

**CARPINTERIA SANITARY DISTRICT
IN THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

MINUTES

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **October 6, 2009**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Michael Damron– President
Lin Graf – President Pro-Tem
Jeff Moorhouse – Secretary
Pat Horwitz – Secretary Pro-Tem - **Absent**
Doug Treloar – Treasurer

Staff Present: Craig Murray – General Manager
Judy Kirkman – Board Secretary
Hamid Hosseini – Finance Director

Legal Counsel
Present: Anthony Trembley

President Damron called the meeting to order and led the Board and staff in the Pledge of Allegiance.

President Damron noted for the record that Director Horwitz was absent for the meeting.

Board Approval of Agenda - President Damron asked if there were any modifications and/or changes to the agenda. Hearing none, the agenda stood as submitted.

Approval of Minutes of the Meeting of September 1, 2009- Director Treloar made a motion that the minutes of the September 1, 2009 meeting be approved as submitted; Director Graf seconded the motion, and the motion was approved by a 4-0 vote.

Public Forum - None

General Manager's Status Report – General Manager said the District received some very sad news this week. Art McCloud, the District's Safety and Training Officer, had been fighting cancer and passed away last Friday. General Manager said Art had kept a positive attitude, but complications with his treatment did not allow him to carry on. General Manager said Art was an amazing human being who you could talk to on any subject, and despite his humble and thoughtful manner, you realized that he knew far more than you about nearly everything. General Manager said Art would be missed.

General Manager reported on the following: **SBSDA Meeting Report** – General Manager said Director Moorhouse and he attended the SBSDA meeting in Buellton last Monday evening. The speaker was Terry Dressler, the Executive Director of the Air Pollution Control District. He talked about their continuing efforts to control diesel toxic particulate emissions. APCD and CARB rules are mandating a lot of changes in equipment impacting our agencies and other municipal fleet type agencies. The Prop 1A Securitization program was discussed briefly at the meeting. Prior to the meeting, Director Moorhouse and General Manager toured the Engel & Gray compositing facility in Santa Maria. General Manager said Bob Engel gave them a current update on their operations and current marketing strategies. General Manager said he found the tour to be very interesting and good to see what was happening with the material being sent from the District and the end product; **Manhole Rehabilitation Project Update** – 88 of the 99 manholes to be rehabilitated have been completed. The contractor is not working in the area this week, but will be back next week to wrap up this project; **Green Heron Springs Ellinwood Annexation** – LAFCO approved the annexation and sphere of influence modification for the Green Heron Springs Ellinwood Annexation to the District at their meeting on October 1st. Annexation to the City of Carpinteria was concurrently approved by LAFCO; **Bluffs Sewer Relocation Project Update** – This project is moving along slowly with the entitlement and right of way acquisition being more protracted than anticipated. General Manager said a letter from Caltrans was attached to the Staff Report. Caltrans had previously tentatively approved an encroachment permit to cross a piece of property they own by Bailard Avenue, and now they indicate they might need that property for future stormwater controls. Caltrans is asking the District to change the alignment by moving it towards Carpinteria Avenue so they can maintain the lower part of that property for stormwater management associated with their widening project. The District met with the City of Carpinteria and the California Coastal Commission staff on September 30th to discuss potential policy conflicts related to wetland setbacks. The Engineer is continuing to work with private property owners to secure easements and get construction authorization. Grant administration activities are ongoing; **LAFCO Policy on Out of Agency Service Agreements for Agricultural Parcels** – At LAFCO’s meeting in September they adopted a new policy that effectively prohibits annexation of agriculturally zoned parcels into the District’s service area. Throughout this process there was opposition from Goleta Sanitary District and our District at the hearing and through correspondence. There was opposition from the Santa Barbara County Planning Department, the Gaviota Coast Conservancy and other members of the public. LAFCO approved this policy regardless of those views. A copy of LAFCO’s staff report and policy was attached for the Board’s information. General Manager suggested bringing this item back up as a future agenda item to determine how the District would treat this type of service request from an agriculturally zoned parcel in the future; **SAMA Meeting Report** – The District hosted the September 9th meeting of the Sanitation Agency Managers Association here at the District office. Several agencies have pipeline rehabilitation projects underway, and pricing for that type of work remains very competitive. Compliance and operational issues were discussed. There was also discussion related to the difficulty at this time with hiring certificated treatment operators, despite the economy and unemployment rates; **VRSD Heat Drying Facility Tour** - General Manager said he toured the Ventura Regional Sanitation District’s newly constructed biosolids heat drying facility at the Toland Road Landfill. General Manager said it was a very substantial project. This regional facility, which is still in startup mode, will provide Ventura County wastewater agencies with an affordable and reliable biosolids management strategy. General Manager said they should be in full operation within the next two or three months. General Manager said this might be an option for our District to participate in this regional project in the future, since the City’s solid waste already goes to Toland Road Landfill; **Proposition 84 IRWMP Workshop** – Staff is continuing to participate

