

CARPINTERIA SANITARY DISTRICT
AGENDA
FOR A SPECIAL MEETING OF THE GOVERNING BOARD
TO BE HELD July 31, 2008

A special meeting of the Governing Board of the Carpinteria Sanitary District will be held commencing at 2:00 p.m. The location of the meeting is at 5300 Sixth Street, Carpinteria, California.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

BOARD APPROVAL OF AGENDA AS [SUBMITTED] [MODIFIED]
Board President asks the Board, public, staff, and legal counsel if there are any additions and/or modifications to the Agenda.

- I. **APPROVAL OF MINUTES**
June 17, 2008 AS [SUBMITTED] [MODIFIED]
July 1, 2008 NOT AVAILABLE
July 15, 2008 NOT AVAILABLE

II. **PUBLIC FORUM**
The public may address the Governing Board on items of interest to the public which are not already on this evening's agenda and are within the subject matter jurisdiction of the Board. The time allotted for this discussion shall be pursuant to Board Bylaws.

III. **MATTERS BEFORE THE BOARD**

A. **GENERAL REPORTS:**

- 1. **Contract Award – Cash Contract No. 346** (Pages 1 – 9)
Lift Station No. 4 Modifications Project

Description: Board to issue a Notice of Award for construction of the Lift Station No. 4 Modifications Project to Timothy J. Ferrie, Inc. of Thousand Oaks, California.

Staff Recommendation: Staff recommends that the Board approve issuance of a Notice of Award for the Lift Station No. 4 Modifications Project to Timothy Ferrie, Inc. of Thousand Oaks, California, who was determined to be the lowest responsive bidder for this project with a bid amount of \$443,900.

**2. Revision to Chapter 3, Personnel Rules and Regulations (Pages 10 - 14)
Anti-Fraud Policy Addition and Cellular Phone Policy Update**

Description: Board to approve revisions to Chapter 3, Personnel Rules and Regulations to include the addition of an Anti-Fraud Policy and a Cellular Phone Policy Update. The Anti-Fraud policy was created at the recommendation of the District's independent auditing firm, Teaman and Ramirez to put into place formal controls which would aid in the detection and prevention of fraud, impropriety or irregularity within the District. The Cellular Phone Policy was updated to comply with the State law that went into effect on July 1, 2008 regarding "hands-free" use of cell phone while operating a vehicle.

Staff Recommendation: Staff recommends that the Board approve the revisions to Chapter 3, Personnel Rules and Regulations to include the addition of the Anti-Fraud Policy and the updated Cellular Phone Policy.

3. CCTV Video Pipeline Inspection System Procurement (Pages 15 – 16)

Description: Board to authorize negotiated procurement of a CCTV pipeline inspection system pursuant to Section 302 of District Resolution No. R-91.

Staff Recommendation: Staff recommends that the Board authorize negotiated procurement of a CCTV pipeline inspection system as proposed in accordance with Resolution No. R-91.

IV. BOARD ITEMS:

A. COMMITTEE REPORTS

Description: Verbal reports by the committee chairperson(s) of the following committees:

- Standing Finance Committee
- Standing Personnel Committee
- Standing Public Relations Committee

B. GENERAL ITEMS

1. CASA Legislative Committee Report (Jeff Moorhouse)
2. Future Agenda Items

V. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - Existing Litigation Per Government Code Section 54956.9(a); One Case: William Taylor, et al vs. Joseph E. Holland, et al and Carpinteria Sanitary District; Case #56-2008-00320612-CU-JR-VTA; Ventura Superior Court

VI. RECONVENE OPEN SESSION

Closed Session Report

VII. ADJOURNMENT

FURTHER INFORMATION AVAILABLE

A staff report providing more detailed information is available for most agenda items and may be reviewed in the District office during regular hours (Monday - Friday from 8:00 a.m. to 12:00 p.m. and/or 1:00 p.m. to 5:00 p.m.). Copies of individual reports may be requested at this office. Call (805) 684-7214 extension 10 for more information.

In compliance with the Ralph M. Brown Act and the Americans with Disabilities Act, if you need a disability-related modification, accommodation, or other special assistance to participate in this meeting, please contact the District's Secretary to the Board at (805) 684-7214, extension 10, at least 48 hours prior to the start of the meeting.

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Next Ordinance Available.....#11
Next Resolution Available.....R-214
Posting Date.....07/29/08