

**CARPINTERIA SANITARY DISTRICT  
IN THE  
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

**MINUTES**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **December 18, 2007**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Jeff Moorhouse – President  
Lin Graf – President Pro-Tem  
Michael Damron – Secretary  
Doug Treloar – Secretary Pro-Tem  
Patricia Horwitz – Treasurer

Staff Present: Craig Murray – General Manager  
Judy Kirkman – Board Secretary  
Hamid Hosseini – Finance Director

Legal Counsel  
Present: None

President Moorhouse called the meeting to order and asked Director Horwitz to lead the Pledge of Allegiance; Director Horwitz then did so.

President Moorhouse asked if there were any modifications and/or changes to the agenda.

John Stephensen, a member of the public, asked if an item could be added to the Agenda. President Moorhouse said that would not be possible, since the Board was under the Brown Act to post agenda items in advance of the meeting. President Moorhouse allowed Mr. Stephensen to state what he'd like to add. Mr. Stephensen said he would like to ask that the item that had been continued from several meetings, the consideration of the objections for the vote for the annexation, be considered as an Agenda item and not be continued any further. General Manager said, for the record that this had not been an agenda item that had been before the Board, nor had it been continued from a previous Board meeting.

President Moorhouse called for a motion. Director Treloar made a motion that the Agenda be approved as submitted; Director Horwitz seconded the motion, and the motion was approved by a 5-0 vote.

**Approval of Minutes of October 16, 2007.** Director Horwitz made a motion that the Board approve the October 16, 2007 Minutes as submitted; Director Graf seconded the motion, and the motion was approved by a 5-0 vote.

**Approval of Minutes of November 6, 2007.** Director Horwitz made a motion that the Board approve the November 6, 2007 Minutes as submitted; Director Damron seconded the motion, and the motion was approved by a 5-0 vote.

**Approval of Minutes of December 4, 2007.** Director Horwitz made a motion that the Board approve the December 4, 2007 Minutes as submitted; Director Damron seconded the motion, and the motion was approved by a 5-0 vote.

**Public Forum.** John Stephensen filled out a speaker's slip for public forum, but said he would hold his comments until the General Manager commented on the South Coast annexation.

**Annual Board Reorganization.** President Moorhouse said each and every year at this time was the annual Board reorganization where the Board established officers, meeting place, meeting time and other housekeeping functions required/authorized by law. The floor was opened for nominations. Director Horwitz nominated Lin Graf for President; Director Treloar seconded the nomination, and the nomination was approved by a 5-0 vote.

Director Treloar nominated Michael Damron for President Pro-Tem; Director Graf seconded the motion, and the motion was approved by a 5-0 vote.

Director Treloar nominated Jeff Moorhouse for Secretary; Director Damron seconded the motion, and the motion was approved by a 5-0 vote.

Director Treloar nominated Pat Horwitz as Secretary Pro-Tem; Director Damron seconded the motion, and the motion was approved by a 5-0 vote.

Director Horwitz made a motion to nominate Doug Treloar as Treasurer; Director Graf seconded the motion, and the motion was approved by a 5-0 vote.

The gavel was passed to the newly elected President, Lin Graf, to fill the Board Committees. After Board discussion, President Graf said the committees would be the following: **Finance Committee**- Chairperson, Director Treloar and Member, Director Horwitz; **Personnel Committee** - Chairperson, Director Damron and Member, Director Moorhouse; **Public Relations Committee** – Chairperson, Director Moorhouse and Member, Director Graf.

President Graf reaffirmed the following for 2008: Nordman, Cormany, Hair & Compton, LLP as Legal Counsel; Craig Murray, P.E. as General Manager; 5300 Sixth Street as the place of regular meetings of the Board; First and third Tuesdays of each month as the days of the regular meetings of the Board. The Board decided to cancel the first meeting in January, since the first Tuesday fell on a holiday, January 1, 2008 (New Years Day) and the office would be closed; 5:30 p.m. as the time of the regular meetings of the Board; Section 54956 and 54956.5 of the Government Code were designated as the manner by which special and emergency meetings respectively shall be called; Compensation to Directors as established by Board Resolution for attendance at regular, special or adjourned meetings of the Board of Directors, for committee meetings, seminars, conferences and other meetings as established by Board Resolution.

Director Moorhouse made a motion that the Board approve the organization provisions as presented, and ordered the Secretary to file a Statement of Facts with the Secretary of State and the County Clerk Recorder's Office; Director Damron seconded the motion, and the motion was approved by a 5-0 vote.

**Board Workshop Planning.** General Manager said this was brought back to the Board to start the planning process internally. General Manager asked if any of the Board

Members had a date in mind. Director Damron suggested that the General Manager email everyone to find out the dates they were not available. Director Treloar asked if the same facilitator would be used that had facilitated at the last Board Workshop. General Manager said staff verified Mr. Beesley's availability and rates, but the District was not obligated to use his services. General Manger said he'd like to get a timeframe and then find out if Mr. Beesley was available. The Board discussed possible dates in February and asked General Manager to contact Mr. Beesley to see if he was available to facilitate a Board Workshop on February 20, 2008.

