

**CARPINTERIA SANITARY DISTRICT
IN THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

MINUTES

These are the **minutes** of the **regular** meeting of the Governing Board of the Carpinteria Sanitary District in the City of Carpinteria, County of Santa Barbara, and State of California.

The Governing Board of the Carpinteria Sanitary District held a regular meeting on **July 17, 2012**, at 5:30 p.m. at its District administrative office located at 5300 Sixth Street, Carpinteria, California.

Directors Present: Lin Graf – President
Jeff Moorhouse – President Pro-Tem
Pat Horwitz – Treasurer
Mike Modugno – Secretary
Michael Damron – Secretary Pro-Tem

Staff Present: Craig Murray – General Manager
Kim Garcia – Board Clerk
Hamid Hosseini – Finance Director

Legal Counsel
Present: Anthony Trembley – Musick, Peeler & Garrett, LLP

Public Present: None

President Graf called the meeting to order and asked Director Damron to lead the Board and staff in the Pledge of Allegiance.

Board Approval of Agenda - President Graf asked if there were any modifications and/or changes to the agenda. Hearing none, President Graf said the agenda was approved as submitted.

Board Approval of Minutes of the Meeting of July 2, 2012 – Director Horwitz made a motion that the Minutes of the July 2, 2012 Special Board meeting be approved as submitted; Director Modugno seconded the motion, and the motion was approved by a 4-0-1 vote with Director Damron abstaining from voting.

Public Forum – None.

General Manager's Status Report – General Manager reported on the following:

Quarterly Incident Report – The Quarterly Incident Report for the period April – June was presented to the Board. This report detailed incidents, complaints and other customer interactions received during this period.

Assessment District 2007-1 Bond Refinancing Update – General Manager said since the last Board meeting the Official Statement has been published which allowed preliminary activities to commence. The finance team participated in a pre-pricing call and the bonds will be sold tomorrow. If everything aligns as expected, the District will enter into the Board authorized Purchase Agreement to conclude the sale.

SAMA Meeting Report – General Manager said on July 11th he attended a meeting of the Sanitation Agency Managers' Association at the Goleta Sanitary District. A presentation was given by Willie Brummett of the Santa Barbara County Environmental Health Department on the AB 411 ocean monitoring program that he manages and implements. Kamil Azoury of the Goleta Sanitary District reported on their rate structure update process.

SmartCover Installation – General Manager said the District purchased five “SmartCovers” and installed them at key locations within the collection system. These devices provide remote level monitoring within manholes with stand-alone satellite communication for data conveyance and critical alarms. This technology is emerging as a key strategy in sewer system overflow elimination.

Main PLC Upgrade Project – General Manager said the Main PLC upgrade project is essentially complete and the conversion went smoothly. During the process an update to the Win911 alarm software was necessary.

Caltrans US101 Widening Project – General Manager said on June 20th he attended a meeting with Caltrans design staff to discuss probable conflicts with the upcoming project to widen US101 and replace the Casitas Pass and Linden Avenue bridges. The meeting was focused on necessary modifications to existing sewer infrastructure north of US101 near Carpinteria Creek that will be impacted by an extension of Via Real. The Caltrans project is expected to include a new inverted siphon crossing under the creek to replace the suspended line.

Collection System Supervisor Recruitment – General Manager said the District is conducting an open recruitment for the vacant Collection System Supervisor position. A wide-reaching advertising campaign to attract a qualified individual is underway. Application packages are due on August 10th.

Operations Update – General Manager said the WWTP is operating in full compliance with our NPDES permit. The collection system is operating well with no problems or overflows to report since our last meeting. Cross-training has been completed and operations staff are assisting with routine pipeline maintenance on an as-needed basis.

