

CARPINTERIA SANITARY DISTRICT
IN THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

MINUTES

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **July 18, 2006**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Jeff Moorhouse – President
 Lin Graf – President Pro-Tem
 Michael Damron – Secretary
 Doug Treloar – Secretary Pro-Tem
 Patricia Horwitz – Treasurer

Staff Present: Craig Murray – General Manager
 Hamid Hosseini – Finance Director
 Judy Kirkman – Board Secretary

Legal Counsel
Present: None

Public Present: None

President Moorhouse called the meeting to order at 5:30 p.m. and then asked Director Horwitz to lead the pledge of allegiance. Director Horwitz then did so.

President Moorhouse asked if there were any modifications and/or changes to the agenda. Hearing none, President Moorhouse then ordered the agenda approved as submitted.

Minutes of the June 20, 2006 Board Meeting. Director Treloar made a motion that the June 20, 2006 minutes be approved as modified; the motion was seconded by Director Damron and passed by a 5-0 vote. Two modifications were made on Page 7 of the minutes, 1st paragraph. The first line contained the word *receding*. It should have read **receiving** water monitoring. The third line was changed to read, Director Graf asked if **an increase of 14%** budgeted for utilities was enough.

Public Forum. None

Resolution R-182 – Policies and Procedures for Providing Priority Service to Affordable Housing Projects Pursuant to Government Code Section 65589.7. General Manager said in 2005 the California legislature passed legislation requiring water and wastewater utility providers to establish written policy and procedures giving service priority to development projects with affordable housing components. City and counties are required to provide water and wastewater agencies with a copy of their approved housing elements of their general plans. The District received copies of the City's housing elements and the County of Santa Barbara's general plans. These written policies are required by July 2006 with updates every five years.

General Manager said it was unlikely that the District would have to prioritize capacity allocation or deny service to any projects that include housing units affordable to lower income households, but Resolution R-182 was prepared to comply with Government Code Section 65589.7. General Manager said a resolution was drafted with the help of District Counsel and input from other local agencies. General Manager said staff's recommendation is that the Board adopt Resolution R-182.

Director Graf made a motion that the Board adopt Resolution R-182 which set forth policies and procedures to provide priority service to affordable housing projects; Director Horwitz seconded the motion. Director Treloar said he was not happy with the resolution and did not like some other agency saying how the District should be run. Director Treloar said the first "therefore" of the resolution said the District shall grant priority, and the fourth "therefore" said the District shall not discriminate in any manner. Director Horwitz said politically she did not like being in this position. General Manager said this was the State's legislature saying special districts will adopt these policies and procedures. President Moorhouse suggested the Board table this item until the District's legal counsel was present. General Manager said there were no penalties for not complying by July 1st.

Director Damron made a motion to table Resolution R-182 until the next meeting where the District's legal counsel would be present; Director Horwitz seconded the motion, and the motion passed by a 4-1 vote. Director Graf voted nay.

General Manager asked the Board for direction to give to the District's legal counsel to prepare a response. President Moorhouse said the Board would like to know why a state agency is telling the District that the Board has to create this resolution and what is the impact if the Board does not pass the resolution. General Manager said the Government Code section did not explicitly say the District must pass this particular resolution. General Manager said this resolution was drafted by Legal Counsel with input from other attorneys. It does say the District has to adopt policies regarding priority service to low income housing. Director Horwitz said she'd like to know what would happen to the District if these policies are not adopted. Director Treloar said a policy could be drafted that said the District agrees to comply with State law. General Manager said he would consult with Legal Counsel on the matter.

Resolution R-183 – LAIF Authorization Update – General Manager said a resolution was passed in 1993 that was similar to R-183 that set forth those titles and positions that had signatory authorization for the District's LAIF account with the State. In 1993 the Finance Director's position was not on the list of approved personnel or staff. Since 1997 the Finance Director has had that ability to sign, but it was never formalized in the form of a resolution. LAIF asked the District to

update the resolution, so Resolution R-183 was drafted. It names each of the Board Members, the General Manager and the Finance Director as authorized personnel to order deposits or withdrawals from the LAIF account. Staff's recommendation is that the Board adopt Resolution R-183. Director Treloar asked if LAIF currently allows a single signature, or does it require two. Hamid Hosseini, Finance Director said there was no signature involved. Transfers are made by an authorized person from the LAIF account into Santa Barbara Bank and Trust. Two signatures are required to withdraw funds from the Santa Barbara Bank and Trust account.

