

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
November 1, 2016**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **November 1, 2016**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Velasco called the meeting to order at 5:30 p.m. and noted for the record that all Directors were present.

Directors Present: Gerald Velasco – President
Lin Graf – President Pro-Tem
Jeff Moorhouse – Treasurer
Mike Modugno - Secretary
Mike Damron – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
Kim Garcia – Board Clerk
Hamid Hosseini – Finance Director

Legal Counsel Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: None.

II. PLEDGE OF ALLEGIANCE

President Velasco led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Velasco asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETINGS OF October 4, 2016

Director Damron made a motion, seconded by Director Modugno that the Board approve the Minutes of the October 4, 2016 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Modugno, Damron, Graf, Velasco, Moorhouse
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Staffing Update
- Wet Weather Preparations
- Carpinteria Valley Managers Meeting
- Caltrans Linden/Casitas Project Update
- CWEA Award Applications
- Communications Workshops
- Operations Update

2. Notice of Award – Cash Contract No. 441 Lower Lateral Rehabilitation Project

General Manager reviewed his staff report related to Notice of Award of Cash Contract No. 441 between the District and National Plant Services, Inc. for the Lower Lateral Rehabilitation Project. If approved a Notice of Award will be transmitted to National Plant with a Contract Agreement based on their revised price of \$234,643.00.

Following Board discussion, Director Graf made a motion, seconded by Director Damron that the Board approve issuance of a Notice of Award for the Lower Lateral Rehabilitation Project to National Plant Services Inc. of Long Beach, California based on their revised bid amount of \$234,643.00. The motion carried by the following vote:

AYES:	5	Velasco, Damron, Graf, Modugno, Moorhouse
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Aeration Blower Replacement Project – Informal Bid Authorization for Equipment Installation

General Manager reviewed his staff report related to staff undertaking an informal bidding process for the installation component of the Aeration Blower Replacement Project. If approved, a detailed scope of work with supporting diagrams and figures will be prepared and distributed to the current list of contractors in the CUPCCAA program. Ongoing efforts to undertake this project in collaboration with The Energy Network and their pre-selected contractor through the National Joint Powers Alliance resulted in an installation price proposal that was excessively high. This approach was subsequently abandoned.

Director Damron made a motion, seconded by Director Modugno that the Board authorize staff to undertake an informal bidding process for the installation component of the Aeration Blower Replacement Project pursuant to the California Uniform Construction Cost Accounting Act. The motion carried by the following vote:

AYES:	5	Velasco, Damron, Graf, Modugno, Moorhouse
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Resolution No. R-300 – A Resolution of Application of the Carpinteria Sanitary District for the Annexation of 3230 Beach Club Road

General Manager reviewed his staff report related to Resolution No. R-300 requesting that Santa Barbara LAFCO approve the 3230 Beach Club Road annexation to the Carpinteria Sanitary District.

Director Damron made a motion, seconded by Director Graf that the Board adopt Resolution No. R-300 requesting that Santa Barbara LAFCO approve the 3230 Beach Club Annexation to the Carpinteria Sanitary District. The motion carried by the following vote:

AYES:	5	Velasco, Damron, Graf, Modugno, Moorhouse
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

5. Long Range Capital Improvement Program 2015-2025 – Annual Update Review

General Manager reviewed his staff report related to the District's updated Long Range Capital Improvement Program summary. This item was on the agenda as an opportunity for the Board to review and provide input. The Board commented on the importance of reflecting potential or anticipated recycled water related improvements in the CIP Program, even though implementation details and cost apportionment have not yet been determined.

No action was taken.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Moorhouse reported on the meeting held October 31, 2016

Standing Personnel Committee

None.

Standing Public Relations Committee

None

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None.

B. GENERAL ITEMS

CASA Legislative Committee Report

None.

LAFCO Report (Jeff Moorhouse)

Director Moorhouse reported on the CALAFCO conference held October 26 -28 in Santa Barbara.

SBCSDA (Santa Barbara California Special Districts Association) Report

Director Moorhouse reported on the CSDA Annual conference held in San Diego.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

Recycled water program updates.

VIII. ADJOURNMENT

There being no further items to discuss, President Velasco adjourned the meeting at 6:20 p.m.

Gerald Velasco
President

Lin Graf
President Pro-Tem

Mike Modugno
Secretary

Michael Damron
Secretary Pro-Tem

Jeff Moorhouse
Treasurer