

CARPINTERIA SANITARY DISTRICT
AGENDA
FOR THE REGULAR MEETING OF THE GOVERNING BOARD
TO BE HELD November 18, 2008

The regular meeting of the Governing Board of the Carpinteria Sanitary District will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD APPROVAL OF AGENDA

AS [SUBMITTED] [MODIFIED]

Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

I. APPROVAL OF MINUTES

October 21, 2008

AS [SUBMITTED] [MODIFIED]

II. PUBLIC FORUM

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

III. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. General Manager's Staff Report

(Pages 1 - 2)

Description: General Manager to review his written report regarding the following issues:

- CSD Staffing Update
- South Coast Beach Communities Septic to Sewer Project Update
- Padaro Lane Sewer Extension
- UC Davis Biosolids Study
- SAMA Meeting Report
- Operations Update

2. Audited Financial Statements for the 2007/2008 Fiscal Year

(Page 3)

Description: Board to adopt the District's Audited Financial Statements for the 2007/08 Fiscal Year prepared by Teaman, Ramirez & Smith, Certified Public accountants. Mr.

Richard Teaman and the District's Finance Director, Hamid Hosseini, will present this item and be available to answer questions from the Board or public regarding the annual financial report.

Staff Recommendation: Board to adopt the Audited Financial Statements for FY 2007/08, and authorize the Finance Director to distribute the necessary reports and file the State Controller's Report with the State of California.

**3. Resolution No. R-215 (Pages 4 - 11)
A Resolution Regarding CalPERS Member Contributions**

Description: Board to adopt Resolution No. R-215, a resolution regarding CalPERS (California Public Employee Retirement System) member contributions to comply with a 1985 Internal Revenue Code Section 414(h)(2) ruling. Per the attached IRS Revenue Ruling 2006-43, contracting agencies can adopt a resolution prior to December 31, 2008 which will ensure ongoing compliance with federal tax reporting requirements.

Staff Recommendation: Staff recommends that the Board adopt Resolution No. R-215, A Resolution of the Board of Directors of the Carpinteria Sanitary District for Employer Paid Member Contributions to comply with the IRS Revenue Ruling 2006-43.

**4. Collection System Rehabilitation Project – Phase 1 (Pages 12 - 14)
Project Acceptance and Approval of Notice of Completion**

Description: On March 20, 2007, the Board awarded a construction contract to Insituform Technologies, Inc. for the Collection System Rehabilitation Project – Phase 1. The project is complete and District staff and its engineering consultant verified that the work was performed in accordance with the project specifications.

Staff Recommendation: Staff recommends that the Board accept the Collection System Rehabilitation Project – Phase 1, authorize filing and recordation of a Notice of Completion, and approve release of retention and applicable bonds in accordance with the Contract.

**5. Resolution No. R-216 (Pages 15 - 22)
Change Order No. 001 to Cash Contract No. 346
Lift Station No. 4 Modifications Project**

Description: The Lift Station No. 5 Modifications Project was authorized by the Board in the 2006/07 fiscal year with a budget of \$110,000. Based on current material, equipment and construction costs necessary to complete all of the desired improvements, the budget for this project needs to be modified. Due to savings on other completed capital improvement projects, the District's currently approved CIP fund is adequate to cover this budget amendment without transfer of additional general funds.

Staff Recommendation: Staff recommends that the Board Adopt Resolution No. R-216 Change Order No. 001 to Cash Contract No. 346 with Timothy J. Ferrie, Inc. for Repair of Lift Station No. 5 and amending the contract price to \$591,845.00.

**6. Resolution No. R-217 (Pages 23 – 24)
Clean Beaches Initiative Grant Funding Authorization**

Description: On May 1, 2007 the Board adopted Resolution No. R-193 authorizing entering into a grant agreement with the State and also designated an agency official to

sign and administer the agreement. To address a change and meet SWRCB requirements, Resolution No. R-217 was prepared to specifically reference Proposition 84 as the funding source.

Staff Recommendation: Staff recommends that the Board review and adopt Resolution No. R-217 authorizing the District to enter into a grant agreement with the State Water Resources Control Board and designating the District General Manager as the authorized representative for the South Coast Beach Communities Septic to Sewer Project.

7. Proposed LAFCO Policy Revision Related to Extension of Public Service to Agricultural Parcels (Pages 25 – 39)

Description: At its October 21, 2008 meeting, the Board reviewed a proposed LAFCO policy regarding the mandatory use of Out of Area Service Agreements to extend public utility service to agriculturally zoned parcels. The Board directed staff to prepare a letter indicating the District's opposition to the draft policy. A copy of the letter is attached to the Staff Report. General Manager also attended the November 6th LAFCO hearing and provided testimony on this item.

Staff Recommendation: None. Informational Item Only.

IV. BOARD ITEMS:

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee

B. GENERAL ITEMS

1. CASA Legislative Committee Report (Jeff Moorhouse)
2. Future Agenda Items

V. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Secretary to the Board at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.