

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
March 7, 2017**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **March 7, 2017**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Graf called the meeting to order at 5:30 p.m. and noted for the record that all Directors were present.

Directors Present: Lin Graf – President
 Mike Modugno – President Pro-Tem
 Jeff Moorhouse – Treasurer
 Mike Damron – Secretary
 Gerald Velasco – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Graf led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETINGS OF February 7, 2017

Director Damron made a motion, seconded by Director Velasco that the Board approve the Minutes of the March 7, 2017 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Modugno, Damron, Graf, Velasco, Moorhouse
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report

General Manager reviewed his written report regarding the following items:

- CWEA Awards
- SAMA Meeting Report
- Aeration Blower Project Update
- Administration Building Replacement Project
- Operations Update

2. Rainfall Event Report – February 17, 2017 – New CIP Project Authorization for FY 2016/17: Used 4-inch Trash Pump

General Manager reviewed his staff report related to the District's response to the February 17, 2017 major rain event and approval of procurement of a used Godwin 4-inch trash pump as a new capital improvement project for FY 2016/17. Nearly 4.5 inches of rain fell over a 24-hour period with associated inflow/infiltration impacts that required substantial staff response to provide additional pumping capacity at remote lift stations. No spills or overflows resulted, but acquisition of another emergency pump was identified as a key emergency preparedness response measure.

The District's purchasing policy allows for negotiated procurement when the amount involved is less than \$15,000. Staff contacted Xylem for pricing. Their quoted price was \$13,800. If authorized, this procurement would be added to the list of approved CIP projects for the current fiscal year.

Director Modugno made a motion, seconded by Director Damron that the Board authorize the procurement of a used Godwin portable trash pump from Xylem on a negotiated procurement basis as proposed. The motion carried by the following vote:

AYES:	5	Moorhouse, Damron, Graf, Modugno, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Carpinteria Valley Recycled Water Program

General Manager said that this item was on the agenda as requested by the Board for the purpose of providing regular updates related to the Carpinteria Valley Recycled Water Program.

General Manager provided a brief report on the current status of the Recycled Water Program. There was discussion regarding the upcoming Special Joint Meeting of the Carpinteria Sanitary District Board and the Carpinteria Valley Water District Board.

No Board action was taken on this item.

4. 2017 Rate and Fee Study

General Manager said this item was on the agenda at the request of the Finance Committee to discuss further the upcoming proposed rate increase. Staff received direction from the Board to continue with a 4% rate increase each year for the next 5 years and to proceed with rate hearing and noticing in accordance with Proposition 218 requirements.

No Board action was taken on this item.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Moorhouse reported on the meeting held February 23, 2017.

Standing Personnel Committee

None.

Standing Public Relations Committee

None.

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None.

B. GENERAL ITEMS

CASA Legislative Committee Report

Director Moorhouse reported on the CASA Washington DC Conference.

LAFCO Report (Jeff Moorhouse)

None.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

Modugno 3/21 meeting. Graf 3/21 meeting.

Future Agenda Items

Public Records Act – Disclosure of records on personal devices.

I. ADJOURNMENT

There being no further items to discuss, President Graf adjourned the meeting at 7:08 p.m.

Lin Graf
President

Mike Modugno
President Pro-Tem

Michael Damron
Secretary

Gerald Velasco
Secretary Pro-Tem

Jeff Moorhouse
Treasurer