

**MINUTES OF THE SPECIAL MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
June 13, 2017**

These are the **minutes** of the **special** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a special meeting on **June 13, 2017**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 24 hours in advance of the meeting.

I. CALL TO ORDER

President Graf called the meeting to order at 5:30 p.m. and noted for the record that Director Modugno would be absent from tonight's meeting.

Directors Present: Lin Graf – President
 Jeff Moorhouse – Treasurer
 Mike Damron – Secretary
 Gerald Velasco – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Mark Bennett – Operations Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Graf led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF MINUTES OF THE MEETINGS OF June 6, 2017

Director Damron made a motion, seconded by Director Velasco that the Board approve the minutes of the June 6, 2017 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	4	Damron, Velasco, Moorhouse, Graf
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

IV. PUBLIC FORUM

None

V. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- Primary Clarifier Mechanical Retrofit Project Update
- Lower Lateral Rehabilitation Project Update
- Carpinteria Valley Managers’ Association Meeting Report
- Operations Update

2. PUBLIC HEARING - Resolution No. R-302 – Sewer Service Charges on Assessor Rolls

General Manager said that notice was published twice in the *Coastal View News* about tonight’s hearing and that Resolution No. R-302, according to state law, allows the District to place sewer service charges on the tax roll. A procedure text was provided to the Board President for conducting the hearing.

President Graf opened the hearing and asked General Manager to call the roll. Answering “present” were Directors Velasco, Moorhouse, Damron, and President Graf. General Manager said there were four Board members present, and that met the 2/3’s quorum required by State law to adopt the resolution setting rates on the County Assessor’s Rolls.

President Graf asked General Manager to file the Notice of Hearing and Proof of Publication of the hearing with the Secretary. General Manager delivered Proof of Publishing of the Notice of Hearing to Board Secretary, Director Damron. President Graf noted for the record there were no members of the public present. General Manager said there was no majority protest and President Graf declared the hearing closed.

President Graf asked for a motion on the resolution. Director Damron made a motion, seconded by Director Velasco that the Board adopt Resolution No. R-302 ordering the filing with the County Auditor of a report of sewer service charges for FY 2017/2018 to be placed on and collected by the County Assessor’s Rolls. The motion carried by the following roll call vote:

AYES:	4	Velasco, Graf, Moorhouse, Damron
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

General Manager said the Resolution passed with the required 4/5’s affirmative vote.

3. Resolution No. R-303 – Setting Appropriations Limits for FY 2017/18

Finance Director said Section 7910 of the Government Code required Special Districts to adopt a resolution each year to establish its appropriations limit for the following fiscal year. The appropriations limit represented the maximum amount that a municipal entity or other local governmental entity may collect from property tax revenue. Finance Director said the District’s appropriations limit for FY 2017/2018 was \$3,947,901, and the projected property tax revenue for

this period was \$602,600, well within the established limit.

Director Damron made a motion, seconded by Director Moorhouse that the Board adopt Resolution No. R-303 setting the appropriation limit for FY 2017/18 as presented. The motion carried by the following roll call vote:

AYES:	4	Velasco, Graf, Moorhouse, Damron
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

4. Resolution No. R-304 – Adoption of the FY 2017/18 Annual Budget

General Manager submitted for Board review and adoption the Fiscal Year 2017/18 Budget for the Carpinteria Sanitary District. General Manager thanked District staff and the Board Finance committee for their input. General Manager provided the Board with an overview of the Budget document and highlighted key information. General Manager reviewed the proposed capital improvement projects.

Director Moorhouse made a motion, seconded by Director Damron that the Board adopt Resolution No. R-304 adopting the Fiscal Year 2017/18 Budget as submitted with expenditures totaling \$5,725,149 The motion carried by the following roll call vote:

AYES:	4	Velasco, Graf, Moorhouse, Damron
NOES:	0	None
ABSENT:	1	Modugno
ABSTAIN:	0	None

5. Carpinteria Valley Recycled Water Program

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

General Manager said that he attended a meeting of the Carpinteria Valley Water District Outreach Committee regarding a proposed communication plan for the recycled water program in Carpinteria. Meeting materials were attached for review.

No Board action was taken on this item.

VI. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Moorhouse reported on the meeting held June 12, 2017.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None.

B. GENERAL ITEMS

CASA Legislative Committee Report

None

LAFCO Report (Jeff Moorhouse)

None.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VII. ADJOURNMENT

There being no further items to discuss, President Graf adjourned the meeting at 5:56 p.m.

Lin Graf
President

Mike Modugno
President Pro-Tem

Michael Damron
Secretary

Gerald Velasco
Secretary Pro-Tem

Jeff Moorhouse
Treasurer