

**AGENDA**  
**FOR THE REGULAR MEETING OF THE GOVERNING BOARD**  
**TO BE HELD DECEMBER 19, 2006**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**BOARD APPROVAL OF AGENDA**

AS [SUBMITTED] [MODIFIED]

Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

**I. APPROVAL OF MINUTES**

November 21, 2006

AS [SUBMITTED] [MODIFIED]

**II. PUBLIC FORUM**

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

**III. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. New Terms of Office - Directors Damron and Graf (2006-2010)**

Description: Directors Damron and Graf were appointed to the Board of the Carpinteria Sanitary District in lieu of election pursuant to Elections Code Section 10515, by the Santa Barbara County Board of Supervisors, for the term of office ending in December, 2010. The Oaths of Office were administered by Board Secretary and Notary Public, Judy Kirkman and submitted to the County Elections Office the first week in December.

Staff Recommendation: None. Informational item only.

**2. Annual Board Reorganization**

**(Pages 1 - 3)**

Description: Board action establishing officers, meeting place, meeting time, and other housekeeping functions required/authorized by law.

Staff Recommendation: None.

3. **Assessment District Formation Approach** (Pages 4 – 7)  
**South Coast Beach Communities Septic to Sewer Project**

Description: Board to authorize the recommended approach for formation of a single assessment district with multiple benefit zones for the South Coast Beach Communities Septic to Sewer Project.

4. **Agreement for Bond Underwriting Services** (Pages 8 - 22)  
**Stone & Youngberg**  
**South Coast Beach Communities Septic to Sewer Project**

Description: Board approval of an agreement for bond underwriting services between the Carpinteria Sanitary District and Stone & Youngberg, of San Francisco, CA in support of assessment district formation and bond financing for the South Coast Beach Communities Septic to Sewer Project.

Staff Recommendation: Staff recommends that the Board review and approve the Professional Services Agreement for bond underwriting services between the Carpinteria Sanitary District and Stone & Youngberg dated December 19, 2006.

5. **Cash Contract No. 340 – Penfield & Smith** (Pages 23 – 37)

Description: Board approval of Cash Contract No. 340 between the Carpinteria Sanitary District and Penfield & Smith of Santa Barbara, CA for engineering services with a not to exceed amount of \$39,000.

Staff Recommendation: Staff recommends that the Board 1) review and approve Cash Contract No. 340 between the Carpinteria Sanitary District and Penfield & Smith for professional engineering services with a not to exceed amount of \$39,000; and 2) authorize the General Manager to execute a purchase order with the County of Santa Barbara to secure grant funding.

6. **Biosolids Management Options** (Pages 38 -47)

Description: Board to review and consider updated biosolids management alternatives for a three-year period commencing in January 2007 and authorize associated capital expenditures to procure equipment necessary to implement the selected management approach.

Staff Recommendation: Approve the desired biosolids management alternative for hauling and disposal for a three-year period commencing in January 2007, and authorize the associated capital expenditure in accordance with the District's purchasing resolution.

7. **Operations Staffing Update** (Page 48)

Description: Board update on the succession and organization planning efforts within the Operations Department in response to the pending retirement of the current Operations Manager.

Staff Recommendation: None. Informational item only.

**8. 2007 CSDA Committee Appointment**

**(Page 49 – 52)**

Description: California Special Districts Association is seeking active participants to provide their time and expertise by participating on one or more of CSDA's 2007 committees. Director Moorhouse has expressed an interest and has been nominated to participate on CSDA's Legislative Committee. Notification of selected participants will take place in January 2007.

Staff Recommendation: None. Informational item only.

**9. General Manager's Status Report**

**(Page 53)**

Description: General Manager to review his written report regarding the following issues:

- NPDES Permit Revisions
- SAMA Meeting
- Santa Barbara CSDA
- Ocean Outfall Structural Condition Assessment
- Laboratory ELAP Inspection
- CSRMA Work Comp Premium Audit
- Operations Update

**IV. BOARD ITEMS:**

**A. COMMITTEE REPORTS**

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee

**B. GENERAL ITEMS**

Future Agenda Items

**V. ADJOURNMENT**

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**FURTHER INFORMATION AVAILABLE**

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 15 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 15, at least 48 hours prior to the start of the meeting.

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Next Ordinance Available.....#11  
Next Resolution Available.....R-190  
Posting Date.....12/14/06

