

**MINUTES OF THE REGULAR MEETING OF THE
CARPINTERIA SANITARY DISTRICT GOVERNING BOARD
February 17, 2015**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **February 17, 2015**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California. The agenda notice for this meeting was posted in the front window of the administrative office of the Carpinteria Sanitary District and on the District's website at least 72 hours in advance of the meeting.

I. CALL TO ORDER

President Damron called the meeting to order at 5:30 p.m. and noted for the record that all directors were present at tonight's meeting.

Directors Present: Mike Damron – President
 Gerald Velasco – President Pro-Tem
 Lin Graf – Treasurer
 Jeff Moorhouse – Secretary
 Mike Modugno – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Kim Garcia – Board Clerk

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: None

II. PLEDGE OF ALLEGIANCE

President Damron led those present in the Pledge of Allegiance.

III. BOARD APPROVAL OF AGENDA

President Damron asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda was approved as submitted.

IV. BOARD APPROVAL OF MINUTES OF THE MEETING OF January 20, 2015

Director Graf made a motion, seconded by Director Moorhouse that the Board approve the Minutes of the January 20, 2015 Regular Board meeting as submitted. The motion carried by the following vote:

AYES:	5	Modugno, Velasco, Damron, Moorhouse, Graf
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

V. PUBLIC FORUM

None

VI. MATTERS BEFORE THE BOARD

1. General Manager's Status Report

General Manager reviewed his written report regarding the following:

- Quarterly Incident Report
- ASHT Replacement Project Update
- CWEA Collection System of the Year Award Presentation
- CASA Winter Conference Report
- APWA Award
- ASCE Recognition
- January RWQCB Meeting Report
- SAMA Meeting Report
- CalTrans Linden/Casitas Bridge Replacement Update
- Operations Update

2. FY 2014/15 Mid-Year Budget Review

General Manager reviewed his staff report related to FY 2014/15 budget performance at the mid-point of the fiscal year. Overall, FY 2014/2015 has been fairly consistent with budget projections. Variances in specific accounts include: 5420 – Electricity- \$8,000; 5630 - Grounds Maintenance - \$3,600; 5831 - Legal Counsel - \$20,000; 6031 - LAFCO Pro-Rata Costs - \$900. Director Graf stated that the Finance Committee had reviewed the variances in detail.

After Board discussion, Director Moorhouse made a motion, seconded by Director Graf to accept the staff report as presented. The motion carried by the following vote:

AYES:	5	Velasco, Graf, Moorhouse, Damron, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

3. Amendment No. 4 to Cash Contract No. 395 – Carollo Engineers – Aerobic Digester Replacement Project Design

General Manager reviewed his staff report related to Amendment No. 4 to Cash Contract No. 395 with Carollo Engineers for the Aerobic Digester Replacement Project. If approved, Amendment No. 4 would increase the approved contract price by \$60,982 making the revised total \$789,379. No change in contract time was proposed. There was discussion regarding the basis for the additional services required in support of Carollo's engineering design, which was primarily due to a higher than projected number of submittals sent for review and issues related to the foundation design and tank structure.

Director Velasco made a motion, seconded by Director Moorhouse that the Board approve Amendment No. 4 to Cash Contract No. 395 with Carollo Engineers as presented. The motion carried by the following vote:

AYES:	5	Velasco, Graf, Moorhouse, Damron, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

4. Amendment No. 2 to Cash Contract No. 414 – AIA Automation – Aerobic Digester Replacement Project

General Manager reviewed his staff report related to Amendment No. 2 to Cash Contract No. 414 with AIA Automation for the Aerobic Digester Replacement Project. If approved, Amendment No. 2 would increase the approved contract price by \$65,860 making the revised total \$89,860. No change in contract time was proposed.

Director Graf made a motion, seconded by Director Modugno that the Board approve Amendment No. 2 to Cash Contract No. 414 with AIA Automation as presented. The motion carried by the following vote:

AYES:	5	Velasco, Graf, Moorhouse, Damron, Modugno
NOES:	0	None
ABSENT:	0	None
ABSTAIN:	0	None

5. Board Member Photographs

Board members photos were taken by Board Clerk for use on the District's website and other media.

VII. BOARD ITEMS

A. COMMITTEE REPORTS

Standing Finance Committee

Director Graf reported on the committee meeting held on January 16, 2015.

Standing Personnel Committee

None.

Standing Public Relations Committee

None

Standing Utilities Committee

None.

Ad-Hoc Facilities Planning Committee

None

A. GENERAL ITEMS

CASA Legislative Committee Report

None.

LAFCO Report (Jeff Moorhouse)

Director Moorhouse reported on several LAFCO issues.

SBCSDA (Santa Barbara California Special Districts Association) Report

None.

CSRMA Report (Jeff Moorhouse)

None.

Board Member Vacation Dates

None.

Future Agenda Items

None.

VIII. CLOSED SESSION

Legal counsel led the Board into closed session at 6:20 p.m. on the following agenda item:

CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): one case. December 10, 2013 Notice of Violation from Central Coast Regional Water Quality Control Board

IX. RECONVENE OPEN SESSION

A. CLOSED SESSION REPORT

President Damron reconvened the open session at 6:52 p.m. and stated that there was no action taken on the closed session item and nothing to report.

X. ADJOURNMENT

There being no further items to discuss, President Damron adjourned the meeting at 6:03 p.m.

Michael Damron
President

Gerald Velasco
President Pro-Tem

Jeff Moorhouse
Secretary

Mike Modugno
Secretary Pro-Tem

Lin Graf
Treasurer