

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
May 16, 2017**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **May 16, 2017**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Graf called the meeting to order at 5:30 p.m. and noted for the record that all Directors were present.

Directors Present: Lin Graf – President
 Mike Modugno – President Pro-Tem
 Jeff Moorhouse – Treasurer
 Mike Damron – Secretary
 Gerald Velasco – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Graf led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETINGS OF April 18, 2017

Board Clerk noted two changes to the minutes as recommended by District Legal Counsel. Item I. add language to the last sentence to read *Director Modugno was absent but expected to arrive shortly*. Add Director Modugno's arrival time of 5:35 p.m. Director Damron made a motion, seconded by Director Modugno that the Board approve the minutes of the April 18, 2017 Regular Board meeting as modified. The motion carried by the following vote:

AYES:	5	Damron, Velasco, Moorhouse, Modugno, Graf
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- Community Open House and Plant Tours
- CWEA Annual Conference Report
- CWEA Plant of the Year Workshop
- Personnel Recruitment Update
- Administration Building Replacement Project
- Plum/Pear Replacement Project
- Aeration Blower Project Update
- Lower Lateral Rehabilitation Project Update
- Board Meeting Schedule: Annual Budget, SSC and Rate Hearing Schedule
- SB496 Opposition Letter
- Operations Update

2. Resolution No. R-301 – Setting the Date for a Hearing and Giving Notice thereof of Election to Collect Sewer Service Charges on the County Tax Roll for the FY 2017/18

General Manager provided the Board with an overview of his staff report related to Resolution No. R-301 which, if adopted, would set the date as June 13, 2017 at 5:30 for a hearing and give notice thereof of election to collect sewer service charges on Santa Barbara County and Ventura County tax rolls for the fiscal year 2017/18. Attached for reference was a copy of Resolution No. R-301 and the hearing notice.

Director Damron made a motion, seconded by Director Velasco that the Board adopt Resolution No. R-301 Setting the Date for a Hearing and Giving Notice thereof of Election to Collect Sewer Service Charges on the Counties Tax Rolls for Fiscal Year 2017/18. The motion carried by the following roll call vote:

AYES:	5	Velasco, Moorhouse, Damron, Graf, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Cash Contract No. 452- Cushman Contracting Corporation – Primary Clarifier Sludge Collector Equipment Installation and Budget Amendment for CIP Project No. P-154

General Manager reviewed his staff report related to Cash Contract No. 452 between the District and Cushman Contracting Corporation for installation of mechanical sludge collection equipment in the primary clarifier. If approved, Cash Contract No. 452 would engage Cushman Contracting Corporation based on their proposed price of \$22,518. As a participating member in the California Uniform Public Construction Cost Accounting Act the District may contract with any company on its list of qualified contractors under this program for projects valued less than \$45,000. Additionally, the Board considered an augmentation to the authorized CIP project budget for Project P-154 by \$20,000 to a total of \$76,000.

Director Velasco made a motion, seconded by Director Moorhouse that the Board 1) approve Cash Contract No. 452 between the District and Cushman Contracting Corporation, Inc. for the Primary Clarifier Sludge Collector Equipment Installation Project dated May 16, 2017 and 2) amend the budget for CIP Project P-154 to \$76,000. The motion carried by the following vote:

AYES:	5	Velasco, Moorhouse, Damron, Graf, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Carpinteria Valley Recycled Water Program

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

General Manager said that there was no update at this time.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Moorhouse reported on the meeting held May 15, 2017.

Standing Personnel Committee

Director Damron reported on the meeting held May 2, 2017.

Standing Public Relations Committee

None.

Standing Utilities Committee

Director Graf reported on the meeting held May 15, 2017.

Ad-Hoc Facilities Planning Committee

None.

B. GENERAL ITEMS

CASA Legislative Committee Report
None

LAFCO Report (Jeff Moorhouse)
None.

SBCSDA (Santa Barbara California Special Districts Association) Report
None.

CSRMA Report (Jeff Moorhouse)
None.

Board Member Vacation Dates
None.

Future Agenda Items
None.

VIII. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
Per Government Code Section 54957. Title: General Manager.

Legal Counsel led the Board into the above referenced closed session item at 6:04 p.m.

IX. RECONVENE OPEN SESSION

A. CLOSED SESSION REPORT

President Graf reconvened the open session at 6:29 p.m. and said that there was no action to report on either closed session items.

X. ADJOURNMENT

There being no further items to discuss, President Graf adjourned the meeting at 6:29 p.m.

Lin Graf
President

Mike Modugno
President Pro-Tem

Michael Damron
Secretary

Gerald Velasco
Secretary Pro-Tem

Jeff Moorhouse
Treasurer