

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
October 20, 2015**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **October 20, 2015**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Damron called the meeting to order at 5:30 p.m. and noted for the record that Director Velasco would be absent from tonight's meeting.

Directors Present: Mike Damron – President
 Lin Graf – Treasurer
 Jeff Moorhouse – Secretary
 Mike Modugno – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Damron led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Damron asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF September 15, 2015

Director Moorhouse made a motion, seconded by Director Modugno that the Board approve the Minutes of the September 15, 2015 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	4	Modugno, Damron, Moorhouse, Graf
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

1. General Manager's Status Report

General Manager reviewed his written report regarding the following:

- Quarterly Incident Report
- SAMA Meeting Report
- Via Real Main Sewer Relocation Project Update
- ASHT Replacement Project Update
- Aeration Blower Replacement Project
- Operations Update

2. Amendment No. 3 to Cash Contract No. 414 – AIA Automation, Inc. – Aerobic Digester Replacement Project

General Manager reviewed his staff report related to approving Amendment No. 3 to Cash Contract No. 414 between the District and AIA Automation, Inc. for SCADA programming and configuration services in association with the Aerobic Digester Replacement Project. A total fee amendment of \$9,620 is proposed. If approved the revised contract amount would be \$99,480. No change in the performance period was proposed.

Director Moorhouse made a motion, seconded by Director Modugno that the Board approve Amendment No. 3 to Cash Contract No. 414 between the Carpinteria Sanitary District and AIA Automation, Inc. as presented. The motion carried by the following vote:

AYES:	4	Graf, Moorhouse, Damron, Modugno
NOES:	0	None
ABSENT:	1	Velasco
ABSTAIN:	0	None

3. 2015 Long Range Planning Workshop – Summary Report

General Manager reviewed his staff report related to the 2015 Long Range Planning Workshop held on September 8, 2015. A summary report was prepared and distributed for Board review.

After Board discussion, no additional input was provided and no action was taken.

4. CalPERS GASB 68 Accounting Valuation Report – Carpinteria Sanitary District Miscellaneous Plan

General Manager reviewed his staff report related to the GASB 68 Accounting Valuation Report for the Carpinteria Sanitary District Miscellaneous Plan for the June 30, 2014 measurement date. A copy of the report was attached for review.

No action was taken.

5. 2014 CSRMA Risk Control Survey Report Findings and Recommendations

General Manager reviewed his staff report related to the 2014 CSRMA Risk Control Survey Report for the District. The District received the CSRMA Risk Control Survey which consisted of over 560 questions with a general focus on CalOSHA compliance, workers' compensation claim management

and return to work practices, compliance with basic employment practices, miscellaneous areas of general liability and sewer collection system management. The report, which was attached for review, is of the findings and recommendations from our survey response. The Rick Control Advisor for CSRMA will be here in late October for a meeting with staff to review and discuss the outstanding items.

No action was taken.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Graf reported on the meeting held October 19, 2015

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

Director Graf reported on the meeting held October 13, 2015

Ad-Hoc Facilities Planning Committee

None.

B. GENERAL ITEMS

CASA Legislative Committee Report

None.

LAFCO Report (Jeff Moorhouse)

None.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VIII. ADJOURNMENT

There being no further items to discuss, President Damron adjourned the meeting at 6:20 p.m.

Michael Damron
President

Gerald Velasco
President Pro-Tem

Jeff Moorhouse
Secretary

Mike Modugno
Secretary Pro-Tem

Lin Graf
Treasurer