in this process and working towards developing a project prioritization and selection protocol with the consultants; **SCE President Address** – General Manager said he attended a presentation by John Fielder, the President/CEO of Southern California Edison on October 1st. General Manager said he was a great speaker and talked about Edison’s current objectives for improving their infrastructure, incentive programs for energy efficiency and solar. He also talked about future rate trends; **Operations Update** – The treatment plant and collection system are operating great and in compliance with no overflows or blockages reported during the period. Staff is continuing to work to complete the Plant Water System Efficiency Project. A contractor was engaged this week to excavate around a manhole on Carpinteria Avenue. This was a manhole identified through the rehabilitation project that had heavy root growth, so it should be sound for the future. The City is working on a widening project west of Bailard that will affect some of the District’s manholes. The City is working with the District to determine the best way to modify existing manholes to accommodate their project. The annual outfall inspection was completed. The dive team’s preliminary report indicated that the outfall pipe was fully supported along its length and in good condition. There were no reported areas of bridging.

Director Graf said he saw that Heal the Ocean’s new charge was going to be monitoring the outfalls along the coast. General Manager said Heal the Ocean recently completed an outfall plume tracking project at the Montecito Sanitary District and are now working on a statewide inventory of wastewater treatment facilities. General Manager said one of their big pushes will be recycled water and he had been talking with them about this subject.

Cash Contract No. 367 – Rincon Consultants, Inc.

Biological Services – South Coast Beach Communities Septic to Sewer Project –

General Manager said the South Coast Beach Communities Septic to Sewer Project is currently in the final engineering design and project permitting stage. General Manager said this contract was to engage a professional consulting firm to provide required biological monitoring and consulting services related to the project. Penfield & Smith solicited proposals from a number of consulting firms and after review Rincon Consultants, Inc. of Ventura was selected to perform the work. General Manager said the scope of services was attached to Cash Contract No. 367 in the Staff Report and included preparing a habitat restoration plan, consultation, performing field surveys, and supporting the design and permitting tasks as well. General Manager said the proposed cost for Cash Contract No. 367 was \$20,470, and it was staff’s recommendation that the Board approve Cash Contract No. 367 between the District and Rincon Consultants, Inc. for biological consulting services on the Septic to Sewer Project.

Director Graf made a motion that the Board approve Cash Contract No. 367 between the District and Rincon Consultants, Inc. for biological consulting services on the Septic to Sewer Project; Director Treloar seconded the project. Director Treloar asked if the cost of this contract was included in the cost quoted to homeowners. General Manager said yes. President Damron called for a vote, and the motion was approved by a 4-0 vote.

