

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
October 4, 2016**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **October 4, 2016**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**I. CALL TO ORDER**

President Pro Tem Graf called the meeting to order at 5:30 p.m. and noted for the record that Director Moorhouse and President Velasco were absent but expected.

Directors Present:     Lin Graf – President Pro-Tem  
                              Mike Modugno - Secretary  
                              Mike Damron – Secretary Pro-Tem

Staff Present:           Craig Murray – General Manager  
                              Kim Garcia – Board Clerk

Legal Counsel  
Present:                 Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present:         None.

**II. PLEDGE OF ALLEGIANCE**

President Pro Tem Graf led those present in the Pledge of Allegiance.

President Velasco arrived to the meeting.

**III. BOARD APPROVAL OF AGENDA**

President Velasco asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETINGS OF September 6, 2016**

Director Damron made a motion, seconded by Director Graf that the Board approve the Minutes of the September 6, 2016 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	4	Modugno, Damron, Graf, Velasco
NOES:	0	None
ABSENT:	1	Moorhouse
ABSTAIN:	0	None

**V. PUBLIC FORUM**

None

## VI. MATTERS BEFORE THE BOARD

### A. GENERAL REPORTS:

#### 1. General Manager's Status Report

General Manager reviewed his written report regarding the following:

- Quarterly Incident Report
- SAMA Meeting Report
- SBCSDA Meeting Report
- Carpinteria/Montecito Water Supply Meeting
- WWTP Entry Gate Project
- Plum/Pear Sewer Replacement Project
- Waterworld Magazine Article
- Operations Update

#### 2. Cash Contract No. 442 – Raftelis Financial Consultants – Financial Planning and Sewer Rate and Fee Study

General Manager reviewed his staff report related to Cash Contract No. 442 between the District and Raftelis Financial Consultants for financial planning and sewer rate and fee study. If approved, Cash Contract No. 442 would engage Raftelis Financial Consultants based on their proposed price of \$40,870.

Director Modugno made a motion, seconded by Director Graf that the Board approve and execute Cash Contract No. 442 with Raftelis Financial Consultants, Inc. for financial planning and preparation of a Sewer Rate and Fee Study with a not to exceed contract amount of \$40,870. The motion carried by the following vote:

AYES:	4	Velasco, Damron, Graf, Modugno
NOES:	0	None
ABSENT:	1	Moorhouse
ABSTAIN:	0	None

#### 3. Cash Contract No. 443 – Cushman Contracting Corporation, Inc. –Primary Bypass Pipe Repairs

General Manager reviewed his staff report related to Cash Contract No. 443 between the District and Cushman Contracting for repairs to the District's primary bypass. If approved, Cash Contract No. 443 would engage Cushman Contracting based on their proposed price of \$14,919.

Director Graf made a motion, seconded by Director Damron that the Board approve Cash Contract No. 443 between the Carpinteria Sanitary District and Cushman Contracting, Inc. dated October 4, 2016. The motion carried by the following vote:

AYES:	4	Velasco, Damron, Graf, Modugno
NOES:	0	None
ABSENT:	1	Moorhouse
ABSTAIN:	0	None

Director Moorhouse arrived to the meeting.

## VII. BOARD ITEMS

### A. COMMITTEE REPORTS

Standing Finance Committee

Director Moorhouse reported on the meeting held September 19, 2016

Standing Personnel Committee

None.

Standing Public Relations Committee

None

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None.

**B. GENERAL ITEMS**

CASA Legislative Committee Report

None.

LAFCO Report (Jeff Moorhouse)

None.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

None

**VIII. ADJOURNMENT**

There being no further items to discuss, President Velasco adjourned the meeting at 6:02 p.m.

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Gerald Velasco  
President

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Lin Graf  
President Pro-Tem

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Mike Modugno  
Secretary

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Michael Damron  
Secretary Pro-Tem

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Jeff Moorhouse  
Treasurer