**General Manager's Status Report:** General Manager reported the following: **South Coast Beach Communities Septic to Sewer Project Update** - General Manager said two letters were included with the Staff Report. One was from Dennis Kutler, an attorney representing John and Lucy Stephensen, dated November 7<sup>th</sup> and directed to each Board Member. A response letter was prepared by District Counsel, dated November 15, 2007 and was also attached. General Manager said he wanted to provide this information to the Board so they were fully aware of the information going back and forth related to this project. General Manager said he attended a LAFCO meeting on December 6, 2007 via remote transmission at the Santa Barbara County Board of Supervisors Hearing Room. At the meeting LAFCO gave an update to the commission on the protest hearing that was held December 3<sup>rd</sup> in Carpinteria, and members of the public commented on the process and the hearing. No action was taken by the LAFCO commission at that meeting. General Manager said he also attended a meeting of the Regional Water Quality Control Board in San Luis Obispo. The resolution of appreciation for proponents of the Septic to Sewer project that was included in draft form in the Board packet for the December 4, 2007 Board meeting was unanimously passed by the Regional Board. Some members of the public commented to the Regional Board on the resolution and voiced their opposition.

President Graf opened this item up for public comment. John Stephensen asked General Manager to reiterate his previous comments made earlier in the meeting regarding his request to add an item to the Agenda. General Manager said his only comment was to clarify for the record that there was not a formal agenda item that our Board considered that was continued. General Manager said when you're talking about an item being continued, you're talking about an item that the Board decided to put off to a future date, and that particular item was never an agenda item before the Carpinteria Sanitary District Board. Mr. Stephensen asked that the item be calendared.

Director Moorhouse asked if the item Mr. Stephensen was referring to was referenced on page 14. General Manager said on page 14 of the Board packet, this issue was addressed from our Legal Counsel to Mr. Stephensen's attorney. Director Moorhouse said he would go on record stating that he had no intention of asking this Board to put this item on the agenda. Director Horwitz said she agreed with Director Moorhouse and was not willing to place this item on an agenda.

General Manager stated that he was willing to talk to any member of the public regarding the process to finish out the assessment district formation.

President Graf said the Board would move on to the items on the Agenda, and asked General Manager to complete his report.

**Lagunitas Mixed Use Project** - The project site, consisting of 73 residential units and 85,000 square feet of commercial space is located on approximately 25 acres on Via Real west of Lomita Lane. General Manager said staff had seen the preliminary plans from the developer and provided comments at a meeting at City Hall of all the utilities. Staff's recommendation to the developer included realigning some pipes to make them more accessible to the District in the future. General Manager said they were also talking about

realigning an existing sewer as part of this project that is inaccessible to the District that runs along the property line; **Lift Station No. 4 Design Update** - Kennedy/Jenks Consultants submitted 50% design drawings last week. Staff prepared comments and scheduled a meeting to go over those with the engineer. General Manager said before the District went out to bid final plans would be brought back to the Board with an engineer's estimate; **Phone System Replacement** - At the December 4, 2007 Board meeting, the Board approved funding to purchase a new phone system. Staff determined this approach was not desirable and a replacement voicemail module was purchased for our existing AT&T system. General Manager said the module had been installed and the District is up and running with some enhanced features; **SBSDA Executive Board** - General Manager said there was an opening on the executive board due to his resignation. General Manager said the meetings were once a month in Buellton and he was not able to consistently find time to serve on that board; **Operations Update** - Treatment Plant is operating in full compliance with the NPDES Permit. General Manager said the District had received a few odor complaints today due to the digester pump being down and when it was brought back up some of the sludge that was sitting in the bottom of the tank was not mixed, but everything should be fine now. The Collection system is operating fine with no sewer overflows. A letter of support was prepared for the Carpinteria Valley Water District's AB 303 Local Groundwater Assistance Grant Program and was attached for the Board's review.

### **Board Committee Reports**

**Finance Committee** - A meeting is scheduled for Friday, December 21.

**Personnel Committee** - did not meet.

**Public Relations Committee** - did not meet.

### **Board General Items**

**CASA Legislative Committee Report.** Director Moorhouse passed out information from the CASA State Legislative Committee's last meeting. Director Moorhouse said he was officially appointed to the CASA State Legislative Committee. Director Moorhouse said he participated via a conference call in the last meeting of the committee. Director Moorhouse provided some information on Assembly bills that were discussed. Director Moorhouse said another item that was discussed was that the State may try to "borrow" property taxes in light of their \$14 billion Budget deficit. Director Moorhouse said with Prop 1A, after the last time the State borrowed, there are new rules to pay back anything borrowed within three years with interest and this can be done only twice every ten years. Director Moorhouse said the Carpinteria Sanitary District does not rely on property taxes the way other Government agencies did, and this should not have too heavily of an impact. Director Moorhouse said the next meeting of the CASA State Legislative Committee would be on January 11, 2008 at the CASA Conference in Indian Wells.

**Future Agenda Items** None were requested.

**Adjournment.** There being no further items to discuss, President Graf adjourned the meeting at 6:14 p.m.

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Jeff Moorhouse  
Secretary

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Michael Damron  
President Pro-Tem

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Doug Treloar  
Treasurer

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Lin Graf  
President

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Pat Horwitz  
Secretary Pro-Tem