Resolution No. R-255 – Approval of Third Addendum To The Final Environmental Impact Report and Final Supplemental Environmental Impact Report For The South Coast Beach Communities Septic to Sewer Project – General Manager said in September 2004 the Board adopted the FEIR for the South Coast Beach Communities Septic to Sewer Project. A Supplemental FEIR was adopted in September 2006 which addressed several design modifications for the Rincon Point community, including a change from a conventional gravity based sewer system to a low pressure sewer system. In August 2007, the Board approved a first addendum to the FEIR and FSEIR by adopting Resolution No. R-200. In 2010, the Board adopted Resolution No. R-232 approving a Second Addendum which addressed an alternative pump station location for the Rincon Point component and potential climate change impacts.

General Manager said the Sand Point Road and Sandyland Cove components of the project were permitted, successfully constructed and those home are now being provided public sewer service. The Rincon Point portion is nearing the implementation phase and there have been a number of design refinements that must be addressed before applicable permits can be received.

General Manager said the purpose of this Third Addendum is primarily to address another alternative location for the previously identified pump station. The central pump station is now proposed to be located within the Santa Barbara County Rincon Beach Park parking lot. In addition, connection of the existing County Park restroom and park host residence to the sewer system is proposed. The Addendum considers annexation of the County Park parcel to the District service area. General Manager said the Third Addendum further addresses anticipated minor changes to grinder pump locations within the community. General Manager said an updated cultural resource analysis contained in an Extended Phase I Archaeological Investigation completed in May of 2012 is also included in the Addendum.

General Manager said the Third Addendum has been prepared to maintain strict compliance with CEQA requirements. The minor project refinements and associated mitigation measures do not rise to the level described in Section 15162 calling for preparation of a subsequent EIR. An addendum is the appropriate mechanism to address the project modifications from an environmental review standpoint.

General Manager said Resolution No. R-255, if approved, would adopt a Third Addendum to the Final Environmental Impact Report (FEIR) and Final Supplemental Environmental Impact Report (FSEIR) for the South Coast Beach Communities Septic to Sewer Project.

General Manager said if adopted, District staff will submit a Notice of Determination to the State Office of Planning and Research to confirm document preparation of the Addendum.

Director Moorhouse made a motion that the Board adopt Resolution No. R-255 as written; Director Damron seconded the motion, and the motion was approved by the following 5-0 roll call vote: Director Damron voted aye, Director Moorhouse voted aye, President Graf voted aye, Director Horwitz voted aye and Director Modugno voted aye.

2012 General Election – General Manager said this item was on the agenda to provide the Board with information related to the upcoming election.

Amended Employment Contract – General Manager – Legal Counsel said the Board is receiving a copy of an amended and revised employment agreement between the District and Craig Murray as the General Manager. Revisions were necessary to bring the contract consistent with AB 1344.

Director Damron made a motion that the Board approve the amended employment agreement between the District and the General Manager, Craig Murray, effective May 2, 2012 as presented; Director Horwitz seconded the motion, and the motion was approved by a 5-0 vote.

Finance Committee – Director Horwitz reported the Finance Committee met on July 16th and reviewed the monthly budget report, investment report, the preliminary FY 2012/2013 budget and received an update on the bond refinancing.

Personnel Committee – Did not meet.

Public Relations Committee – Did not meet.

CASA Legislative Committee Report – Director Moorhouse reported that CASA has hired an executive director.

LAFCO Report – Director Moorhouse said the August regularly scheduled meeting will be cancelled.

SBCSDA Report – None.

Board Member Vacation Dates – President Graf will out the week of August 6th.

Future Agenda Items – Legal Counsel noted some recent changes to the Brown Act that may affect public agency’s open meeting policies. Legal Counsel said this item will come back before the Board at a later date.

Adjournment. There being no further items to discuss, President Graf adjourned the meeting at 6:11 p.m.

Lin Graf
President

Mike Modugno
Secretary

Jeff Moorhouse
President Pro-Tem

Michael Damron
Secretary Pro-Tem

Pat Horwitz
Treasurer