

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
June 6, 2017**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **June 6, 2017**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Pro Tem Modugno called the meeting to order at 5:30 p.m. and noted for the record that President Graf would be absent from tonight's meeting.

Directors Present: Mike Modugno – President Pro-Tem
 Jeff Moorhouse – Treasurer
 Mike Damron – Secretary
 Gerald Velasco – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Pro Tem Modugno led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Pro Tem Modugno asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETINGS OF May 16, 2017

Director Damron made a motion, seconded by Director Velasco that the Board approve the minutes of the May 16, 2017 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	4	Damron, Velasco, Moorhouse, Modugno
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Primary Clarifier Mechanical Retrofit Project Update
- Community Open House Report
- Lower Lateral Rehabilitation Project Update
- CalTrans Linden/Casitas Project Update
- Operations Update

2. PUBLIC HEARING- Adoption of Ordinance No. 15 – Sewer Service Charge Rate Increase

General Manager reviewed his staff report related to Ordinance No. 15 which, if adopted, would authorize an updated sewer service charge rate structure and incremental increases in residential and non-residential rates. The proposed sewer service charge for each residential dwelling served by the District is \$625.31 for the 12-month period beginning on July 1, 2017. The annual rate is proposed to increase by 4.0% each year for the following four years. A baseline non-residential rate schedule is proposed to become effective on July 1, 2017 and, consistent with residential charges, the non-residential rates will escalate by a uniform 4.0% each year for the following four years.

President Pro-Tem Modugno gave introductory comments about the public hearing being held in accordance with Section 6 of Article XIII D. of the California Constitution [known as Proposition 218] and associated adoption of Ordinance No. 15.

The Board Clerk called the roll. Directors Moorhouse, Modugno, Damron and Velasco answered present. Noted for the record the President Graf was absent from the meeting.

President Pro-Tem Modugno opened the public hearing and asked General Manager to file the Proof of Mailing of Notice as required by Proposition 218 with the Board Secretary. President Pro-Tem Modugno noted there were no members of the public present. General Manager reported that based on the number of written protests received both during the 45-day protest period and at tonight's meeting, there was no majority protest by the public. Seven written protests were received in the mail or by facsimile during the 45-day protest period. A summary was included with the Staff Report in the agenda packet.

As there was no majority protest and no members of the public present to provide testimony, the hearing was declared closed. President Pro Tem Modugno called for a motion and a second on the adoption of Ordinance No. 15.

Director Moorhouse made a motion, seconded by Director Damron that the Board approve an updated sewer service charge rate structure and incremental increases thereto, as proposed, through the adoption of Ordinance No. 15. The motion carried by the following roll call vote:

AYES:	4	Damron, Velasco, Moorhouse, Modugno
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

3. PUBLIC HEARING- Adoption of Ordinance No. 16 – Adopting a General Regulation Pertaining to Development Impact Fees and Repeal of Inconsistent Ordinances

General Manager reviewed his staff report related to Ordinance No. 16 which, if adopted, would authorize an updated Development Impact Fee structure and repeal inconsistent ordinances. If adopted, Ordinance 16 would establish a baseline Development Impact Fee of \$4,600 per equivalent dwelling unit. The ordinance also set forth a process to annually adjust the Development Impact Fee based on an Engineering News Record Construction Cost Index.

Director Moorhouse made a motion, seconded by Director Damron that District Ordinance No. 16 pertaining to updated Development Impact Fees be adopted. The motion carried by the following roll call vote:

AYES:	4	Damron, Velasco, Moorhouse, Modugno
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

4. Technical Certification Incentive Program

General Manager reviewed his staff report related to authorization of a Technical Certification Incentive Program. If approved, the program would provide a one-time incentive to an employee who obtains an approved exam-based certification higher than specified for their position. The program has been reviewed by the Board Personnel Committee and costs have been programmed into the FY 2017/18 preliminary budget.

Director Damron made a motion, seconded by Director Velasco that the Board approve the Carpinteria Sanitary District Technical Certification Incentive Program as presented. The motion carried by the following vote:

AYES:	4	Damron, Velasco, Moorhouse, Modugno
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

5. Carpinteria Valley Recycled Water Program

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

General Manager said that he attended a meeting of the Carpinteria Valley Water District Outreach Committee regarding a proposed communication plan for the recycled water program in Carpinteria. Additional information will be provided at the next Board meeting.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee
None.

Standing Personnel Committee
None.

Standing Public Relations Committee
None.

Standing Utilities Committee
None.

Ad-Hoc Facilities Planning Committee
None.

B. GENERAL ITEMS

CASA Legislative Committee Report
None

LAFCO Report (Jeff Moorhouse)
None.

SBCSDA (Santa Barbara California Special Districts Association) Report
None.

CSRMA Report (Jeff Moorhouse)
None.

Board Member Vacation Dates
None.

Future Agenda Items
None.

VIII. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS: Per Government Code Section 54957.6. Agency designated representatives: Anthony Trembley, District Legal Counsel. Unrepresented employee: General Manager.

Legal Counsel led the Board into the above referenced closed session item at 6:01 p.m.

IX. RECONVENE OPEN SESSION

A. CLOSED SESSION REPORT

President Pro Tem Modugno reconvened the open session at 6:15 p.m. and said that there was no action to report on the closed session item.

X. ADJOURNMENT

There being no further items to discuss, President Pro Tem Modugno adjourned the meeting at 6:16 p.m.

Lin Graf
President

Mike Modugno
President Pro-Tem

Michael Damron
Secretary

Gerald Velasco
Secretary Pro-Tem

Jeff Moorhouse
Treasurer