

CARPINTERIA SANITARY DISTRICT
AGENDA
FOR THE REGULAR MEETING OF THE GOVERNING BOARD
TO BE HELD August 19, 2008

The regular meeting of the Governing Board of the Carpinteria Sanitary District will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD APPROVAL OF AGENDA AS [SUBMITTED] [MODIFIED]
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

- I. APPROVAL OF MINUTES** AS [SUBMITTED] [MODIFIED]
July 1, 2008 AS [SUBMITTED] [MODIFIED]
July 15, 2008 AS [SUBMITTED] [MODIFIED]
July 31, 2008 AS [SUBMITTED] [MODIFIED]

II. PUBLIC FORUM
The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

III. MATTERS BEFORE THE BOARD

A. GENERAL REPORTS:

1. **General Manager's Staff Report** (Page 1)

Description: General Manager to review his written report regarding the following issues:

- IRWMP Meeting Report
- SAMA Meeting Report
- SBSDA Meeting Report
- General Manager's Schedule
- Operations Update

2. CSDA 2007 Board Election (Pages 2 - 8)

Description: CSDA Board of Director terms are for three years. Currently Seat C, term ending 2011, is open in Region 5. Board to review the six candidates running and vote for one to fill the open seat in Region 5.

Staff Recommendation: None; this is a Board decision.

**3. As-Needed Contract – Penfield & Smith (Pages 9 - 39)
Approval of Task Order No. 002**

Description: On April 22, 2008 the Board ratified an agreement with Penfield & Smith for the provision of engineering and consulting services and set up a Task Order based system. Task orders that exceed \$5,000 come back to the Board for approval prior to issuance by the General Manager. Task Order No. 002 for \$220,145 for the Bluffs Sewer Relocation Project includes field survey and aerial topographic mapping, a comprehensive geotechnical investigation, plan and profile design of the main sewer, planning and design of collector or lateral sewers necessary to serve the existing commercial buildings on the bluffs, as well as abandonment of the existing bluffs sewer. The District expects to receive \$1.25M in state grant funds (50% match) for this project.

Staff Recommendation: Staff recommends that the Board authorize the General Manager to approve Task Order No. 002 in the amount of \$220,145, pursuant to the as-needed engineering services agreement with Penfield & Smith.

**4. Padaro Lane Main Sewer Extension (Pages 40 - 56)
Sewer Construction Agreement and Reimbursement Agreement**

Description: Board to approve the Sewer Construction Agreement and Reimbursement Agreement between the District and project proponents Robert Short and George Handtmann III related to the extension of the District's main sewer in Padaro Lane to provide public sewer service to ten parcels that currently utilize on-site septic systems.

Staff Recommendation: Staff recommends Board Approval of 1) Agreement for Construction and Dedication of a Sewer Main Extension on Padaro Lane between the District and Robert Short and George Handtmann III; and 2) Public Sewer Reimbursement Agreement for Padaro Lane Sewer Main Extension between the District and Robert Short and George Handtmann III, both dated August 19, 2008.

**5. Cash Contract No. 346 (Pages 57 - 71)
Lift Station No. 4 Modifications Project**

Description: Board approval of Cash Contract No. 346 for the Lift Station No. 4 Modifications Project between the Carpinteria Sanitary District and Timothy J. Ferrie, Inc. of Thousand Oaks, California.

Staff Recommendation: Staff recommends that the Board approve and execute Cash Contract No. 346 between the District and Timothy J. Ferrie, Inc. for the Lift Station 4 Modifications Project.

**6. Collection System Rehabilitation Project Phase 1
Change Order No. 3**

(Pages 72 - 79)

Description: Board approval of Change Order No. 3 for the Collection System Rehabilitation Project Phase 1. On April 17, 2007 the Board approved Cash Contract No. 331 between the District and Insituform Technologies to rehabilitate approximately 16,000 linear feet of gravity sewer pipe. Extensive, unanticipated efforts were undertaken to remove calcite scale from the interior of three pipeline segments, and traffic control and bypass pumping were necessary to complete an open cut repair in the Reynolds Avenue offramp.

Staff Recommendation: Staff recommends that the Board approve Change Order No. 3 to Cash Contract No. 331 with Insituform Technologies, amending the contract price to \$1,220,399.20. This total is within the allocated budget for this project.

**7. Budget Amendment Request
Elections Division Expenses – South Coast Annexation to CSD**

(Pages 80 – 87)

Description: Board consideration regarding payment of invoice from the Santa Barbara County Clerk – Recorder – Assessor for services rendered by the Elections Division for the South Coast Annexation to the Carpinteria Sanitary District.

Staff Recommendation: Staff recommends that the Board authorize payment of the County of Santa Barbara invoice for election services rendered.

IV. BOARD ITEMS:

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee

B. GENERAL ITEMS

1. CASA Legislative Committee Report (Jeff Moorhouse)
2. Future Agenda Items

V. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - Existing Litigation Per Government Code Section 54956.9(a); One Case: William Taylor, et al vs. Joseph E. Holland, et al and Carpinteria Sanitary District; Case #56-2008-00320612-CU-JR-VTA; Ventura Superior Court

VI. RECONVENE OPEN SESSION

Closed Session Report

VII. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Secretary to the Board at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.

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Next Ordinance Available.....#11
Next Resolution Available.....R-214
Posting Date.....08/15/08