

CARPINTERIA SANITARY DISTRICT
AGENDA
FOR THE REGULAR MEETING OF THE GOVERNING BOARD
TO BE HELD November 6, 2007

The regular meeting of the Governing Board of the Carpinteria Sanitary District will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

Note: Regular Board business to commence at 6:30 P.M. following a one-hour Closed Session.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD APPROVAL OF AGENDA

AS [SUBMITTED] [MODIFIED]

Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

I. APPROVAL OF MINUTES

AS [SUBMITTED] [MODIFIED]

October 16, 2007 (Not Available)

II. CLOSED SESSION (5:30 – 6:30 p.m.)

Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation per Government Code Section 54956.9(b) – One Case
[Assessment District 2007-01 Formation Proceedings]

III. Reconvene Open Session (6:30 p.m.)

A. Closed Session Report

IV. PUBLIC FORUM

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

V. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

- 1. Assessment District 2007-01 (Pages 1- 53)
Informational Report on Formation Proceedings and Objections Thereto

Description: Board to receive a report from staff regarding objections filed by parties in relation to the assessment district ballot process and general formation proceedings. The discussion will provide an overview of response by staff and legal counsel.

Staff Recommendation: None. Informational Item Only.

2. **Resolution No. R-203 – A Resolution of the Board of Directors** (Pages 54-57)

Ordering Changes and Modification to Engineer's Report for Assessment District 2007-01.

Description: Board to consider adoption of Resolution R-203 ordering changes and modifications to the Preliminary Engineer's Report for Carpinteria Sanitary District Assessment District 2007-01.

Staff Recommendation: Board to review and adopt Resolution No. R-203.

3. **Audited Financial Statements for the 2006/2007 Fiscal Year**
(Page 58)

Description: The District's Audited Financial Statements for Fiscal Year 2006/07 were prepared by Teaman, Ramirez & Smith, Certified Public Accountants. Mr. Richard Teaman, the District's auditor, and the District's Finance Director will be available at the Board meeting to answer any questions that Board members or the public may have regarding the annual financial report.

Staff Recommendation: Board adoption of the Audited Financial Statements for FY2006/07 and authorize the Finance Director to distribute copies to interested parties and to file the State Controller's Report with the State of California.

4. **Agreement for Professional Services – BacGen Technologies, Inc. - Digester Blower Project** (Pages 59 – 66)

Description: The District is proceeding with a capital improvement project that involves installation of a new positive displacement blower and associated control equipment for aeration of the aerobic digester. The project will be partially funded through Southern California Edison under their Industrial Energy Efficiency (IEE) Program.

Staff Recommendation: Board review and approval of the Agreement for Professional Services between the District and BacGen Technologies, Inc., dated November 6, 2007.

5. **Phone System Replacement Authorization** (Pages 67 – 71)

Description: The District's telephone and voicemail system was installed in 1995 and has been in continuous service since that time. Over the past several weeks, the voicemail component has performed erratically and has intermittently dropped messages and calls. The system was evaluated and a determination made that the voicemail module would need to be replaced at a cost of \$3130. Staff is proposing an

alternative solution that would replace the entire system at a cost of \$5499 plus tax.

Staff Recommendation: Approval of proposed expenditure for a replacement PBX phone system in an amount not to exceed \$6,000.

6. GENERAL MANAGER'S STATUS REPORT (Pages 72 - 73)

Description: General Manager to review his written report regarding the following issues:

- Dewatering Building Construction Schedule
- Collection System Rehabilitation Project – Phase I Updates
- SBSCDA Annual Meeting Report
- IRWMP Update
- Operations Update

VI. BOARD ITEMS:

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee

B. GENERAL ITEMS

1. CASA Legislative Committee Report (Director Moorhouse)
2. Future Agenda Items

VII. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 15 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 15, at least 48 hours prior to the start of the meeting.