

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
May 3, 2016**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **May 3, 2016**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Velasco called the meeting to order at 5:30 p.m. and noted for the record that all Directors were present.

Directors Present: Gerald Velasco – President
 Lin Graf – President Pro-Tem
 Jeff Moorhouse – Treasurer
 Mike Modugno – Secretary
 Mike Damron – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Velasco led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Velasco asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETINGS OF April 19, 2016

Director Moorhouse made a motion, seconded by Director Graf that the Board approve the Minutes of the April 19, 2016 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Modugno, Damron, Moorhouse, Graf, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

1. General Manager's Status Report

General Manager reviewed his written report regarding the following:

- Aerated Sludge Holding Tank Project
- Administration Building Replacement Project
- Operations Update

2. Santa Claus Lane Crossing Emergency Repairs Update – Continuation of Emergency Action

General Manager provided an overview of the emergency action and current situation. Emergency response measures are continuing. Final steps to complete the emergency project are underway including manhole lining, demobilization and site restoration.

Director Damron made a motion, seconded by Director Modugno that the Board continue the emergency action initially authorized on January 5, 2016 via Resolution No. R-289 and authorize the District's General Manager to continue to proceed with remedial work necessary to address the ongoing emergency conditions including expenditure of funds as necessary. The motion carried by the following roll call vote:

AYES:	5	Velasco, Moorhouse, Damron, Graf, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Uniform Construction Cost Accounting Procedures

General Manager reviewed his staff report related participation in the California Uniform Construction Cost Accounting Procedures as set forth in Public Contract Code Section 22030. If adopted, Resolution No. R-294 and Ordinance No. 14 would reduce the amount of staff time and effort associated with hiring contractors for improvement projects between \$45,000 and \$175,000 and would allow the District to increase the threshold for purchase orders from \$15,000 to \$45,000.

Director Graf made a motion, seconded by Director Damron that the Board adopt Resolution No. R-294 as presented. The motion carried by the following roll call vote:

AYES:	5	Velasco, Moorhouse, Damron, Graf, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

Director Damron made a motion, seconded by Director Modugno that the Board adopt Ordinance No. 14 as presented. The motion carried by the following roll call vote:

AYES:	5	Velasco, Moorhouse, Damron, Graf, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Local Area Emergency Response Preparedness Overview

Director Modugno provided the Board with an overview of his attendance at the half-day Disaster Training for Community Leaders program put on by the City of Carpinteria. The Board discussed resources that the District has committed as part of the City's emergency response plan and how the District might contribute to regional emergency response.

No action was taken.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Moorhouse reported on the meeting held April 18, 2016

Standing Personnel Committee

None

Standing Public Relations Committee

None

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None.

B. GENERAL ITEMS

CASA Legislative Committee Report

None.

LAFCO Report (Jeff Moorhouse)

None.

SBCSDA (Santa Barbara California Special Districts Association) Report

Director Moorhouse reported on the meeting held April 26, 2016

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

Director Modugno will be absent from the meetings of June 7 and June 21.

Future Agenda Items

None

VIII. CLOSED SESSION

Legal counsel, Anthony Trembley, led the Board in to closed session at 6:05 p.m. on the following agenda items:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Per Government Code Section 54957. Title: General Manager.

CONFERENCE WITH LABOR NEGOTIATORS: Per Government Code Section 54957.6.
Agency designated representatives: Anthony Trembley, District Legal Counsel. Unrepresented
employee: General Manager

IX. RECONVENE OPEN SESSION

A. CLOSED SESSION REPORT

President Velasco reconvened the open session at 6:53 p.m. and said that there was no action to report on either closed session items.

X. ADJOURNMENT

There being no further items to discuss, President Velasco adjourned the meeting at 6:44 p.m.

Gerald Velasco
President

Lin Graf
President Pro-Tem

Mike Modugno
Secretary

Michael Damron
Secretary Pro-Tem

Jeff Moorhouse
Treasurer