

**CARPINTERIA SANITARY DISTRICT  
IN THE  
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

**MINUTES**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **December 7, 2010**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Lin Graf  
Pat Horwitz - **Absent**  
Mike Modugno - **Absent**  
Jeff Moorhouse  
Doug Treloar

Staff Present: Craig Murray – General Manager  
Judy Kirkman – Board Secretary  
Hamid Hosseini – Finance Director

Legal Counsel  
Present: Anthony Trembley

Public Present: None

President Pro-Tem Graf called the meeting to order and led the Board and staff in the Pledge of Allegiance.

President Pro-Tem noted for the record that Directors Horwitz and Modugno were absent.

**Oaths of Office** – General Manager stated for the record that Judy Kirkman, Secretary to the Board and a Notary Public, swore Director Modugno into office on Monday, December 6, 2010. General Manager administered the Oath of Office to Director Graf. After Director Graf was sworn in, he presided over the meeting as President Pro-Tem.

**Board Approval of Agenda** – President Pro-Tem Graf asked if there were any additions and/or modifications to the Agenda. Hearing none, President Pro-Tem Graf said the Agenda was approved as submitted.

**Board Approval of Minutes of the Meeting of November 30, 2010** – Director Moorhouse made a motion that the Minutes of the November 30, 2010 Board meeting be approved as submitted; Director Graf seconded the motion. Director Treloar abstained from voting since he was absent from the November 30, 2010 Board meeting, but his abstention counted as a yes vote to approve the motion.

**Public Forum** – None.

**Annual Board Reorganization** – President Pro-Tem Graf said this was the time the Board established officers, meeting place, meeting time and other housekeeping functions required annually by law. President Pro-Tem Graf called for nominations for the position of Board President. Director Treloar made a motion to nominate Director Graf as President; Director Moorhouse seconded the motion, and the motion was approved by a 3-0 vote.

Director Treloar made a motion to nominate Director Horwitz as President Pro-Tem; Director Moorhouse seconded the motion, and the motion was approved by a 3-0 vote.

Director Treloar made a motion to nominate Director Moorhouse as Secretary; Director Graf seconded the motion, and the motion was approved by a 3-0 vote.

Director Treloar made a motion to nominate Director Modugno as Secretary Pro-Tem; Director Graf seconded the motion, and the motion was approved by a 3-0 vote.

Director Moorhouse made a motion to nominate Director Treloar as Treasurer; President Graf seconded the motion, and the motion was approved by a 3-0 vote.

The Board discussed the standing committee appointments. President Graf made the following appointments:

- Finance Committee: **Chair** - Director Treloar; **Member** - Director Horwitz
- Personnel Committee: **Chair** - Director Moorhouse; **Member** – Director Modugno
- Public Relations Committee: **Chair** – Director Graf; **Member** – Director Moorhouse

Director Treloar made a motion that the Board approve the standing committees as appointed; Director Moorhouse seconded the motion, and the motion was approved by a 3-0 vote.

President Graf reaffirmed the following:

- Nordman, Cormany, Hair & Compton, LLP as Legal Counsel
- Craig Murray, P.E. as General Manager
- 5300 Sixth Street as the place of regular meetings of the Board
- The first and third Tuesday of each month as the days of the regular meetings of the Board, unless the first and third Tuesday fell on a national holiday
- 5:30 p.m. as the time of the regular meetings of the Board
- Section 54956 and 54956.5 of the Government Code designated as the manner by which special and emergency meetings respectively would be called
- Compensation to Directors, as established by Board Resolution for attendance at regular, special, adjourned meetings of the Board of Directors, committee meetings, seminars, conferences and other meetings

Director Moorhouse made a motion that the Board approve and adopt the organizational provisions as presented, and with the changing of Board President position, ordered the Secretary to file a Statement of Facts with the Secretary of State and the County

Clerk Recorder's Office; Director Treloar seconded the motion, and the motion was approved by a 3-0 vote.

