

**CARPINTERIA SANITARY DISTRICT
IN THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

MINUTES

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **July 21, 2009**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Michael Damron– President
Lin Graf – President Pro-Tem
Jeff Moorhouse – Secretary
Pat Horwitz – Secretary Pro-Tem
Doug Treloar – Treasurer - **Absent**

Staff Present: Craig Murray – General Manager
Judy Kirkman – Board Secretary
Hamid Hosseini – Finance Director

Legal Counsel
Present: Anthony Trembley - **Absent**

President Damron called the meeting to order and led the Board and staff in the Pledge of Allegiance.

President Damron noted for the record that Director Treloar and Legal Counsel, Tony Trembley were absent.

Board Approval of Agenda - President Damron asked if there were any modifications and/or changes to the agenda. General Manager said he put together the agenda packet and had a couple of corrections. On Item No. 3, the cash contract number should be 362. The Staff Report for the first item is missing the first page. Director Horwitz also noted the numbering was a little off. President Damron said hearing no other changes, the agenda was approved as modified.

Public Forum - None

General Manager's Status Report – General Manager reported on the following: **City Road Improvement Projects** – The City is making some improvements to Via Real, and up on the east end of town, west of Bailard they're widening the road. This will impact some of our manholes. We are working with the City and their contractor. On the other side of town near the Reef Motel, there is another widening project that will also affect some of our manholes. Director Horwitz asked if the District would be paying for all the modifications. General Manager said the District was not volunteering to do this work. At the moment it is part of their project, and so far the City is saying they would do what they needed to do to

make it work; **Lift Station Nos. 1 and 2 Pump Replacement Project Update** – The pump replacement projects are underway. The contractor has mobilized and assuming everything goes smoothly they'll be finished with Lift Station No. 2 by July 31st and Lift Station No. 1 by August 11th; **Operations Update** – Treatment plant and collection system are running fine. System-wide cleaning and CCTV inspection is underway. We're working inhouse to finalize the Sewer System Management Plan that has to come before the Board for your consideration in August; **State Budget** – The budget was approved. A summary from Mike Dillion was passed out to the Board. If approved by the Legislature on Thursday Prop. 1A funds would be suspended and all local government, including the District, would lend 8% of their property taxes to the state of California and the state would have to repay it within 3 years. General Manager said it would not affect what we are doing, but it does represent about \$30,000 - \$40, 000.

Capital Improvement Program Project Budget Modifications – Lift Station No. 4 and No. 5 Rehabilitation Project - General Manager said two projects were completed recently, Lift Station No. 4 Rehabilitation and Lift Station No. 5 Rehabilitation. Lift Station No. 4 was done by Tim Ferrie, and as a change order to that project Tim Ferrie completed the modifications at Lift Station No. 5. The authorized budget for Lift Station No. 4 was \$540,000 and the authorized budget for Lift Station No. 5 was \$150,000. These budget totals include costs for design, construction and construction inspection/administration. During the construction phase of this combined project Tim Ferrie performed extra work at the direction of the District to achieve additional value and to address unforeseen conditions. Change orders to Cash Contract No. 355 were approved by the Board, but the CIP project budgets were not increased to reflect these higher project costs. General Manager said now that the projects were done and closed, there would be no further costs, so staff would recommend that the Board revise the CIP budget for the Lift Station No. 4 Rehabilitation Project to \$589,000 and revise the CIP budget for the Lift Station No. 5 Rehabilitation Project to \$163,000.

Director Horwitz made a motion that the Board revise the CIP budget for the Lift Station No. 4 Rehabilitation Project to a total of \$589,000 and revise the CIP budget for the Lift Station No. 5 Rehabilitation project to a total of \$163,000; Director Graf seconded the motion and the motion was approved by a 4-0 vote.

Notice of Award – Cash Contract No. 362 – Manhole Rehabilitation Project – General Manager said this was a Capital Improvement Project that was approved in the FY 2008/09 Budget and at our last meeting this project was augmented to a total of \$300,000. The project design was completed in-house by District staff. Bids for construction were received on June 30th, and the apparent low bidder was Socal Pacific Construction Corporation of Lake Elsinore, California with a bid of \$170,360. District staff completed a comprehensive review of the bid, and references were contacted. It was verified that Socal had successfully completed recent projects, similar in size and scope, for the Cities of Thousand Oaks and Rialto. Socal (dba National Coatings & Linings) recently completed installation of protective epoxy linings for the District's rehabilitated wet wells at Lift Station Nos. 4 and 5. Their work was satisfactory on these projects. Staff recommends that the Board approve issuance of a Notice of Award for the Manhole Rehabilitation project to Socal Pacific Construction Corporation of Lake Elsinore, California, who was determined to be the lowest responsive, responsible bidder for this project with a bid amount of \$170,360.

Director Horwitz made a motion that the Board approve issuance of a Notice of Award for the Manhole Rehabilitation project to Socal Pacific Construction Corporation of Lake Elsinore, California; Director Graf seconded the motion, and the motion was approved by a 4-0 vote.

Agreement for Construction Inspection Service – General Manager said the District’s Manhole Rehabilitation Project will proceed in the second half of 2009. For this type of specialty construction it is crucial to verify that all work is done in accordance with specifications. The agreement presented for these services is between the Carpinteria Sanitary District and Ventura Regional Sanitation District. General Manager said Doug Hansen will serve as the project manager and will provide the bulk of the desired services, which will include on-site inspection and quality control testing, as well as technical consultation to the District’s Engineering Technician, who will be the primary construction inspector from the District for the project. The Agreement for Construction Inspection and Consultation Services was prepared by Ventura Regional Sanitation District and reviewed by the District’s Legal Counsel. General Manager said it was staff’s recommendation that the Board approve VRSD Contract No. 09-027 between the District and Ventura Regional Sanitation District to provide the desired services on a time and materials basis with a not to exceed contract amount of \$25,000.

Director Horwitz made a motion that the Board approve VRSD Contract No. 09-027 between the District and Ventura Regional Sanitation District with a not to exceed contract amount of \$25,000; Director Graf seconded the motion, and the motion was approved by a 4-0 vote.

Finance Committee – Director Horwitz said the committee reviewed the monthly budget and year-end report. President Damron said he attended the meeting in Director Treloar’s absence.

Personnel Committee – did not meet.

Public Relations Committee – did not meet.

Board General Items

CASA Legislative Committee Report – no report.

Future Agenda Items

Adjournment. There being no further items to discuss, President Damron adjourned the meeting at 5:45 p.m.

Michael Damron
President

Pat Horwitz
Secretary Pro-Tem

Lin Graf
President Pro-Tem

Doug Treloar - **Absent**
Treasurer

Jeff Moorhouse
Secretary