

AGENDA
FOR THE REGULAR MEETING OF THE GOVERNING BOARD
TO BE HELD September 6, 2011

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD APPROVAL OF AGENDA AS [SUBMITTED] [MODIFIED]
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

I. APPROVAL OF MINUTES AS [SUBMITTED] [MODIFIED]
August 16, 2011

II. PUBLIC FORUM
The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

III. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. **General Manager's Status Report** (Page 1)

Description: General Manager to review his written report regarding the following issues:

- Plum/Pear Sewer Replacement Planning Update
- Santa Claus Lane Grease Control Activities
- Operations Update

2. **Cash Contract No. 380 – Sand Point Road Septic to Sewer Conversion Project** (Pages 2-9)

Description: The Board to review and consider approving Cash Contract No. 380 for the Sand Point Road Septic to Sewer Conversion Project between the District and Travis Agricultural Construction, Inc. of Ventura, California.

Staff Recommendation: Staff recommends that the Board approve and execute Cash Contract No. 380 between the District and Travis Agricultural Construction, Inc. for the Sand Point Road Septic to Sewer Conversion Project.

3. **Cash Contract No. 389 – Penfield & Smith** (Pages 10 - 26)
Sand Point Road Septic to Sewer Project Construction Management

Description: The Board to review and consider approving Cash Contract No. 389 between the District and Penfield & Smith for construction management, inspection and related services for the Sand Point Road Septic to Sewer Conversion Project.

Staff Recommendation: Staff recommends that the Board approve Cash Contract No. 389 between the District and Penfield & Smith for construction management and related services on the Sand Point Road Septic to Sewer Conversion Project with a not to exceed fee of \$158,180.

4. **Cash Contract No. 386 – Bluffs Sewer Relocation Project** (Pages 27 - 34)

Description: The Board to review and consider approving Cash Contract No. 386 for the Bluffs Sewer Relocation Project between the District and Tierra Contracting, Inc. of Santa Barbara, California.

Staff Recommendation: Staff recommends that the Board approve and execute Cash Contract No. 386 between the District and Tierra Contracting, Inc. for the Bluffs Sewer Relocation Project.

5. **Task Order No. 2011-001 – Penfield & Smith As-Needed Services** (Pages 35-52)
Bluffs Sewer Relocation Project Construction Management

Description: The Board to review and consider approving Task Order No, 2011-001 pursuant to the existing as-needed engineering services agreement with Penfield & Smith.

Staff Recommendation: Staff recommends that the Board authorize the General Manager to approve Task Order No. 2011-001 in the amount of \$299,500, pursuant to the as-needed engineering services agreement with Penfield & Smith.

6. **Resolution No. R-244** (Pages 53 - 101)
Accepting Various Easements Related to the Bluffs Sewer Relocation Project

Description: Board to review and to consider adopting Resolution No. R-244. The Resolution would allow for formal acceptance of easement agreements from respective property owners and allow the District General Manager to execute Certificates of Acceptance for the easements and to record the easement deeds in the County of Santa Barbara.

Staff Recommendation: Staff recommends that the Board adopt Resolution No. R-244 accepting various easements related to the Bluffs Sewer Relocation Project and authorizing the General Manager to execute Certificates of Acceptance and proceed with recordation.

IV. BOARD ITEMS

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee

B. GENERAL ITEMS

1. CASA Legislative Committee Report (Jeff Moorhouse)
2. LAFCO Report (Jeff Moorhouse)
3. SBCSDA (Santa Barbara – California Special Districts Association) Report
4. Board Member Vacation Dates
5. Future Agenda Items

V. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.

Next Ordinance Available.....#14
Next Resolution Available.....R-245
Posting Date.....09/01/11