**General Manager's Status Report** – General Manager reported on the following:  
**Annual Newsletter Progress Update** – The District's outreach consultant is working on the preparation of a draft newsletter. Topics include an overview of the Bluffs Sewer Relocation Project, a reoccurring "Green District" theme, an article on biosolids recycling, information on the in-progress sewer rate and fee study, and spotlights on the new Board member and a current District team member. Director Moorhouse said he thought there might be an ethics issue with spotlighting Board members. General Manager said he would look into this issue and then schedule a Public Relations Committee to review a draft of the newsletter;  
**Carpinteria Valley Managers' Association Meeting Report** – The Carpinteria Valley Managers' Association that was scheduled was canceled;  
**Copier Replacement** – The District entered into a municipal lease program with Coastal Copy and US Bank. The District's copier had been in service over nine years and was starting to have maintenance requirements that were driving maintenance costs up, and replacement parts were not readily available. The lease on the new copier is based on competitive bid pricing from the County of Santa Barbara General Services Department with a \$1 buyout on completion of the five-year term;  
**Operations Update** – The treatment plant is operating fine and in full compliance with our NPDES permit. The new Ford utility truck with auto crane was delivered on November 30<sup>th</sup>. The collection system is operating well with no problems to report. Lance Lawhon, the District's Engineering Technician, is working with the contractor and project team from the Carpinteria Valley Water District on the Central Zone Pipeline Project. This work involves trenchless construction of new water mains in proximity to existing sewer infrastructure, primarily on El Carro Road. Director Treloar said when the City did the overlay on Santa Ynez and Casitas Pass and raising manholes, he was glad to see Lance, the District's Engineering Technician, out coordinating everything and on top of things.

**Proposition 50 IRWMP Grant Update** – General Manager said he wanted to update the Board on the Integrated Regional Water Management Plan (IRWMP) grant program and the larger process involving the 27 different agencies in the County of Santa Barbara. General Manager said the partners (27 agencies) received a \$25M grant through the state program administered by the State Water Resources Control Board. The District's Bluff Sewer Relocation Project is a component of this project and was awarded \$1.25M, which would fund about half of the development and construction costs. General Manager said over the past year one of the participating agencies, the Casmalia Community Services District, had a billing irregularity, and the State through their auditing process discovered the irregularity. The SWRCB suspended grant payments to the entire region and continues to seek administrative remedies that are effectively punishing all of the grant project partners. The Division of Finance from the State has performed an audit, and it is not known at this time what the repercussions will be. General Manager said he continues to question whether this will at any time put the grant in jeopardy. General Manager said it was important because the District was relying on the grant for the Bluffs Sewer project to go forward. General Manager said some of the agencies had been submitting quarterly invoices through the consultant to the County. General Manager said the District had been submitting the match funding that the District spent, but had not asked for reimbursement or received any of the grant funds. General Manager said in the next month and a half the District would start advertising for construction bids, and he wanted to make certain the grant money was in place and the District was not at risk of not receiving the reimbursement funding.

The Board, Legal Counsel and General Manager discussed directions the District might take that included sending a letter to the State Water Board and contacting Mike Dillion from CASA and Das Williams, newly elected California State Assemblyman from Santa Barbara. General Manager said he would draft a letter and determine where to send it.

**2011 CASA Mid-Year Conference** – President Graf said this item was on the agenda in case anyone was interesting in attending. President Graf said he might be attending. Director Moorhouse said it should be a good program.

**Finance Committee** – Did not meet.

**Personnel Committee** – Did not meet.

**Public Relations Committee** – Did not meet.

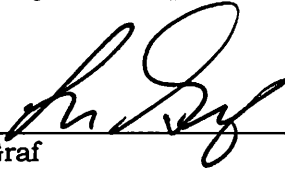
**Board General Items**

**CASA and CSDA Legislative Committee Reports** – None to report.

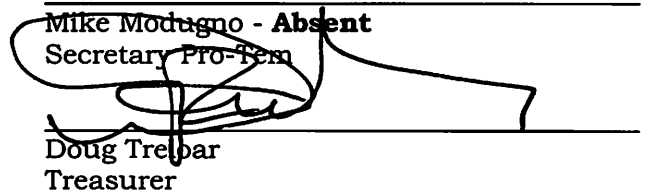
**LAFCO Report** – None to report.

**Future Agenda Items**

**Adjournment.** There being no further items to discuss, President Graf adjourned the meeting at 6:15 p.m.



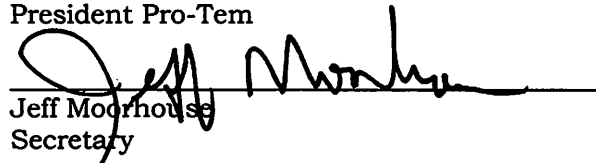
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Lin Graf  
President



Mike Modugno - **Absent**  
Secretary Pro-Tem

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Doug Trebar  
Treasurer

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Pat Horwitz - **Absent**  
President Pro-Tem



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Jeff Moorhouse  
Secretary