

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
October 21, 2014**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **October 21, 2014**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Modugno called the meeting to order at 5:30 p.m. and noted for the record that Director Graf and Legal Counsel would be absent from tonight's meeting.

Directors Present: Mike Modugno – President
 Mike Damron – President Pro-Tem
 Jeff Moorhouse – Treasurer
 Gerald Velasco – Secretary

Staff Present: Craig Murray – General Manager
 Mark Bennett – Operations Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: None.

Public Present: None.

II. PLEDGE OF ALLEGIANCE

President Modugno asked Director Moorhouse to lead those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Modugno asked if there were any modifications to tonight's agenda. General Manager recommended two changes, 1) remove closed session items under VIII from the agenda and 2) change the description of item VI.A.5 to read *The Board to receive information regarding the Special District Leadership Foundation Recognition Programs*. President Modugno said the agenda was approved as modified.

IV. BOARD APPROVAL OF MINUTES OF THE MEETINGS OF September 16, 2014 and October 1, 2014

Board Clerk noted one correction to the minutes of October 1, 2014, Page 3, Item IV, A, second sentence should read *Legal Counsel stated that no action had been taken on the closed session item*.

Director Moorhouse made a motion, seconded by Director Damron that the Board approve the Minutes of the September 16, 2014 Regular Board meeting as submitted and the minutes of the October 1, 2014 Special Board meeting as modified. The motion carried by the following vote:

AYES:	4	Velasco, Damron, Modugno, Moorhouse
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following:

- Quarterly Incident Report
- ASHT Replacement Project Update
- Rincon Point Septic to Sewer Project Update
- SoCal Gas Pipeline Safety Program
- CSRMA Risk Control Audit
- CalPERS Audit
- Operations Update

2. Dedication of Sewers – West Padaro Lane Main Sewer Extension

General Manager reviewed his staff report related to the offer of dedication of sewer facilities constructed within Padaro Lane, located between 2773 and 3197 Padaro Lane, referred to as the West Padaro Lane Main Sewer Extension.

The newly constructed sewer facilities include 4,144 linear feet of 8-inch and 6-inch diameter gravity sewer pipeline, 13 standard sewer manholes, lower lateral sewers and other appurtenances required to serve the Padaro Lane properties within the limits of the sewer extension.

Director Moorhouse made a motion, seconded by Director Damron that the Board accept the dedication of sewer facilities constructed within Padaro Lane, known as the West Padaro Lane Main Sewer Extension, and authorize recordation of the Dedication of Sewers and Appurtenances with the County of Santa Barbara as presented. The motion carried by the following vote:

AYES:	4	Velasco, Modugno, Moorhouse, Damron
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

3. Cash Contract No. 419 – AIA Automation, Inc. PLC Replacement and Communication Upgrade Project

General Manager reviewed his staff report related to Cash Contract No. 419 between the District and AIA Automation, Inc. for consulting services for PLC programming and related engineering support for the PLC Replacement and Communication Upgrade Project.

Director Moorhouse made a motion, seconded by Director Velasco that the Board approve Cash Contract No. 419 between the District and AIA Automation for PLC Programming and related technical services on the PLC Replacement and Communication Upgrade Project. The motion carried by the following vote:

AYES:	4	Velasco, Modugno, Moorhouse, Damron
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

4. District Insurance Coverage Overview

General Manager provided a comprehensive overview of the District's various forms of insurance coverage including: General Liability, Errors & Omissions, and Personal Injury, Workers' Compensation, Property Insurance, Mobile Equipment Physical Damage, Commercial Crime Liability and the Board Treasurer's Bond.

5. Special District Leadership Foundation (SDLF) Recognitions Programs

General Manager reviewed his staff report related to the programs offered by the Special District Leadership Foundation (SDLF). There was Board discussion and general consensus to pursue applicable recognition programs.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

The committee will be meeting on Friday, October 24th.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

President Modugno said that the committee will be conducting architect interviews on October 22nd.

B. GENERAL ITEMS

CASA Legislative Committee Report

Director Moorhouse gave his report on various CASA items.

LAFCO Report (Jeff Moorhouse)

None.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

Effects of the Ebola virus in wastewater.

VIII. ADJOURNMENT

There being no further items to discuss, President Modugno adjourned the meeting at 6:40 p.m.

Mike Modugno
President

Michael Damron
President Pro-Tem

Gerald Velasco
Secretary

Lin Graf
Secretary Pro-Tem

Jeff Moorhouse
Treasurer