

CARPINTERIA SANITARY DISTRICT
IN THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

MINUTES

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **October 17, 2006**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Jeff Moorhouse – President - **Absent**
 Lin Graf – President Pro-Tem - **Absent**
 Michael Damron – Secretary
 Doug Treloar – Secretary Pro-Tem
 Patricia Horwitz – Treasurer

Staff Present: Craig Murray – General Manager
 Judy Kirkman – Board Secretary
 Hamid Hosseini – Finance Director

Legal Counsel
Present: None

Public Present: None

In the absences of Jeff Moorhouse, President of the Board of Directors, and Lin Graf, President Pro-Tem, Director Treloar presided over the meeting.

Director Treloar called the meeting to order, and led all present in the Pledge of Allegiance.

Director Treloar asked if there were any modifications and/or changes to the agenda. General Manager recommended that since President Moorhouse and President Pro-Tem Graf were absent, the minutes be tabled until the next meeting. General Manager also noted that Legal Counsel was not present.

Minutes of the October 3, 2006 Board Meeting. Director Damron made a motion that the October 3, 2006 minutes be tabled until the November 7, 2006 Board Meeting; the motion was seconded by Director Horwitz and passed by a 3-0 vote.

Public Forum. None

Cash Contract No. 337 – Harbor Offshore, Inc.- Ocean Outfall Condition Assessment Project

General Manager reported that in March 2006 the District undertook a repair to the terminal end of the District's outfall. General Manager said in a general video inspection of the outfall in late 2005, the end gate was missing and the District contracted with Harbor Offshore, Inc., a marine contractor in Ventura, to replace the end gate. During their repair effort, significant corrosion of the exposed portion of the steel pipe was observed. General Manager said Harbor Offshore, Inc. was unable to bolt the end gate to the end of the pipe because of all the corrosion. The pipe was installed in 1961 and had no cathodic protection and the condition of the steel along the 1000 foot length is unknown.

General Manager said based on input from Harbor Offshore, Inc. and the District's engineering firm, staff believes a condition assessment is warranted to evaluate the structural condition of the outfall. A Request for Quotations (RFQ) was drafted and circulated. The scope of services includes removing the concrete (weight) coating in discrete locations along the length of the pipe, exposing the steel pipe interior and measuring the thickness using an ultra sonic gauge at five locations at different points along the pipe. The District received two proposals from qualified marine contractors, and based upon a comprehensive review of the submittals, Harbor Offshore, Inc. was considered to be the lowest responsive and responsible proposer. Added to the proposal was the District's annual video inspection.

General Manager said funds were budgeted for this project, and staff was recommending that the Board review and approve Cash Contract No. 337 between the Carpinteria Sanitary District and Harbor Offshore, Inc. for outfall inspection services in the amount of \$13,928.

Director Damron made a motion to approve Cash Contract No. 337 between the Carpinteria Sanitary District and Harbor Offshore, Inc. dated October 17, 2006; Director Horwitz seconded the motion. Director Treloar asked if Harbor Offshore, Inc. during their testing, might stop in the middle and come back to the District with a recommendation to repair or replace, or would they continue their testing of the entire pipe before they come back with a recommendation. General Manager said the test points were separated by a hundred feet, and Harbor may find the pipe is in perfect condition at the first and second test points, and it may be determined that further testing is not needed at the other locations. General Manager said, conversely they may find it's bad at both areas, and the decision may be made to pull out and come back to the Board with a recommendation to repair or replace the pipe.

Director Damron asked how far the pipe extends from the mean high tide line. General Manager responded that the pipe is buried through the surf zone and then is on the ocean floor to the discharge point approximately 1,000 feet offshore. General Manager said from exterior inspections it seems to be in good condition, but staff's concern is the possibility of corrosion of the steel inside the pipe. Director Damron asked how much it would cost to replace the entire pipe. General Manager said it would be very expensive. General Manager reported there were some outside entities that have advocated for extension of short outfalls for Montecito, Summerland and Carpinteria. General Manager said this might give the District a piece of information useful in future discussions.

Director Treloar called for a vote, and the motion passed by a 3-0 vote.

