution. No. R-287 as presented. The motion carried by the following roll call vote:

AYES:	5	Graf, Moorhouse, Damron, Modugno, Velasco
NOES:	0	None.
ABSENT:	0	None.
ABSTAIN:	0	None

**5. Response to 2014/15 Orange County Grand Jury**

General Manager reviewed his staff report related to the District's response to the Orange County Grand Jury Report "Joint Powers Authorities: Issues of Viability, Control, Transparency and Solvency" on behalf of the Coastal Districts Financing Authority.

No action was taken.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

None

Standing Personnel Committee

None.

Standing Public Relations Committee

Director Graf reported on the meeting held October 28, 2015

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

Director Modugno reported on the meeting held October 29, 2015

**B. GENERAL ITEMS**

CASA Legislative Committee Report

None.

LAFCO Report (Jeff Moorhouse)

None.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

**VIII. ADJOURNMENT**

There being no further items to discuss, President Damron adjourned the meeting at 6:16 p.m.

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Michael Damron  
President

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Gerald Velasco  
President Pro-Tem

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Jeff Moorhouse  
Secretary

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Mike Modugno  
Secretary Pro-Tem

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Lin Graf  
Treasurer