Director Horwitz made a motion that the Board adopt Resolution No. R-183, setting forth approved signatories for the District's depository account in the Local Agency Investment Fund (LAIF). Director Damron seconded the motion. This was a roll call vote. The Board Secretary called for a vote: Director Treloar voted aye, Director Graf voted aye, President Moorhouse voted aye, Director Horwitz voted aye, and Director Damron voted aye. Resolution R-183 was adopted by a 5-0 roll call vote.

Contract Document Acceptance and Authorization to Solicit Bids – Solids Handling Building Replacement Project. General Manager said the District demolished the Solids Handling Building on an emergency basis last year. This project involves the replacement of the Solids Handling Building that houses the belt press and ancillary equipment. General Manager said Carollo Engineers designed the replacement structure, which is proposed to be a pre-engineered steel structure with specialty coatings to prevent corrosion. The proposed building will be open on three sides with wall panels and doors on the west exterior, primarily for aesthetic purposes, but will allow for full enclosure in the future if deemed necessary.

General Manager said staff recommends that the Board accept the 100% complete Contract Documents for the Solids Handling Building Replacement Project and that authorization be given to advertise and solicit for bids. General Manager said if approved and authorized, a public advertisement and bid process will commence.

Director Horwitz made a motion that the Board accept the Contract Documents for the Solids Handling Building Replacement Project and that authorization be given to advertise and solicit bids; Director Damron seconded the motion. The motion passed with a 5-0 vote.

General Manager's Status Report. General Manager reported on the following: **Enrollment in Statewide General WDR for Collection System Management** – An enrollment application for coverage under the Statewide General Waste Discharge Requirements for Collection System Manager was submitted. General Manager said staff would begin discussions with the Central Coast RWQCB regarding eliminating duplicate NPDES permit provisions; **SAMA Meeting Report** – The July SAMA meeting included a tour of the recently upgraded South SLO County Sanitation District's Wastewater Treatment Plant; **Influent Pump Replacement/Primary Clarifier Rehabilitation Project** – Construction is underway, and the influent pumps have arrived and are being tested in the USA. Delivery is anticipated in July. The District did receive one odor complaint during dewatering of the primary clarifier; **LAFCO Budget and Fee Allocation** – The District received a copy of Santa Barbara LAFCO's approved operating budget for FY 2006/07. The District's pro-rata share of LAFCO expenses is \$2,213.69; **South Coast Beach Communities Septic to Sewer Project Update** – Padre Associates is preparing responses to comments received during the public review period for the DSEIR which closed on June 23, 2006. General Manager said he made a brief presentation at Rincon Point Community's informational

meeting on July 1, 2006, followed by a question and answer period. President Moorhouse also attended. General Manager said there were about 60 people in attendance; **Operations Update** – WWTP is operating in full compliance with NPDES permit. Staff is working with SCE on measures to address feed power fluctuations that are affecting operations of control equipment at the WWTP. Collection system is operating fine with no SSOs to report. New gas detectors were purchased and the manufacturer provided on-site training. The lift stations are operating fine. Hydrocleaning and routine sewer system maintenance activities are ongoing. Sewer improvements at Lavender Court development are complete and tested.

Board Committee Reports

Finance Committee. Director Horwitz, Committee Chair, reported the Finance Committee met on July 17th and reviewed the monthly budget.

Personnel Committee. Director Graf, Committee Chair, reported the Personnel Committee met on July 13th, but did not have any items to report back to the Board.

Public Relations Committee. Did not meet.

Ad-Hoc Dewatering Project Committee. President Moorhouse said this committee was no longer needed and would be dissolved.

Board General Items. None

Adjournment. There being no further items to discuss, President Moorhouse adjourned the meeting at 5:57 p.m.

Michael Damron
Secretary

Lin Graf
President Pro-Tem

Patricia Horwitz
Treasurer

Jeff Moorhouse
President

Douglas Treloar
Secretary Pro-Tem