

**MINUTES OF THE REGULAR MEETING OF THE  
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD  
March 1, 2016**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **March 1, 2016**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

**I. CALL TO ORDER**

President Velasco called the meeting to order at 5:30 p.m. and noted for the record that all Directors were present.

Directors Present:     Gerald Velasco – President  
                              Lin Graf – President Pro-Tem  
                              Jeff Moorhouse – Treasurer  
                              Mike Modugno – Secretary  
                              Mike Damron – Secretary Pro-Tem

Staff Present:         Craig Murray – General Manager  
                              Hamid Hosseini – Finance Director  
                              Kim Garcia – Board Clerk

Legal Counsel  
Present:                 Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present:        None

**II. PLEDGE OF ALLEGIANCE**

President Velasco led those present in the Pledge of Allegiance.

**III. BOARD APPROVAL OF AGENDA**

President Velasco asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

**IV. BOARD APPROVAL OF MINUTES OF THE MEETINGS OF February 16, 2016**

Director Damron made a motion, seconded by Director Graf that the Board approve the Minutes of the February 16, 2016 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Modugno, Damron, Moorhouse, Graf, Velasco
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**V. PUBLIC FORUM**

None

## VI. MATTERS BEFORE THE BOARD

### 1. General Manager's Status Report

General Manager reviewed his written report regarding the following:

- Magnesium Hydroxide Pilot Project
- Recycled Water Facilities Plan Update
- CASA Education Foundation
- Banking Transition Status
- SCAP Monthly Update
- Operations Update

### 2. Santa Claus Lane Crossing Emergency Repairs Update – Continuation of Emergency Action

General Manager provided an overview of the emergency action and current situation. Emergency response measures are continuing. Cushman Contracting has mobilized. The worksite is being prepared for excavation work. District staff continues pumping wastewater from the bypass storage tank and hauling to a discharge point in the collection system.

Director Damron made a motion, seconded by Director Modugno that the Board continue the emergency action initially authorized on January 5, 2016 via Resolution No. R-289 and authorize the District's General Manager to continue to proceed with remedial work necessary to address the ongoing emergency conditions including expenditure of funds as necessary. The motion carried by the following roll call vote:

AYES:	5	Velasco, Moorhouse, Damron, Graf, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

### 3. Resolution No. R-292: Declaring an Emergency With Regard to Certain District Facilities, Authorizing Remedial Work to be Performed Without Competitive Bidding, Declaring the Project to be Exempt From the Requirements of the California Environmental Quality Act, and Making Necessary Findings Thereof

General Manager reviewed his staff report related to Resolution No. R-292 finding that an emergency condition exists related to a failed sewer shared by five residential customers in the 1300 block of Linden Avenue pursuant to Public Contract Code sections 20806 and 1102.

Director Graf made a motion, seconded by Director Damron that the Board adopt Resolution No. R-292. The motion carried by the following roll call vote:

AYES:	5	Velasco, Moorhouse, Damron, Graf, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**4. Cash Contract No. 425 – Shaw Contracting Inc. – Linden Avenue Emergency Sewer Lateral Project**

General Manager reviewed his staff report related to Cash Contract No. 425 between the District and Shaw Contracting Inc. for an emergency condition related to the failure of a private shared sewer line. New sewer laterals from an existing 10-inch main sewer to the property line of each parcel will be installed. If approved, Cash Contract No. 425 would engage Shaw Contracting Inc. based on their proposed price of \$29,600.

Director Damron made a motion, seconded by Director Modugno that the Board approve Cash Contract No. 425 between the District and Shaw Contracting, Inc. dated March 1, 2016. The motion carried by the following vote:

AYES:	5	Velasco, Moorhouse, Damron, Graf, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

**5. Santa Barbara LAFCO – Sphere of Influence Update and Municipal Service Review**

General Manager reviewed his staff report related to Santa Barbara LAFCO's process of updating Municipal Service Reviews and amending spheres of influence.

After Board discussion, there was a consensus to direct staff to initiate a Municipal Service Review on behalf of the District.

**VII. BOARD ITEMS**

**A. COMMITTEE REPORTS**

Standing Finance Committee

Director Moorhouse reported on the meeting held February 18, 2016

Standing Personnel Committee

None

Standing Public Relations Committee

None

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None.

**B. GENERAL ITEMS**

CASA Legislative Committee Report

None.

LAFCO Report (Jeff Moorhouse)

None.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

None

**VIII. ADJOURNMENT**

There being no further items to discuss, President Velasco adjourned the meeting at 6:20 p.m.

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Gerald Velasco  
President

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Lin Graf  
President Pro-Tem

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Mike Modugno  
Secretary

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Michael Damron  
Secretary Pro-Tem

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Jeff Moorhouse  
Treasurer