

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
April 18, 2017**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **April 18, 2017**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

Director Damron called the meeting to order at 5:30 p.m. and noted for the record that President Graf was absent from tonight's meeting. Director Modugno was absent but expected to arrive shortly.

Directors Present: Mike Modugno – President Pro-Tem (arrived at 5:35 p.m.)
 Jeff Moorhouse – Treasurer
 Mike Damron – Secretary
 Gerald Velasco – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: None

II. PLEDGE OF ALLEGIANCE

Director Damron led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

Director Damron asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETINGS OF April 4, 2017

Director Moorhouse made a motion, seconded by Director Velasco that the Board approve the minutes of the April 4, 2017 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	3	Damron, Velasco, Moorhouse
NOES:	0	None
ABSENT:	2	Modugno, Graf
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager’s Status Report

General Manager reviewed his written report regarding the following items:

- Certificate of Achievement for Excellence in Financial Reporting
- Staff Achievements
- Tractors, Trucks & Trolleys
- Spring Newsletter
- Personnel Recruitment Update
- Administration Building Replacement Project
- Plum/Pear Replacement Project
- SAMA Meeting Report
- Annual Budget Development Process
- Operations Update

Director Damron noted for the record that Director Modugno had arrived to the meeting.

2. Authorization to Distribute Prop 218 Notice of Public Hearing Regarding a Proposed Sewer Service Charge Rate Increase

General Manager reviewed his staff report related to authorizing distribution of a Notice of Public Hearing commencing a 45-day protest period for proposed sewer service charge rate increase and setting hearing date for June 6, 2017.

If approved, the Notice of Public Hearing will be mailed to all District customers in accordance with Proposition 218 requirements.

Director Velasco made a motion, seconded by Director Moorhouse that the Board approve the attached Notice of Public Hearing for distribution to District customers initiating the 45-day protest period and establishing June 6, 2017 as the hearing date for consideration of proposed sewer service charge rate adjustments. The motion carried by the following vote:

AYES:	4	Moorhouse, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

3. Cash Contract No. 450- Olin Corporation – Sodium Hypochlorite Supply

General Manager reviewed his staff report related to Cash Contract No. 450 between the District and Olin Corporation for provision of bulk sodium hypochlorite for a two-year term. If approved, Cash Contract No. 450 would engage Olin Corporation based on their proposed price of \$0.667 per gallon delivered, including all applicable sales tax and mill charges.

Director Velasco made a motion, seconded by Director Modugno that the Board approve and execute Cash Contract No. 450 between the District and Olin Corporation for the two-year supply of bulk sodium hypochlorite at the unit price state therein. The motion carried by the following vote:

AYES:	4	Moorhouse, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

4. Cash Contract No. 451- Jones Chemicals, Inc. – Sodium Bisulfite Supply

General Manager reviewed his staff report related to Cash Contract No. 451 between the District and Jones Chemicals, Inc. for provision of bulk sodium bisulfite for a two-year term. If approved, Cash Contract No. 451 would engage Jones Chemicals, Inc. based on their proposed price of \$0.808 per gallon delivered, including all applicable sales tax and mill charges.

Director Velasco made a motion, seconded by Director Modugno that the Board approve and execute Cash Contract No. 451 between the District and Jones Chemicals, Inc. for the two-year supply of bulk sodium bisulfite at the unit price state therein. The motion carried by the following vote:

AYES:	4	Moorhouse, Damron, Modugno, Velasco
NOES:	0	None
ABSENT:	1	Graf
ABSTAIN:	0	None

5. Carpinteria Valley Recycled Water Program

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

General Manager said that staff was coordinating a meeting with CVWD staff to progress the MOU process to be held May 15, 2017.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Moorhouse reported on the meeting held April 17, 2017.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None.

B. GENERAL ITEMS

CASA Legislative Committee Report

Director Moorhouse reported on the SB496 opposition letter.

LAFCO Report (Jeff Moorhouse)

Director Moorhouse reported on the 3230 Beach Club Road annexation status.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VIII. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Per Government Code Section 54957. Title: General Manager.

Director Damron tabled the Closed Session item to the next regular meeting.

I. ADJOURNMENT

There being no further items to discuss, President Graf adjourned the meeting at 6:02 p.m.

Lin Graf
President

Mike Modugno
President Pro-Tem

Michael Damron
Secretary

Gerald Velasco
Secretary Pro-Tem

Jeff Moorhouse
Treasurer