

AGENDA
FOR THE REGULAR MEETING OF THE GOVERNING BOARD
TO BE HELD December 6, 2011

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD APPROVAL OF AGENDA AS [SUBMITTED] [MODIFIED]
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

I. APPROVAL OF MINUTES AS [SUBMITTED] [MODIFIED]
November 1, 2011

II. PUBLIC FORUM
The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

III. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Status Report (Page 1-2)

Description: General Manager to review his written report regarding the following issues:

- Carpinteria Public Agency Cooperation Meeting
- Bluffs Sewer Relocation Project Update
- Sand Point Road Septic to Sewer Project Update
- SAMA Meeting Report
- LAFCO Update – GC 56133 Amendments
- Plum / Pear Street Sewer Replacement Project Update
- Operations Update

2. Comprehensive Annual Financial Report and Audited Financial Statements Fiscal Year 2010/2011 (Pages 3-4)

Description: The Board to review and consider adopting the Carpinteria Sanitary District's Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2010/2011.

Staff Recommendation: Staff recommends that the Board adopt the Comprehensive Annual Financial Report for the year ended June 30, 2011, and that the Finance Director be authorized to distribute the necessary reports and file the State Controller's Report with the State of California.

3. **Cash Contract No. 388** (Pages 5-12)
Sandyland Cove Septic to Sewer Conversion Project

Description: The Board to review and consider approving Cash Contract No. 388 for the Sandyland Cove Septic to Sewer Conversion Project between the District and MGE Underground, Inc. of Paso Robles, California.

Staff Recommendation: Staff recommends that the Board approve and execute Cash Contract No. 388 for the Sandyland Cove Septic to Sewer Conversion Project between the District and MGE Underground, Inc. of Paso Robles, California.

4. **Cash Contract No. 392 – Penfield & Smith** (Pages 13 - 28)
Sandyland Cove Septic to Sewer Project Construction Management

Description: The Board to review and consider approving Cash Contract No. 392 between the District and Penfield & Smith for construction management, inspection and related services for the Sandyland Cove Septic to Sewer Conversion Project.

Staff Recommendation: Staff recommends that the Board approve Cash Contract No. 392 between the District and Penfield & Smith for construction management and related services on the Sandyland Cove Septic to Sewer Conversion Project with a not to exceed fee of \$139,800.

5. **Integrated Regional Water Management Plan** (Pages 29-33)
Program Status Update

Description: The Board to review information regarding a general status update of the Integrated Regional Water Management Plan (IRWMP) provided by the Santa Barbara County Water Agency Manager.

Staff Recommendation: None. Information item only.

6. **CalPERS Retirement Benefit Review Recommendation** (Page 34)

Description: The Board to consider the information provided regarding the current level of District participation with the CalPERS pension program.

Staff Recommendation: Staff recommends that the Board consider the recommendation from the Board Finance Committee and provide direction.

7. **LAFCO Independent Special District Selection Committee** (Pages 35-39)
Commissioner Nomination and Election Process

Description: The Board to consider the information provided and ensure that the District has voting representation at the January 23, 2012 meeting of the Independent Special District Selection Committee.

Staff Recommendation: None. Information item only.

**8. 2011 CASA Mid-Year Conference
Palm Desert, CA**

(Pages 40-48)

Description: Information is being presented to the Board regarding the 2012 CASA Mid-Year Conference to be held at the Desert Springs JW Marriott in Palm Desert on January 18-20, 2012. The Board may consider approving attendance by interested Board members.

Staff Recommendation: None. Board Decision.

IV. BOARD ITEMS

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee

(Page 49-51)

B. GENERAL ITEMS

1. CASA Legislative Committee Report (Jeff Moorhouse)
2. LAFCO Report (Jeff Moorhouse)
3. SBCSDA (Santa Barbara – California Special Districts Association) Report
4. Board Member Vacation Dates
5. Future Agenda Items

V. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#14
Next Resolution Available.....R-246
Posting Date.....12/2/11