

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
May 5, 2015**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **May 5, 2015**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Damron called the meeting to order at 5:30 p.m. and noted for the record that all Directors were present.

Directors Present: Mike Damron – President
 Gerald Velasco – President Pro-Tem
 Lin Graf – Treasurer
 Jeff Moorhouse – Secretary
 Mike Modugno – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Damron led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Damron asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF April 7, 2015

Director Graf made a motion, seconded by Director Modugno that the Board approve the Minutes of the April 7, 2015 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Modugno, Velasco, Damron, Moorhouse, Graf
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

1. General Manager's Status Report

General Manager reviewed his written report regarding the following:

- ASHT Replacement Project Update
- CWEA Award and Annual Conference Report
- Recycled Water Facilities Planning Study Update
- Operations Update

2. District Action to Abandon and Construct Sewer Facilities, Pursuant to Health & Safety Code Section 6523.3 – 1300 Block Linden Avenue

General Manager reviewed his staff report related to abandonment of an existing failed shared sewer line and construction of new sewer facilities within the 1300 Block Linden Avenue. Based on the occurrence of this pipeline failure, there exists an immediate threat to public health and the near term expenditure of District funds.

District staff and legal counsel drafted an Agreement for Abandonment of Existing Sewer Facilities and Construction of New Sewer Facilities to District Collection System which sets forth the specific requirements and authority by which the District, or its contractor, would construct new facilities and sets forth reimbursement of applicable costs incurred to perform the work on each private property. The agreement was attached for review.

Director Graf made a motion, seconded by Director Velasco to 1) Approve an Agreement for Abandonment of Existing Sewer Facilities and Construction of New Sewer Facilities to District Collection System (Master Agreement) between the District and five property owners within the 1300 Block of Linden Avenue; and 2) Authorize the General Manager to execute construction contracts and proceed with the requisite improvements, contingent upon execution of the Master Agreement and related documents by each of the five affected property owners. The motion carried by the following vote:

AYES:	5	Graf, Moorhouse, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Cash Contract No. 423 – Olin Corporation - Bulk Sodium Hypochlorite Supply

General Manager said a competitive joint bidding process for a two-year supply of sodium hypochlorite and sodium bisulfite was undertaken with the Goleta Sanitary District. General Manager said sodium hypochlorite is a strong form of chlorine bleach used at the Treatment Plant to disinfect wastewater before it is discharged to the ocean.

General Manager said the District's current contract with Olin Corporation, which is set to expire on June 30, 2015, was at a unit price of \$0.679 per gallon, and through the bid process Olin's bid was the lowest responsive and responsible bid with a unit price of \$0.653 per gallon delivered, including all applicable sales tax and mill charges.

Director Velasco made a motion, seconded by Director Modugno that the Board approve Cash Contract No 423 between the District and Olin Corporation for the two-year supply of bulk sodium hypochlorite at the unit price stated herein. The motion carried by the following vote:

AYES:	5	Graf, Moorhouse, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Cash Contract No. 424 – Univar USA, Inc. - Bulk Sodium Bisulfite Supply

General Manager said a competitive joint bidding process for a two-year supply of sodium hypochlorite and sodium bisulfite was undertaken with the Goleta Sanitary District. General Manager said sodium bisulfite is a chemical used to remove residual free chlorine from disinfected wastewater effluent prior to discharge to the ocean.

General Manager said the District's current contract with JCI Jones, which is set to expire on June 30, 2015, was at a unit price of \$0.877 per gallon, and through the bid process Univar's bid was the lowest responsive and responsible bid with a unit price of \$0.815 per gallon delivered, including all applicable sales tax and mill charges.

Director Velasco made a motion, seconded by Director Graf that the Board approve Cash Contract No 424 between the District and Univar USA, Inc. for the two-year supply of bulk sodium bisulfite at the unit price stated herein. The motion carried by the following vote:

AYES:	5	Graf, Moorhouse, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

5. Amendment No. 1 to Cash Contract No. 415 – Stantec (Penfield & Smith) – CalTrans Utility Agreement No. 05-UT-0897.223 – US 101 Widening and Bridge Replacement Project

General Manager reviewed his staff report related to approving Amendment No. 1 to Cash Contract No. 415 between the District and Stantec Consulting for permitting services necessary for relocation of District infrastructure in association with the US 101 widening and bridge replacement project. A total fee amendment of \$48,000 is proposed. If approved the revised contract amount would be \$116,000 and the contract performance period would be extended through the end of 2015.

Director Modugno made a motion, seconded by Director Graf that the Board approve Amendment No. 1 to Cash Contract No. 415 between the District and Stantec Consulting Services as presented. The motion carried by the following vote:

AYES:	5	Graf, Moorhouse, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

6. Board Workshop Planning

General Manager reviewed his staff report regarding a strategic Board planning workshop.

After Board discussion, there was general consensus to schedule the Board workshop on Tuesday, July 28, 2015 at 8:30 a.m. Directors would confirm their availability and report back to the Board Clerk.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

None.

Standing Personnel Committee

Director Velasco gave his report of the personnel committee meeting held May 4, 2015.

Standing Public Relations Committee

None

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

Director Modugno gave his report of the ad-hoc facilities planning committee meeting held May 4, 2015.

B. GENERAL ITEMS

CASA Legislative Committee Report

Director Moorhouse reported on several legislative bills.

LAFCO Report (Jeff Moorhouse)

None.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VIII. CLOSED SESSION

Legal counsel led the Board into closed session at 6:28 p.m. on the following agendized item:

CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION:

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): one case. December 10, 2013 Notice of Violation from Central Coast Regional Water Quality Control Board

CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(d)(1): Name of Case: The People of the State of California v. SCP Woodland, LLC, Carpinteria Sanitary District, et al. Santa Barbara Superior Court Case No. 1440021.

IX. RECONVENE OPEN SESSION

A. CLOSED SESSION REPORT

President Damron reconvened the open session at 6:37 p.m. and stated that there was no action taken on the closed session items and nothing to report.

X. ADJOURNMENT

There being no further items to discuss, President Damron adjourned the meeting at 6:37 p.m.

Michael Damron
President

Gerald Velasco
President Pro-Tem

Jeff Moorhouse
Secretary

Mike Modugno
Secretary Pro-Tem

Lin Graf
Treasurer