Influent Pump Replacement and Primary Clarifier Rehabilitation

Project Acceptance and Approval of Notice of Completion. General Manager said this was a project the Board approved in January, 2006. Cash Contract No. 324 was awarded to Cushman Contracting Corporation of Goleta for the Influent Pump Replacement and Primary Clarifier Rehabilitation Project. General Manager said the work was completed in September, 2006, and since that time staff has received final certifications. The pump manufacturer provided on-site training to our staff on maintenance and repair of the pumps. The District's engineering consultant and staff verified that the work met the project specifications, and the project is considered complete. It is staff's recommendation that the Board accept the Influent Pump Replacement and Primary Clarifier Rehabilitation Project, authorize filing and recordation of a Notice of Completion, and approve release of securities and applicable bonds in accordance with the contract.

Director Horwitz moved that the Board accept the Influent Pump Replacement and Primary Clarifier Rehabilitation Project, authorize filing and recordation of a Notice of Completion, and approve release of securities and applicable bonds in accordance with the contract; Director Damron seconded the motion, and the motion was approved by a 3-0 vote.

General Manager's Status Report. General Manager reported on the following: **Integrated Regional Water Management Plan Update** – The Board entered into a MOU with the County to participate in the Integrated Regional Water Management Plan. The County water agency hired CH2M Hill as a consultant to prepare the plan. General Manager said he attended the kick-off meeting for the project, and there were several short deadlines after the meeting. One deadline was to submit planning documents. The second deadline was to submit short forms for projects to be considered for ranking in this plan and ultimately be considered for grant funding. The three projects the District submitted were the Bluffs Sewer Relocation Project, Carpinteria Creek Crossing Pipeline Replacement Project, and the Carpinteria Valley Water Recycling Project (a joint project with CVWD and the City of Carpinteria). General Manager said the District was a joint participant on a 4th project -- an outfall plume study to be conducted primarily by Montecito Sanitary District. Heal the Ocean has concerns about the length of the outfalls in Montecito, Summerland and Carpinteria. HTO had intended to hire a team of UCSB researchers to do this study, independent of the Montecito Sanitary District. It was determined that this might be a better project for everyone if there was buy in from all parties. Director Horwitz asked General Manager if he knew how many projects had been submitted. General Manager said another meeting is planned for October 19, and a report will be given with a tally of projects and what agencies had responded; **Lift Station Flow Meter Installation** – Flow meters for Lift Station Nos. 1 and 2 were purchased directly. The District received installation quotes from qualified contractors, and the quotes received exceeded the capital budget for the project. Staff worked with Cushman Contracting Corporation to negotiate an agreement to work with our staff on a time and materials basis, resulting in substantial savings on the installation costs; **SBCSDA October Meeting** - On October 30, CSDA will have their annual meeting at the Royal Scandinavian Inn in Solvang where officers for 2007 will be elected and annual awards will be presented; **SAMA Meeting Report** – The SAMA meeting was hosted by Solvang this month on October 11. Biosolids management was a key topic. A fact sheet from Meyers Nave summarizing the recent Bighorn-Desert View Water Agency vs. Verji case decided by the California Supreme Court that clarified applicability of Proposition 218 requirements for water and wastewater fees and charges was given to the Board for their information;

Tree Service – General Manager said the District has experienced problems with the three Eucalyptus trees on the side yard dropping limbs, so some work will be done shortly to trim some limbs for safety purposes; **Operations Update** - The WWTP is operating in full compliance with the effluent limits in our NPDES Permit. The Collection system is operating fine with no SSOs during this reporting period. Staff is installing new level sensor transducers in our bulk chemical storage tanks.

Board Committee Reports

Finance Committee. Committee Chair, Director Horwitz reported the Finance Committee met and looked at two months of the District's budget, and everything was in order. Director Horwitz said the Committee reviewed the quarterly report and would present it to the entire Board with the final auditing report on November 7.

Personnel Committee. Did not meet.

Public Relations Committee. Did not meet.

Board General Items: None

Future Agenda Items: None.

Adjournment. There being no further items to discuss, Director Treloar adjourned the meeting at 5:54 p.m.

Michael Damron
Secretary

Lin Graf
President Pro-Tem

Patricia Horwitz
Treasurer

Jeff Moorhouse
President

Douglas Treloar
Secretary Pro-Tem