

**AGENDA**  
**FOR THE REGULAR MEETING OF THE GOVERNING BOARD**  
**TO BE HELD August 16, 2011**

The regular meeting of the Governing Board will be held commencing at 5:30 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**BOARD APPROVAL OF AGENDA**

AS [SUBMITTED] [MODIFIED]

Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

**I. APPROVAL OF MINUTES**

July 5, 2011  
July 19, 2011

AS [SUBMITTED] [MODIFIED]  
AS [SUBMITTED] [MODIFIED]

**II. PUBLIC FORUM**

The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

**III. MATTERS BEFORE THE BOARD**

**A. GENERAL REPORTS:**

**1. General Manager's Status Report**

**(Page 1)**

Description: General Manager to review his written report regarding the following issues:

- Office Manager Recruitment Update
- CCTV Van Equipment Repairs
- CASA 56<sup>th</sup> Annual Conference Report
- Annual Independent Audit Update
- Lagunitas Residential Development
- Operations Update

**2. Update to District Personnel Rules and Regulations;  
Chapter 3 of District Code**

**(Pages 2 - 62)**

Description: Board to consider approving the District's Personnel Rules, Regulations and Policies, Chapter 3 of the District Code as revised and presented by the Personnel Committee and staff. Chapter 3 was also reviewed in its entirety by legal counsel, Karen Gabler, who incorporated updates and changes as necessary to bring the regulations and policies into compliance with current Federal and State labor laws.

Staff Recommendation: Board approval of the Personnel Rules, Regulations and Policies, Chapter 3 of the District Code as revised and submitted by the Personnel Committee and District staff and reviewed by legal counsel, Karen Gabler.

3. **Notice of Award – Cash Contract No. 386** (Pages 63-81)  
**Bluffs Sewer Relocation Project**

Description: The Board to consider issuing a Notice of Award for construction of the Bluffs Sewer Relocation Project to Tierra Construction, Inc. of Santa Barbara, California.

Staff Recommendation: Board approval to issue a Notice of Award for the Bluffs Sewer Relocation Project to Tierra Construction, Inc. of Santa Barbara, California, who was determined to be the lowest responsive, responsible bidder for this project with a bid amount of \$1,446,451.

4. **Notice of Award – Cash Contract No. 380** (Pages 82-99)  
**Sand Point Road Septic to Sewer Conversion Project**

Description: The Board to consider issuing a Notice of Award for construction of the Sand Point Septic to Sewer Conversion Project to Travis Agricultural Construction, Inc. of Ventura, California.

Staff Recommendation: Board approval to issue a Notice of Award for the Sand Point Road Septic to Sewer Conversion Project to Travis Agricultural Construction, Inc. of Ventura, California, who was determined to be the lowest responsive, responsible bidder for this project with a bid amount of \$617,744.

5. **E-One Grinder Pump Procurement – Sand Point Road Community** (Pages 100-104)  
**Signa Mechanical Purchase Order Authorization**

Description: The Board to consider authorizing the issuance of a Purchase Order to Signa Mechanical for procurement of E-One grinder pumps and appurtenant equipment for the Sand Point Road Septic to Sewer Conversion Project.

Staff Recommendation: The Board authorize issuance of a Purchase Order to Sigma Mechanical for provision of 21 E-One grinder pump units and appurtenant equipment as proposed.

#### IV. BOARD ITEMS

##### A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee

**B. GENERAL ITEMS**

1. CASA Legislative Committee Report (Jeff Moorhouse)
2. LAFCO Report (Jeff Moorhouse)
3. SBCSDA (Santa Barbara – California Special Districts Association) Report
4. Board Member Vacation Dates
5. Future Agenda Items

**V. ADJOURNMENT**

---

**FURTHER INFORMATION AVAILABLE**

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Board Secretary at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.

---

Next Ordinance Available.....#14  
Next Resolution Available.....R-244  
Posting Date.....08/12/11