

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
September 6, 2016**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **September 6, 2016**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Velasco called the meeting to order at 5:30 p.m. and noted for the record that Legal Counsel would be absent from tonight's meeting.

Directors Present: Gerald Velasco - President
 Lin Graf – President Pro-Tem
 Jeff Moorhouse - Treasurer
 Mike Modugno - Secretary
 Mike Damron – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Kim Garcia – Board Clerk

Legal Counsel
Present: None.

Public Present: None.

II. PLEDGE OF ALLEGIANCE

President Velasco led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Velasco asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETINGS OF July 19, 2016 & August 23, 2016 - Special

Director Graf made a motion, seconded by Director Damron that the Board approve the Minutes of the July 19, 2016 Regular Board meeting and August 23, 2016 Special Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Modugno, Damron, Moorhouse, Graf, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following:

- Administration Building Project Update
- CASA Leadership Committee
- Little Hoover Commission
- Operations Update

2. Contract Document Acceptance and Authorization to Solicit Bids – Lower Lateral Rehabilitation Project

General Manager reviewed his staff report related to contract document acceptance and authorization to solicit bids for the Lower Lateral Rehabilitation Project. The Project involves rehabilitation of 60 lower laterals.

If approved and authorized for bidding, a public advertisement and bid process will be undertaken. The tentative bid date has been set for September 29th.

Director Damron made a motion, seconded by Director Graf that the Board accept the 100% complete Contract Documents for the Lower Lateral Rehabilitation Project and that authorization be given to advertise and solicit bids for construction. The motion carried by the following vote:

AYES:	5	Graf, Moorhouse, Damron, Modugno, Velasco
NOES:	0	None.
ABSENT:	0	None.
ABSTAIN:	0	None

3. Cash Contract No. 440 – Upside Strategies, Sally Phillips – Leadership Development

General Manager reviewed his staff report related to Cash Contract No. 440 between the District and Upside Strategies, Sally Phillips, for leadership development and communications workshops. If approved, Cash Contract No. 440 would engage Upside Strategies based on their proposed price of \$10,500.

Director Damron made a motion, seconded by Director Moorhouse that the Board approve Cash Contract No. 440 between the District and Sally Philips, dated September 6, 2016. The motion carried by the following vote:

AYES:	5	Velasco, Moorhouse, Damron, Graf, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee
None

Standing Personnel Committee
Director Damron reported on the meeting held August 25, 2016

Standing Public Relations Committee
None

Standing Utilities Committee
None.

Ad-Hoc Facilities Planning Committee
None.

B. GENERAL ITEMS

CASA Legislative Committee Report
None.

LAFCO Report (Jeff Moorhouse)
None.

SBCSDA (Santa Barbara California Special Districts Association) Report
None.

CSRMA Report (Jeff Moorhouse)
None.

Board Member Vacation Dates
None.

Future Agenda Items
None

VIII. ADJOURNMENT

There being no further items to discuss, President Velasco adjourned the meeting at 6:03 p.m.

Gerald Velasco
President

Lin Graf
President Pro-Tem

Mike Modugno
Secretary

Michael Damron
Secretary Pro-Tem

Jeff Moorhouse
Treasurer