

**CARPINTERIA SANITARY DISTRICT  
IN THE  
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

**MINUTES**

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **October 4, 2011**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Lin Graf– President  
Michael Damron – President Pro-Tem  
Pat Horwitz – Treasurer - **absent**  
Jeff Moorhouse – Secretary  
Mike Modugno – Secretary Pro-Tem - **absent**

Staff Present: Craig Murray – General Manager  
Kim Garcia – Board Clerk  
Hamid Hosseini – Finance Director - **absent**

Legal Counsel  
Present: Anthony Trembley

Public Present: None

President Graf called the meeting to order and lead the Board and staff in the Pledge of Allegiance.

**Board Approval of Agenda** - President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, President Graf said the Agenda was approved as submitted.

**Board Approval of Minutes of the Meeting of September 6, 2011** –Director Moorhouse made a motion that the Minutes of the September 6, 2011 Board meeting be approved as submitted; Director Damron seconded the motion, and the motion was approved by a 3-0 vote.

**Public Forum** – None

**General Manager's Status Report** – General Manager reported on the following:  
**Bluffs Sewer Relocation Project Update** – General Manager said Carpinteria city officials, District Board of Directors and media representatives have been invited to attend a brief groundbreaking ceremony to be held on Monday, October 10<sup>th</sup> at 4:00 p.m. at an existing

manhole near the Carpinteria Bluffs Preserve parking lot. General Manager said Tierra Contracting is planning to begin work next week starting from the end of an existing line near City Hall and will progress in an easterly direction. Construction schedule shows main line installation running through the end of December, lateral work is scheduled through mid February 2012, the new inverted siphon under Carpinteria Creek in March 2012. A preconstruction meeting was held at the District office on September 22. General Manager said that the District has engaged Rincon Consulting to provide construction period biologic monitoring and contractor orientation to comply with permit requirements.;

**Sand Point Road Septic to Sewer Project Update** – General Manager said a preconstruction meeting was held October 3<sup>rd</sup>, following an archeological, cultural resources orientation given by the archeologist from Dudek. General Manager said the Coastal Development and Conditional Use Permit was issued today by Santa Barbara County. The contractor has begun installation of protective silt fencing, pot holing at the site and coordination with the residents. General Manager said the groundbreaking ceremony may likely recognize both the Sand Point and Sandyland Cove communities projects, as recommended by the District Public Relations Committee, tentatively scheduled for October 14<sup>th</sup>, the Board will be updated.;

**Sandyland Cove Septic to Sewer Project Bidding** – General Manager said although there was significant interest in the pre-bid period only two bids were received by the September 29<sup>th</sup>, 2:00 p.m. deadline, the bids were opened publicly at the District office. The apparent low bidder was MGE Underground of Paso Robles, the District and Penfield & Smith are reviewing the bid packages.;

**NPDES Permit Fee Increases** – General Manager said the State Water Resources Control Board adopted an emergency regulation to increase NPDES permit fees statewide for FY 2011/12, the District annual fee will increase by over 60%.;

**SBSDA Meeting Report** – General Manager said he and Director Moorhouse attended the September 19<sup>th</sup> Santa Barbara Special Districts Association meeting. Chandra Wallar, the new Santa Barbara County CEO, presented current financial issues and her objectives going forward for the County. General Manager provided input relating to difficulties the District experienced through the land use permit process;

**SB 293 Opposition Letter** – General Manager said District staff prepared and sent a letter to Governor Brown requesting SB 293 (Padilla) be vetoed. General Manager it has been the practice of the District to retain ten percent on construction contracts, this bill would limit retention to five percent;

**SAMA Meeting Report** – General Manager said that the District hosted a meeting of the Sanitation Agency Managers Association on September 14<sup>th</sup>. Manuel Romero, the Collection System Manager for the City of Santa Barbara, gave a presentation on their response to a recent emergency encountered during a construction project within the City. General Manager said there was discussion about pending NPDES Permit renewals. A public hearing will be held on November 1<sup>st</sup> in Sacramento with regards to the SWRCB consideration of changes to the Ocean Plan and ocean dischargers.;

