

**MINUTES OF THE SPECIAL MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
August 12, 2014**

These are the **minutes** of the **special** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a special meeting on **August 12, 2014**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

CALL TO ORDER

President Modugno called the meeting to order at 5:30 p.m. and noted for the record that legal counsel would be absent from tonight's meeting.

Directors Present: Mike Modugno – President
 Mike Damron – President Pro-Tem
 Jeff Moorhouse – Treasurer
 Gerald Velasco – Secretary
 Lin Graf – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: None.

Public Present: None.

PLEDGE OF ALLEGIANCE

President Modugno asked Director Damron to lead those present in the Pledge of Allegiance.

BOARD APPROVAL OF AGENDA

President Modugno asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

I. BOARD APPROVAL OF MINUTES OF THE MEETING OF JULY 15, 2014

Director Graf made a motion, seconded by Director Damron that the Board approve the Minutes of the July 15, 2014 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Velasco, Graf, Modugno, Moorhouse, Damron
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

II. PUBLIC FORUM

None

III. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following:

- Employee Recognition
- ASHT Replacement Project Update
- Rincon Point Septic to Sewer Project Update
- SBCSDA Meeting Report
- Operations Update

2. Change Order No. 3 to Cash Contract No. 404 – Rincon Point Offsite Improvements Project

General Manager reviewed his staff report related to Change Order No. 3 to Cash Contract No. 404 with Tierra Contracting, Inc. for the Rincon Point Offsite Improvements Project. If approved, Change Order No. 3 would increase the approved contract price by \$27,539.92 making the revised total \$1,519,885.92. No change in contract time was proposed.

Director Graf made a motion, seconded by Director Damron that the Board approve Change Order No. 3 to Cash Contract No. 404 with Tierra Contracting, Inc. as presented. The motion carried by the following vote:

AYES:	5	Velasco, Graf, Modugno, Moorhouse, Damron
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Rincon Point Offsite Improvements Project Acceptance and Approval of Notice of Completion

General Manager reviewed his staff report related to the Rincon Point Offsite Improvements Project Acceptance and Approval of Notice of Completion. General Manager said the District has received all required project submittals and the project is complete.

Director Velasco made a motion, seconded by Director Damron that the Board accept the Rincon Point Offsite Improvements Project, authorize filing and recordation of a Notice of Completion, and approve release of applicable bonds in accordance with the contract. The motion carried by the following vote:

AYES:	5	Velasco, Graf, Modugno, Moorhouse, Damron
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Carpinteria Avenue Bridge Replacement Project - City of Carpinteria – CEQA and Design Process Overview

General Manager said this item was on the agenda, at the request of President Modugno, to provide the Board with information related to the Carpinteria Avenue Bridge Replacement Project. Attached to the staff report for review were project materials from the City of Carpinteria including the Notice of Preparation of an Environmental Impact Report and Environmental Scoping Document.

5. Kern County Biosolids Litigation and Legislative Update

General Manager said this item was on the agenda at the request of Board. Information was presented to the Board related to the Kern County Biosolids Litigation and associated legislation. Attached to the staff report for review was a memorandum from Legal Counsel providing additional overview information.

IV. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Moorhouse said that the committee is meeting Thursday, August 14th.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

Director Damron said that the committee is meeting Friday, August 15th.

B. GENERAL ITEMS

CASA Legislative Committee Report

None.

LAFCO Report (Jeff Moorhouse)

None.

SBCSDA (Santa Barbara California Special Districts Association) Report

Director Moorhouse reported the SBCSDA is working on an Outreach Plan.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

V. ADJOURNMENT

There being no further items to discuss, President Modugno adjourned the meeting at 6:07 p.m.

Mike Modugno
President

Michael Damron
President Pro-Tem

Gerald Velasco
Secretary

Lin Graf
Secretary Pro-Tem

Jeff Moorhouse
Treasurer