Cash Contract No. 368 – Dudek

Geoprobe Excavations – Rincon Point - General Manager said this contract was for archaeological services in the design phase of the Septic to Sewer Project. General Manager said Penfield & Smith solicited proposals from qualified archaeological firms to provide support and to perform archaeological investigations that were required by the EIR. General Manager said one of the impact measures to address cultural resource impacts was to do Phase 3 excavations where you excavate, classify the material and catalog the artifacts and materials. General Manager said Dudek of Santa Barbara was selected as the most

appropriate firm to perform the work. Staff met with Dudek's design team and refined their scope of services. General Manager said their initial proposal was high, as was the case with the other consulting firms that submitted a proposal. General Manager said the proposal was based on some assumptions that were set forth in the EIR related to the size of the excavations. General Manager said the proposals did not address the changes staff made during the Supplemental EIR when the District changed to a low-pressure approach with shallow trenches, narrow trench width and small diameter piping. General Manager said these changes were in a large part intended to reduce archaeological cultural impacts. General Manager said Dudek would provide preliminary consulting services related to geoprobe excavations at Rincon Point on a time and materials reimbursement basis with a not to exceed contract amount of \$11,784. General Manager said it was staff's recommendation that the Board approve Cash Contract No. 368 between the District and Dudek for geoprobe excavations at Rincon Point. Director Treloar asked if the work was being done in both Santa Barbara and Ventura counties, and were the requirements the same. General Manager said they conform to one another and the standards for both counties should be the same, but he would confirm that. Director Graf made a motion that the Board approve Cash Contract No. 368 between the District and Dudek for preliminary archaeological consulting services related to geoprobe excavations in the Rincon Point Community for the Septic to Sewer Project; Director Damron seconded the motion, and the motion was approved by a 4-0 vote.

Dedication of Sewer Facilities: Padaro Lane – General Manager said this was the standard dedication of sewer facilities for the Bob Short sewer extension on Padaro Lane that was completed about a year ago. General Manager said drawings attached to the Staff Report show about 500 feet of sewer main, two new manholes, laterals and other appurtenances required to serve the Padaro Lane properties within the project limits. General Manager said the District had gone through the one-year maintenance period. The new infrastructure has been found to be in acceptable condition through CCTV inspection. Bob Short filed a Notice of Completion. General Manager said this was the process where the facilities become dedicated to the District. General Manager said it was staff's recommendation that the Board approve the dedication of the sewer facilities constructed at 3265 through 3305 Padaro Lane and authorize recordation of the *Dedication of Sewers and Appurtenances* with the County of Santa Barbara.

Director Treloar made a motion that the Board accept the dedication of sewer facilities constructed at 3265 through 3305 Padaro Lane and authorize recordation of the *Dedication of Sewers and Appurtenances* with the County of Santa Barbara; Director Graf seconded the motion, and the motion was approved by a 4-0 vote.

Finance Committee – Director Treloar said the Finance Committee met on September 17th. Budget detail reports were included with the Agenda packet for the Board. Director Treloar said the committee reviewed the monthly budget report, quarterly investment report, District insurance update and an update on the audit.

Personnel Committee – did not meet.

Public Relations Committee – did not meet.

Board General Items

CASA Legislative Committee Report – Director Moorhouse said there had been a lot of discussion on Prop. 1A. Director Moorhouse said the Sheriff's Department here in

Carpinteria would be collecting pharmaceuticals. General Manager said he talked with Dave Durlinger, City Manager and Lieutenant Koopmans today about updating the District's website to reflect that. Director Moorhouse said he would be meeting tomorrow with Greg Kester, who is in charge of biosolids from CASA, and Mr. Kester, the General Manager and he would be touring the District's facility.

Future Agenda Items – Adhoc Employee Benefits Committee

Adjournment. There being no further items to discuss, President Damron adjourned the meeting at 6:15 p.m.

Michael Damron
President

Pat Horwitz - **Absent**
Secretary Pro-Tem

Lin Graf
President Pro-Tem

Doug Treloar
Treasurer

Jeff Moorhouse
Secretary