**CSRMA Bi-Annual Loss Control Audit** – General Manager said David Patzer, CSRMA's Loss Control Specialist, was at the District on September 19<sup>th</sup> to conduct the bi-annual comprehensive safety and loss control audit. General Manager said David indicated that there has been significant improvement with the District OSHA required written plans and required safety programs, a direct result of the joint Safety Officer Program.;

**Operations Update** – General Manager said the WWTP is operating in full compliance with our permit. Huber representatives completed performance testing and final assessments of the rotary screw press which is operating as expected. A problem with the District disinfection control system led to procurement of a redundant controller which will help to avoid future interruptions. The installation of the flow meter for Lift Station No. 5 will be completed in the coming weeks. Routine generator testing at Lift Station No.1 resulted in a failure of the main controller that was ultimately determined to be a corrupted program. Redundant control systems were activated and no operational or

compliance problems resulted. General Manager said the collection system is operating well with no problems to report since our last meeting.

**Cash Contract No. 391 – Kennedy/Jenks Consultants – Final Engineering for Plum/Pear Street Sewer Replacement Project** – General Manager said earlier this year the District engaged Kennedy/Jenks Consultants to provide preliminary engineering for the Plum/Pear Street Sewer Replacement Project which is a line that runs west of the District Lift Station No. 4. The line has hydraulic deficiencies and structural defects, primarily infiltration, that warrant replacement of the pipe that was built in the early 1930's. The engineer concluded their feasibility analysis and held a design workshop with District staff.

General Manager said at the request of the District, Kennedy/Jenks submitted a proposal, dated September 20, 2011, to provide final design engineering, bid phase services, construction phase services and project management support on a time and materials reimbursement basis with a not to exceed total of \$149,897.00 and based on their proposed schedule, the project would bid in June 2012.

General Manager said that it was staff's recommendation that the Board approve and execute Cash Contract No. 391 between the District and Kennedy/Jenks Consultants for the Plum/Pear Sewer Replacement Project. Director Damron made a motion that the Board approve and execute Cash Contract No. 391 as proposed. Director Moorhouse seconded the motion and the motion was approved 3-0.

**Proposed Amendments to Government Code Section 56133 – Request for Input From Santa Barbara LAFCO** – General Manager said the District received a letter, dated September 12, 2011 from Mr. Bob Braitman, the Executive Director of Santa Barbara LAFCO, requesting input from the District with respect to a number of proposed changes to Government Code Section 56133, which pertains to extensions of service outside of an agency's jurisdictional boundaries.

General Manager cited several areas of nebulous language throughout the proposed amendments. General Manager said he would defer to the Board for recommendations regarding the interest of the District to provide feedback to Santa Barbara LAFCO and further review by CALAFCO.

Director Moorhouse said the letter from SBLAFCO was misleading due to the fact the commission continued this matter to its October meeting which was later cancelled. The item will now be discussed at the November meeting. Director Moorhouse said that CALAFCO has been considering changes to this section for several years not months as indicated by the SBLAFCO letter also that the proposed amendments will allow creation of disorderly boundaries contradicting LAFCO encouragement of creating orderly boundaries.

Director Moorhouse recommended District staff write a letter, as a means of record, to state the position of the District.

**Finance Committee** – Director Horwitz absent.

**Personnel Committee** – Did not meet.

**Public Relations Committee** – President Graf reported that the PR Committee met on Wednesday, September 14, 2011 to discuss the upcoming construction projects.

**CASA Legislative Committee Report** – Director Moorhouse said he will be attending the CASA Annual Strategic Planning meeting October 25<sup>th</sup> – 26<sup>th</sup>.

**SBCSDA Report** – Director Moorhouse said he would be attending the Executive Board meeting October 5<sup>th</sup> and will be talking about the SBLAFCO panel presentation on the agenda for the monthly SBCSDA meeting scheduled for October 24<sup>th</sup> in Buellton.

**LAFCO Report** – Director Moorhouse reported earlier on the proposed amendments to Government Code Section 56133.

**Adjournment.** There being no further items to discuss, President Graf adjourned the meeting at 6:27 p.m.

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Lin Graf  
President

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Mike Modugno  
Secretary Pro-Tem

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Michael Damron  
President Pro-Tem

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Jeff Moorhouse  
Secretary

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Pat Horwitz  
Treasurer